ADDENDUM NUMBER 01 TO THE BID DOCUMENTS

To all general contract bidders of record on the Bid Proposal:

BID NUMBER: G2010-0127
#31328 Wayfinding & Signage
San José City College

Addendum Date: April 18, 2017

A. This addendum shall be considered part of the bid documents for the above mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Addendum shall govern and take precedence.

B. Bidders are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each bidder’s proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

The bid documents are modified and clarified, as follows:

Item #1: Bidder’s Questions and Answers:

Item #1
Question: Can we bid with a D42 license?
Answer: Yes – D42 License will be accepted.

Item #2
Question: What kind of bid is this? Meaning public or private money.
Answer: This project is funded by the San José Evergreen Community College District Measure G2010 funds – Public money.

Item #3
Question: Do we include sales tax?
Answer: Yes

Item #4
Question: When is the bid date?
Answer: Bids are due April 24, 2017 @ 2:00 pm. See Document 00 11 15 – Notice to Contractors for Bids for instructions.

Item #5
Question: When is the school saying the contract would be awarded?
Answer: Notice of Intent will be issued on April 26, 2017.
Notice to Proceed will be issued June 6, 2017, following Board approval.

**Item #6**

Question: What in very loose terms is the project schedule?

Answer: Summer 2017

**Item #7**

Question: The substantial completion is 80 calendar days. The specified KVO Porcelain Panels have a 10 week lead time from approval of panels. Assuming the submittal portion of this project will be at least 1 month to prepare at a minimum, how does the College expect the contractor to complete the project in this given amount of time? It is assumed this project would take 6 months at a minimum to complete with the lead times and tasks involved in completion of the project.

Answer: All work aside from porcelain panels must be complete. Temporary sign allowance of $20,000 is included to fabricate/install temporary signage until porcelain panels can be installed.

**Item #8**

Question: Please let me know where to find information regarding qualifications / who is considered as Small and Disadvantaged Contractor / Supplier for this project.

Answer: Please see: Document 00 11 15 Notice to Contractors to Bid, Item 19.

**Item #9**

Question: The drawings show two (2) options for the panels – Porcelain or Painted Aluminum. Are we able to price either option or would you like 2 separate proposals submitted for each option. Please confirm.

Answer: The Base Bid includes the Porcelain Ceramic panels. Alternate #1 - Painted Aluminum panels in lieu of porcelain ceramic.

**Item #2: Changes to Specification Division 00 and Division 01:**

A. Document 00 11 15 Notice to Contractors Calling for Bids:

   - Item 7 Contractor’s License Classification – Add D42
   - Construction Estimate was incorrect. **Construction Estimate (Base Bid only) revise to $723,000**

B. Document 00 41 13 Bid Proposal: Item 4 Contractor’s License – **Add D42**

Sincerely,

Priscilla Louangrath

Purchasing Agent
Phone: 408-270-6496
E-mail: priscilla.louangrath@sjeccd.edu

Encl. Documents:

   - Document 00 11 15 Notice to Contractors Calling for Bids
   - Document 00 41 13 Bid Proposal
NOTICE TO CONTRACTORS CALLING FOR BIDS

DISTRICT: SAN JOSÉ / EVERGREEN COMMUNITY COLLEGE DISTRICT

PROJECT DESCRIPTION: SAN JOSÉ CITY COLLEGE
Wayfinding & Signage, #31328
BID #G2010.0127

LAST DATE/TIME FOR SUBMITTAL OF BID PROPOSAL:
2:00 P.M.
April 24, 2017

PLACE FOR SUBMITTAL OF BID PROPOSALS:
SAN JOSÉ EVERGREEN COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICES BUILDING, Reception Desk
40 SOUTH MARKET ST.
SAN JOSE, CA 95113

BID AND CONTRACT DOCUMENTS AVAILABLE AT:
http://www.sjeccd.edu/district-services/fiscal-services/purchasing-bids

NOTICE IS HEREBY GIVEN that the above-named California Community College District, acting by and through its Board of Trustees, hereinafter the "District" will receive up to, but not later than the above-stated date and time, sealed Bid Proposals for the Contract for the Work generally described as SAN JOSÉ CITY COLLEGE – Wayfinding & Signage, #31328.

1 Summary of Work. The project entails New Wayfinding & