



san josé·evergreen
COMMUNITY COLLEGE DISTRICT

SJECCD DISTRICT COUNCIL MEETING MINUTES

October 22, 2020, Location: Zoom, [SharePoint Site Link](#)

Member Attendees (18):

- A. Duran - Center for Economic Mobility Representative
- A. Herrera - MSCC Representative
- A. Lopez - SJCC Academic Senate President
- A. Lopez - SJCC Classified Senate President
- B. Breland – Chancellor
- B. Chaidez - Associate Vice Chancellor Human Resources
- B. Lopez - EVC Classified Senate President
- B. Seaberry - Vice Chancellor Information Technology and Institutional Effectiveness
- D. Hawkins - CSEA 363 Representative
- M. Dickerson - EVC College Council Representative
- F. Espinoza - District Academic Senate President
- J. Escobar - Vice Chancellor of Administrative Services
- J. Lugo - CSEA 363 President
- J. Pacheco - CSEA 363 Representative
- O. Morales-Anaya - SJCC Academic Senate Member
- R. Pratt - EVC Academic Senate President
- R. Tomaneng - SJCC College President
- S. Minjares - EVC Classified Senate Representative
- S. Mentor - AFT 6157 Representative
- T. Gilkerson - EVC College President

Absent (8):

- E. Austin-Ayala - MSCC Representative
- E. Pratt - SJCC College Council Representative
- G. Johnson - EVC Academic Senate Member
- J. LeDee - SJCC Classified Senate Representative
- P. Hu - AFT 6157 Representative
- EVC Student Government Representative – Vacant

Other Attendees:

- A. Machamer
- R. Bartholomew
- D. Garza
- J. Pace
- J. Russell
- R. Brown
- R. Ledesma
- S. Brusseau
- S. Oklander
- T. DeGray

T. Morales

1. Approval of the Agenda:

- a. M/S/P; Ayes – 18, Opposed – 0, Abstentions – 0, Absent – 8
 - i. Motion made by F. Espinoza; Seconded J. Lugo to approve the agenda as submitted.

2. Approval of the September 24, 2020, Meeting Minutes:

- a. M/S/P; Ayes 18 – , Opposed – 0, Abstentions – 0, Absent 8
 - i. Motion made by F. Espinoza; Seconded J. Lugo to approve the September 24, 2020 meeting minutes as submitted.

3. BP/AP Review and Update:

a. Policy Committee:

- i. Chancellor Breland thanked the District Policy Committee for the work they have done so far and described this item as an opportunity to open a discussion on how we can continue to move the policy and procedures cycle forward to ensure continuous compliance with accreditation.
- ii. Andrea Lopez requested that the item be listed as “District Policy Update” for future agendas.
- iii. Andrea Lopez noted in an effort to efficiently move items forward, the District Policy Committee meetings are aligned with the both the Academic Senate meetings and District Council meetings.
- iv. Andrea Lopez reported that the Policy Committee has approximately 19 policies that need further review at the next regular meeting, some of which would need legal counsel.
- v. Frank Espinoza requested an additional meeting take place with Chancellor Breland and the Policy Committee Co-Chairs to discuss ongoing concerns and challenges.
- vi. Frank Espinoza noted that along with continuing the regular work of the committee, fast tracking the CPL BP & AP, he would also be introducing BP’s and AP’s related to incarcerated youth.

b. Credit for Prior Learning:

- i. Andrea Lopez reported that the Credit for Prior Learning BP & AP would be fast-tracked through the committee ahead of the deadline.

c. Overall Tracking and Monitoring of BP/AP Approval Process:

- i. Joy Pace reminded the committee of those Board Policies that were approved by the District Council at the September 24 meeting. Those policies went to the Board for a first reading on October 13, with a second reading and request for approval to be on the November 17 agenda.
- ii. Joy Pace reported that she would be presenting all Administrative Procedures approved by the Chancellor over the last year as an information item at the November 17th Board meeting.
- iii. Joy Pace requested that the District Council [review the policies here](#) and come to the November District Council meeting with feedback.
- iv. Joy Pace reported that the League would be providing her with the fall policy updates in late October or early November.
- v. Vice Chancellor Escobar reviewed the latest [Policy and Procedure Tracking Sheet](#) to provide a simple snapshot of the status of all AP’s and BP’s.

d. Title IX and V Updates:

