



san josé·evergreen
COMMUNITY COLLEGE DISTRICT

SJECDD DISTRICT COUNCIL MEETING MINUTES

November 19, 2020, Location: Zoom, [SharePoint Site Link](#)

Member Attendees:

- A. Duran - Center for Economic Mobility Representative
- A. Herrera - MSCC Representative
- A. Lopez - SJCC Academic Senate President
- A. Lopez - SJCC Classified Senate President
- B. Breland – Chancellor
- B. Chaidez - Associate Vice Chancellor Human Resources
- B. Lopez - EVC Classified Senate President
- B. Seaberry - Vice Chancellor Information Technology and Institutional Effectiveness
- D. Hawkins - CSEA 363 Representative
- E. Rutland – for E. Austin-Ayala - MSCC Representative
- F. Espinoza - District Academic Senate President
- J. Escobar - Vice Chancellor of Administrative Services
- J. Breheny – AFT 6157 Representative
- J. Lugo - CSEA 363 President
- J. LeDee – SJCC Classified Senate Representative
- J. Pacheco - CSEA 363 Representative
- M. Dickerson - EVC College Council Representative
- O. Morales-Anaya - SJCC Academic Senate Member
- R. Pratt - EVC Academic Senate President
- R. Tomaneng - SJCC College President
- S. Minjares - EVC Classified Senate Representative
- T. Gilkerson - EVC College President

Absent:

- E. Pratt - SJCC College Council Representative
- G. Johnson - EVC Academic Senate Member
- P. Hu - AFT 6157 Representative
- EVC Student Government Representative – Vacant

Other Attendees:

- A. Machamer
- D. Garza
- J. Pace
- J. Russell
- R. Brown
- R. Ledesma

1. **Approval of the Agenda:**
 - a. M/S/P; Ayes – 24, Opposed – 0, Abstentions – 0, Absent – 4
2. **Approval of the October 22, 2020, Meeting Minutes:**
 - a. M/S/P; Ayes 24 – , Opposed – 0, Abstentions – 0, Absent 4
3. **COVID-19 Updates:**
 - a. Chancellor Breland reminded the group that the County has moved to the Purple Tier with a higher level of limitations on activities. Chancellor Breland thanked everyone for their ability to quickly pivot to accommodate these changes.
 - b. Chancellor Breland noted that a decision on whether we remain in remote status for the summer and fall 2021 semesters would be made in March 2021.
 - c. The group discussed the Governor’s most recent update placing a curfew for 30 days beginning 11/21/20.
 - i. Chancellor Breland and the leadership team noted that schedules would be adjusted, should the curfew affect any essential workers continuing to come on to campus.
 - d. Chancellor Breland announced that the District would hold a District-wide Town Hall update on Thursday, December 3 at 3:00 p.m.
 - e. Vice Chancellor Escobar thanked Chief Morales and the Health and Safety Services Teams for their help to secure the best available testing for our students, staff and faculty.
4. **Board Policies & Administrative Procedures:**
 - a. J. Pace noted that she has received the fall updates from CCLC.
 - b. J. Pace provided the following packet for review:
 - i. [Packet B.CCLC 2020 Summer and Fall Updates.docx \(sharepoint.com\)](#)
 - ii. J. Pace noted that this packet would go to the Policy Committee.
 - c. J. Pace Provided the updated Tracking Sheet:
 - i. [BP AP tracker system 11.19.20.xlsx \(sharepoint.com\)](#)
 - d. J. Pace noted that she would provide reference information in the future Board Policy submissions to the Board and added that CCLC also provides a listing all policies alongside their associated procedure. Further J. Pace reminded the group that not all BP’s have a corresponding AP, and many BP’s have multiple corresponding AP’s.
 - e. Chancellor Breland noted that the Board would have a Board Ad Hoc Policy Committee convene to review those policies in chapter 2.
 - f. Andrea Lopez thanked J. Pace for her instrumental work to keep the BPs and APs moving.
 - g. Andrea Lopez clarified that the Policy Committee’s practice has been to hold back an associated BP/AP’s counterpart if further clarification is needed.
 - h. Chancellor Breland thanked the Policy Committee of their work to keep these items moving.
5. **Credit for Prior Learning:**
 - a. A. Duran thanked the Policy Committee for their quick work to get the Credit for Prior Learning BP and AP.
 - b. A. Machamer noted great appreciation for the Policy Committee’s collegiality and work ethic.
 - c. F. Espinoza reported that the Policy Committee held an emergency meeting to address the changes needed to this policy.
 - d. Andrea Lopez thanked all those involved in getting this work done and reviewed the changes to these documents are outlined here:
 - i. [BP4235 Credit for Prior Learning.pdf \(sharepoint.com\)](#)
 - ii. [AP 4235 Credit for Prior Learning.pdf \(sharepoint.com\)](#)
 - e. M/S/P; Ayes 24 – , Opposed – 0, Abstentions – 0, Absent 4
6. **Human Resources Updates:**
 - a. AP 7020:
 - i. AVC Chaidez reminded the group of the prior discussion around AP 7020, which outlines how the district hires and recruits.
 - ii. AVC Chaidez noted the committee makeup was of specific interest, particularly to encourage for student participation. The group is considering the option of providing students with a stipend.
 - iii. AVC Chaidez noted the next area of focus would be to view the AP through an equity lens.

