



**SAN JOSE/EVERGREEN COMMUNITY COLLEGE DISTRICT
CLASSIFIED PROFESSIONAL GROWTH AWARD**

(SUBMIT ONE APPLICATION FORM PER COURSE)

**Please attach a copy of the course description
from the schedule of classes or the catalog to the application:**

(NOTE: UNIT MEMBERS MUST HAVE COMPLETED THE PROBATIONARY PERIOD)

Note: Courses taken thru the district's fee waiver program at SJCC or EVC are not eligible for the professional growth program.

Name: _____

Employee # _____ Work Site: _____ Ext _____

Dept: _____ Supervisor: _____

Job Title: _____

Work Schedule: ☐ Sun _____ ☐ Mon _____ ☐ Tues _____ ☐ Wed _____

List Work Hours: ☐ Thurs _____ ☐ Fri _____ ☐ Sat _____

Have you completed the probationary period? ☐ Yes ☐ No

COURSE INFORMATION:

Type: ☐ Career Ed/Workforce Development
☐ College Course(s) – Semester _____
☐ Seminar Workshop
☐ Special Program
☐ Other: _____

Location: _____ Dept. & Course # _____ () Day () Eve

Title: _____

Start Date: _____ End Date: _____ Days: _____ Time: _____

Units Earned: _____ (OR) Hrs. of Credit: _____ Final Grade: _____

EXPLANATION OF COURSE BENEFIT: (Attach a separate sheet if necessary)

VERIFICATION STATEMENT

The District is not paying the above course nor is this course being attended during scheduled work hours. In accordance with Article 20 of the CSEA Collective Bargaining Agreement.

SIGNATURE

DATE