



San Jose/Evergreen Community College District

Faculty Service Area (FSA) Request Form

Must Be Submitted By February 15th

Add an FSA

- Complete District Academic Equivalency Form
- Submit to Human Resources with backup documentation, original transcripts, etc.

Correction to FSA

- Submit a brief explanation of what you feel is wrong with your currently listed FSA.

Delete FSA

- Submit a brief explanation showing reasons for your request to delete an FSA.

Name _____ Campus: _____
(Please print):

Signature: _____ Date: _____