

SJECDD DISTRICT COUNCIL MEETING MINUTES

April 20, 2017
3:00—5:00 p.m.
EVC Mishra Room

Attendees:

D. Budd (Chancellor), K. Garcia (Vice Chancellor), B. Seaberry (Vice Chancellor), D. Smith (Vice Chancellor)
B. Breland (SJCC President), H. Yong (EVC President)
P. Fong (AFT 6157), B. Hanfling (AFT 6157), R. Pratt (AFT 6157), J. Covarrubias (SJCC Academic Senate President), E. Narveson (EVC Academic Senate), F. Gonzalez (District Academic Senate)
D. Hawkins, A. Lopez, F. Villa, J. LeDee (CSEA 363)
M. Gonzales (MSCC)
L. Harris (SJCC College Council)
W. Watson (WI)

Other Attendees:

L. Apen (EVC), R. Brown (District Services), M. Hernandez (District Services), A. Miranda, (District Services)

Recorder:

J. Pace

1) Review of the Agenda

No items were added to the agenda.

2) Approval of March 16, 2017, Meeting Minutes

Ms. Barbara Hanfling moved to approve the minutes, Mr. Hawkins seconded the motion, and the minutes were approved as submitted.

3) Planning and Visioning for the Future

Chancellor Budd introduced a discussion about the role and opportunities of the Workforce Institute and how that discussion flows right into the role of the District Council. She reviewed some accomplishments of the past 1 ½ years, especially in the huge work done by the Council in the updating and reviewing of the Board policies and procedures. There were a lot of activities devoted to getting things updated for accreditation, and now we are ready to turn the corner and talk about planning and the organization of the district.

Dr. Budd stated that since the WI has the engineering tech pathways grant and SparkPoint and other initiatives, perhaps now is the time to start thinking about a different name, one more appropriate with the work being done. Executive Director Hanfling discussed the robust conversations held at SJCC when there was talk about moving the District Office to the Workforce

Institute. The campus was angry that decision came from the top down. We have had no conversations here at SJCC. CSEA representative Hawkins stated there was a lot of discussion when the name was changed from IBP to WI. Ms. Hanfling discussed the two issues concerning the WI. How do we make sure that when the grants the colleges should be getting that they have the ability to develop non-credit? We would like to do non-credit because it is our responsibility, but we don't have the resources to do it. Some people think the colleges should have the first right to say how this is handled. She also expressed concern about the complications of San Jose Promise not being directed by the colleges such as with the scheduling of classes. Dr. Budd added that the Promise is about guided pathways and creating that college-going culture. With the Promise, the colleges created the workplan; and the District made sure we had the right date and grant writer. Vice Chancellor Garcia discussed the value of the WI to the colleges but agreed there seems to be no platform to bring the priorities of the colleges into the innovations and initiatives of the WI. EVC Faculty Hernandez inquired is there was a point of contact at each college for the WI staff to engage in conversations.

Chancellor Budd asked DC members to send her some ideas and thoughts that could be discussed at the next DC meeting.

4) Strategic Planning & Ends Policies

Dr. Budd stated that during the accreditation site visit it became obvious that people weren't clear about the alignment between the Board's ends policies and strategic priorities. The Board's purpose in developing the ends policies was to assist them in focusing on policy without getting involved in the administration of the district.

Dr. Budd distributed and reviewed three documents: Strategic Priorities; Aligning Strategic Priorities with the Board's Ends Policies and Governance Principles; and the April 25, 2017, draft of the Revision of Board Ends Policies action item. She reported that from the Board retreat, a decision was made to keep the global ends statement, but only have two ends policies; Student Success and Community Impact; and from these two policies the remainder of the ends policies would become components of those two. Under Community Impact, a new component was added: Community, business, industry and trades partnerships/collaborations. The strategic priorities developed through the colleges would be used to create the workplan, similar to the format now used. Both colleges don't need to have the same priorities as the district, but they would flow up together. Mr. Hawkins and other DC members agreed these changes is a very good start. Ms. Garcia expressed concern that we are still not being intentional in terms of measurement. She recommended a shared governance group be formed as an Institutional Effectiveness Committee to yoke the pieces together to get the data. Dr. Budd stated the work is to come up with activities and strategies to fulfill the ends policies. Ms. Apen stated the importance of asking the right questions so that we can look at the right data.

Dr. Budd requested that DC members share with their groups over the next month and see if we could revisit this topic during the upcoming DC retreat.

5) Budget

Vice Chancellor Smith distributed and reviewed the Historical Credit and Non-Credit 320 Report and stated this would be discussed at next week's DBC meeting. He reported the district went into basic aid in FY11-12 and really into it in 12-13. We are no longer funded by FTES, and we are now in the 9th inning of the boom economy.

Mr. Smith distributed and reviewed FY16-17 Fund 10 allocation Simulation Model #7 and Simulation Model #9 that is currently being reviewed by the RAM committee. At these discussions our consultant continually stresses that the pie doesn't get any bigger; it's just how we distribute the funds. He reported that Simulation Model #9 is very similar to what we do now. He suspects it will be taken off the table. It is an expense-based budget model and not a revenue-based model. Simulation Model #7 is what we are migrating to as a group. There are still some refinements coming as we don't determine a three-year average.

Mr. Smith reported the RAM will meet four more times to discuss and work out the issues.

6) Committee Reports

District Technology Planning Group – Vice Chancellor Seaberry reported that committee reviewed the draft district technology plan, and decided to change the name to master plan. He also reviewed the initiatives, which will be updated every year. The group is considering making it a seven-year plan. In looking at the initiatives, we are looking two years out. We are striving to include the Student Services staff more into the discussion. Dr. Seaberry stated the group agreed it would be important to change its name from planning group to committee. Mr. Hawkins expressed concern that the committee didn't go through the regular appointment process. Dr. Seaberry agreed to go through that process.

Dr. Budd requested a vote by DC members to approve the draft plan. Mr. Hamel made a motion to approve, and Mr. Fong seconded the motion. Mr. Hawkins abstained from the vote.

College Councils

Mr. Harris reported the SJCC Council is putting together a college operations manual for SJCC – A-Z documents. We are reviewing other multi-college districts to see what would work best for us. The Council also discussed the accreditation report, which is due on March 18. We put together a timeline for the report to be forwarded to the constituency groups.

President Yong reported that EVC reviewed items mentioned by the accreditation site visit team, especially improving communications on campus. We are now looking at the strategic plan.

7) Board Policies & Administrative Procedures

Vice Chancellor Garcia distributed the proposed revisions for Board Policies and Administrative Procedures that were recommended by the CCLC. She also requested DC members share these changes with their constituents. Ms. Hanfling recommended only showing those policies and procedures that have substantial changes. She also stated that Prohibition of Harassment does have significant changes proposed by the CCLC and will need further review by the constituent groups. Ms. Garcia also stated that Chapter 3 is now into its review cycle.

8. EEO Diversity Plan Document

Vice Chancellor Garcia reported the district has reviewed this document for three years now. It has gone extensively through the shared governance process. She will be doing a report to the Board at the next meeting and at the following meeting will submit it to the Board for approval.

The meeting adjourned at 5:06 p.m.