



SJECDD DISTRICT COUNCIL MEETING MINUTES

January 30, 2020, 3:30—5:00 p.m.

EVC, Library, Mishra Rm.

[SharePoint Site Link](#)

Member Attendees:

A. Herrera (MSCC)
Alex Lopez (SJCC Academic Senate President)
Andrea Lopez (SJCC Classified Senate)
B. Breland (Chancellor)
B. Chaidez (Vice Chancellor Human Resources)
B. Seaberry (Vice Chancellor)
D. Hawkins (CSEA 363)
D. Noldon (EVC President)
E. Ayala-Austin (MSCC)
E. Pratt (SJCC College Council)
F. Espinoza (EVC Academic Senate)
J. Covarrubias (District Academic Senate)
J. Escobar (Interim Vice Chancellor Administrative Services)
J. LeDee (Classified Senate)
J. Lugo (CSEA 363)
J. Luis Pacheco (CSEA 363)
P. Fong (AFT 6157)
P. Hu (AFT 6157)
R. Pratt (EVC Academic Senate)
R. Tomaneng (SJCC President)
S. Alvarez (CSEA 363)
S. Minjares (CSEA 363)
W. Watson (CEM)

Other Attendees:

A. Machamer
J. Pace
R. Ledesma
R. Brown
S. Brusseau

Absent:

D. Micetich (EVC College Council)
B. Lopez (EVC Classified Senate)

1. Approval of the Agenda:
 - a. M/S/P; Ayes – 23, Opposed – 0, Abstentions – 0, Absent – 2
 - i. Motion made by F. Espinoza; Seconded D. Hawkins.
2. Approval of the December 19, 2019, Meeting Minutes:
 - a. M/S/P; Ayes – 20, Opposed – 0, Abstentions – 3, Absent – 2
 - i. Motion made by F. Espinoza; Seconded Alex Lopez.
3. College Highlights:

- a. SJCC President Rowena Tomaneng provided the following District Council Update:
 - i. [San Jose City College](#)
 - b. EVC Acting President, Denise Noldon provided the following District Council Update:
 - i. [Guided Pathways](#): EVC has completed approximately 75% of goals originally outlined.
 - ii. San Jose Promise: EVC is revisiting the criteria previously established as services expand to include additional students.
 - iii. Strategic Planning: EVC's current plan goes to 2023, so until that time frame gets closer, EVC will be focusing on convening Educational Master Plan discussions that will engage students, faculty, staff and constituency groups.
 - iv. AB 705 Update: Results are promising as we continue to work on notifying students of their opportunity to enroll in college level courses via email campaign and other outreach efforts.
 - c. District, Reported by Rosalie Ledesma:
 - i. College Promise Update: The District recently announced the expansion of the promise program into the Milpitas area at its January 28, 2020 Joint Board meeting held at the Milpitas Unified School District.
 - ii. SJECCD was recently awarded \$250k in San Jose Promise scholarship funds along with San Jose State University. These funds will be used to create a pipeline for SJECCD students to matriculate to SJSU. San Jose Promise students that have already matriculated to SJSU have been contacted to let them know of these available funds.
4. Accreditation Update:
- a. SJCC: R. Tomaneng reported that SJCC is making great progress with the completion of the midterm report with presentations to the various constituency groups to take place in the coming weeks.
5. District Climate Survey:
- a. Chancellor Breland commented that the District has been researching consultants and have decided to engage the services of the [Race and Equity Center located at the University of Southern California](#)
 - b. Additional information will be shared to District Council at a future meeting.
6. [Community Survey Results](#):
- a. Chancellor Breland commented that the District is currently engaging the community to assess current impressions regarding educational value and access.
 - b. Guest Speaker, Catherine Lew, Lew Edwards Group, provided an in-depth presentation on the recent [Community Survey](#).
7. Human Resource Update:
- a. District Administrator Qualifications:
 - i. B. Chaidez reported that in an effort to streamline, create consistency and prevent multiple failed searches, the District will be performing job description audits across the board.
 - ii. B. Chaidez reported that the desired timeline would be to place this on the March Board agenda.
8. Board Policy & Administrative Procedures:
- a. J. Pace provided updated packets to the Committee and reminded the group to keep these items moving through the various constituency groups.
 - i. M/S/P; Ayes – 23, Opposed – 0, Abstentions – 0, Absent – 2 to approve the following AP's and BP's. Motion made by D. Hawkins, seconded by Andrea Lopez.
 - 1. AP 2410 Board Policies and Administrative Procedures
 - 2. AP 3500 Campus Safety

3. AP 3515 Reporting of Crimes
 4. AP 6750 Parking
 5. BP 3725 Accessibility of Information and Communication Technology.
 - b. J. Pace shared the draft [Use of Electric Scooters on Campus Administrative Procedure](#) with a request that the Committee share with their groups and discuss.
 - c. The Committee discussed the existing process of multiple readings before approval and agreed to bring this discussion back to the February 27, 2020 District Council Meeting.
9. [Performance Audit:](#)
 - a. Chancellor Breland reminded the group that the District received the results of the performance audit and noted that this item would be brought back to the Committee for further discussion at the February 27, 2020 meeting.
10. [Resource Allocation Model Membership:](#)
 - a. J. Escobar reviewed the changes submitted to the resource allocation model taskforce membership document.
 - b. M/S/P; Ayes – 22, Opposed – 1, Abstentions – 0, Absent – 2
 - i. Motion made by F. Espinoza; Seconded D. Hawkins.
11. Latest ITIE Developments:
 - a. B. Seaberry provided a demonstration on the [BI Dashboard](#) that shows AB 705 progress.
 - b. B. Seaberry asked users to take a look at the system and if any gaps are found to please forward those to him and Amber Machamer, IESS.
12. Committee Reports:
 - a. District Budget Committee:
 - i. J. Escobar reported that the Committee met earlier today. The District is in good financial health. A full report will be presented to the Board at their March 2020 meeting.
 - b. District Technology Planning Committee:
 - i. B. Seaberry provided a brief report on the [District ITSS Project Support Process](#).
 - ii. B. Seaberry reported that Adobe Creative Cloud may be installed on your work computer as well as one home computer.
 - c. Institutional Effectiveness Committee:
 - i. A. Machamer reported that she will be reaching out to the constituency groups soon as she re-starts the IE Committee this spring.
 - d. College Councils:
 - i. D. Noldon reported that EVC will hold its first College Council meeting of 2020 next week.
 - ii. R. Tomaneng reported that SJCC will hold its first College Council meeting of 2020 next week.
13. Adjournment:
 - a. D. Hawkins motioned to adjourn the meeting.
 - b. The meeting adjourned at 5:15 p.m.