- iv. J. Lugo noted that International Students could not be paid, so the committee is evaluating other methods of compensation.
 - b. Professional Development:
 - i. AVC Chaidez highlighted Dianne Dudek for her excellent work in coordinating the various activities.
 - ii. AVC Chaidez noted a mentor program would be launching in January.
 - c. Reclassification Deadline:
 - i. AVC Chaidez reminded the group that the deadline to submit a reclassification is November 30.
- 7. ITIE – Latest Developments:**
 - a. VC Seaberry provided various updates on the latest IT Developments here:
 - i. [District Council Updates 11-19-20.pptx \(sharepoint.com\)](#)
 - ii. VC Seaberry noted that Zoom recordings would still be in the cloud after migration; however, it is recommended that users download copies.
- 8. Self-Evaluation of District Committees:**
 - a. District Budget Committee:
 - i. VC Escobar reported that the DBC did not meet in November and as such, this item will be discussed at the December meeting.
- 9. Constituency Group Reports:**
 - a. District Academic Senate – President, Frank Espinoza:
 - i. The DAS Committee makeup is now complete.
 - ii. DAS identified the following three priorities for this year:
 - 1. Support efforts for the implementation of the RAM.
 - 2. Enhance collaboration between EVC and SJCC Faculty
 - 3. Increase outreach from the DAS to the community at large.
 - iii. Thanks to those that were able to attend the DAS webinar held on Friday, 10/30.
 - iv. Several people attended the recent Virtual Plenary Conference. Hot topics included diversity and inclusion, AB 1460 – Ethnic Studies requirements.
 - v. Congratulations to Alex Lopez who was recently voted to a seat on the Statewide Academic Senate Latinx Caucus.
 - b. SJCC Academic Senate – President, Alex Lopez:
 - i. Elections were held this month with Alex Lopez being re-elected as Senate President and Judith Bell as Vice President.
 - ii. Established a priority list for faculty hires:
 - 1. Construction Instructor
 - 2. SAS Counselor
 - 3. Art Media Counselor
 - iii. Ten Senators attended the Virtual Plenary Conference.
 - iv. Members worked very hard to pass an oath for campuses to take against racism.
 - v. The METAS Program attended the recent meeting to discuss their soft-touch approach to tutoring.
 - c. EVC Academic Senate – President, R. Pratt:
 - i. The Senate identified six Faculty hire positions. Thanks to President Gilkerson for her leadership to get this to a collaborative process.
 - ii. The Senate is now beginning the implementation work of the Credit for Prior Learning AP/BP.
 - iii. R. Pratt highlighted the great needs many of our students have right now during the pandemic and encouraged the use of the reserve funding to assist these students.
 - 1. Chancellor Breland thanked R. Pratt for the comments then shared that as we engage in enrollment efforts we will be looking at how all areas of operations and service are affected.
 - d. SJCC Classified Senate – President, Andrea Lopez:
 - i. All Classified Senates throughout the State are signing a letter to be sent to Chancellor Oakley to include them in the Consultation Counsel. Currently only two unions are represented on that Counsel.

- ii. Employee needs continue to be discussed to ensure employees have everything they need to work remotely.
 - iii. The Senate continues to see great participation and collaboration among its membership.
- e. EVC Classified Senate – President, Bianca Lopez:
 - i. Thanks to President Gilkerson for her leadership. The Senate will be holding a retreat to set goals for the next year and build a team in the COIVD environment.
- f. AFT 6157 – President, J. Breheny:
 - i. Delegates were sent to the South Bay Labor Council meeting. Some areas of participation included a resolution to protect democracy.
 - ii. The Wildfire Grant funds are now available through the foundation to students, staff and faculty.
- g. MSCC – Dr. Edina Rutland:
 - i. MSCC met today and discussed MSCC representation on standing committees. The group will be reaching out for further clarification to leadership soon.
 - ii. Training Topics were discussed for the upcoming January Managers and Supervisors Retreat.
 - iii. Dr. Rutland announced that she was recently elected as President of the California Community Colleges Disabilities Organization. This group advises the State Chancellor’s office for students with disabilities.
- h. CSEA – President J. Lugo and VP J. L. Pacheco:
 - i. CSEA met yesterday and made final nominations; votes will be taken at the December meeting. The chapter meeting went very well with great participation in the democratic process.

10. College Highlights:

- a. [Submitted in writing here.](#)

11. Committee Reports:

- a. [Submitted in writing here.](#)

12. Other:

- a. Student Compensation for Hiring Committee Service:
 - i. B. Lopez cautioned that the ASG noted concern that these funds would come from theirs as opposed to other sources. ASG funds are already being utilized to help students pay for items like textbooks.
- b. Joint Higher Education Committee and Budget Sub-Committee:
 - i. Chancellor Breland noted that he recently had the opportunity to testify and highlighted where Community Colleges are down in enrollment this year, while several CSUs and UCs are seeing increases in enrollment.
 - 1. Enrollment Information shared by Chancellor Breland:
 - a. <https://www.insidehighered.com/news/2020/11/19/community-college-enrollments-down-nationally-not-everywhere>
- c. Industry Partnerships:
 - i. M. Dickerson noted that the colleges continue to work hard to build and nurture industry partnerships to keep our students employed in Silicon Valley.

13. Adjournment:

- a. The meeting adjourned at 5:14 p.m.