- i. Associate Vice Chancellor Chaidez reported that [significant changes to BPs and APs related to both Title IX and Title V.](#)
 - ii. Associate Vice Chancellor requested that the Policy Committee fast track all of these items in order to ensure compliance with the new regulations.
- 4. Human Resources Updates:**
 - a. Screening Committee Composition Discussions:
 - i. Associate Vice Chancellor Chaidez reported that the first meeting with the Workgroup made up of constituency group leadership members took place. The group quickly discovered that additional work needed with revisions to AP 7120.
 - ii. The constituency group leaders all agreed and reported that the meeting went very well with all voices were heard.
 - iii. Andrea Lopez noted a need for clarification around who would be responsible for actually making the appointments for the committees. Ms. Lopez further requested a separate meeting with the Chancellor to discuss.
- 5. ITIE – Latest Developments:**
 - a. [Zoom Migration Presentation:](#)
 - i. Vice Chancellor Seaberry provided an in-depth presentation of the Zoom Migration, scheduled to take place in December 2020.
- 6. Self-Evaluation of District Committees:**
 - a. Executive Director Machamer reminded the group of the process where each committee conducts a self-evaluation at the end of the year, that data is then reviewed by the District Council at the beginning of the year.
 - b. District Budget Committee:
 - i. Vice Chancellor Escobar reported that this would be covered during the next District Budget Committee meeting with a report out to the November District Council.
- 7. Constituency Group Reports:**
 - a. District Academic Senate:
 - i. Frank Espinoza reported that the District Academic Senate webpage has now been updated to reflect the current year, rather than 2017.
 - ii. Frank Espinoza reported that he recently attended a regional meeting that included Chancellor Oakley who spoke to the record numbers of students flocking to the four-year, for profit institutions.
 - iii. Frank Espinoza reported that the District Academic Senate would be hosting a statewide event in coordination with Delores Davison on October 30. Calendar invites have gone out.
 - iv. Frank Espinoza thanked Edina Rutland for her assistance in ensuring appropriate accommodations are available to those who need it.
 - b. SJCC Academic Senate:
 - i. Alex Lopez reported that SJCC has changed spring 2020 grades from F to NP as we continue to support our students through this crisis.
 - ii. Alex Lopez reported that the SJCC Academic Senate approved going forward with the application for the Strengthening Community College Grant.
 - iii. Alex Lopez reported that the SJCC Academic Senate plans to conclude elections at the next meeting.
 - iv. Alex Lopez reported that the SJCC Academic Senate professional development plan was presented, going to action at the next meeting.
 - c. EVC Academic Senate:

- i. Randy Pratt commented that the chemistry is going very well with all of the new faces at EVC and that the Senate looks forward to their work with incoming VPAA Dr. Pouncil.
 - ii. Randy Pratt reported that the Senate approved the new DE Addendum ensuring that the quality of instruction is maintained with the faculty training requirements.
 - iii. Randy Pratt reported that the Senate has now moved away from the duplicate hiring priority process between the college and the district and has moved to a single process for new faculty hires.
 - d. SJCC Classified Senate:
 - i. Andrea Lopez reported that the team is working closely with the professional development team to create a monthly training calendar for the Classified Professionals.
 - e. EVC Classified Senate:
 - i. Bianca Lopez reported that the Senate took a brief break and plans to restart in the fall.
 - ii. Bianca Lopez reported that the Senate would be dissecting goals in light of COVID while ensuring all Classified Professionals continuing to feel uplifted during this time.
 - f. MSCC:
 - i. Antoinette Herrera reminded the committee that the purpose of the MSCC is to provide a forum for the discussion of issues and concerns and to represent those MSCC employees.
 - ii. Antoinette Herrera reported that Robert Gutierrez is serving as this year's President, with Ebonnie Hopkins servicing as this year's Vice President.
 - iii. Antoinette reminded the group that each member has the opportunity to apply each year for up to \$3500 scholarship funds.
 - iv. Edina Rutland thanked Chancellor Breland for his support to change the recent Board Resolution to be more inclusive and highlight individuals Abilities.
 - g. CSEA:
 - i. Joe Lugo reported that CSEA is in the process of nominating new officers with a plan to announce the new officers in December.

8. College Highlights:

- a. [Submitted in writing here.](#)

9. Committee Reports:

- a. [Submitted in writing here.](#)
- b. District Budget Committee:
 - i. Vice Chancellor Escobar commented that the DBC continues to gain strength each time they meet and looks forward to implementing the RAM next year.
 - ii. Retirement Board of Authority:
 - 1. Vice Chancellor Escobar reported that it was a great meeting with the markets continuing to be very agreeable for the district.
 - iii. Bond:
 - 1. Vice Chancellor Escobar reminded the group of the three times the district refinanced the bond this year and reported that the markets closed today saving approximately \$11.5M in future interest.

10. Other:

- a. Eastside Educational Partnership:
 - i. Executive Director, Rosalie Ledesma, reported that the purchase of the property is no longer being considered.

- ii. Executive Director, Rosalie Ledesma, further reported that she and Chancellor Breland participated in the recent District 5 Panel with great community participation where many of the questions were focused on clarification of information and an overall positive tone for the project. Next steps will include a study session with the Board in November/December.

11. Adjournment:

- a. The meeting adjourned at 4:58 p.m.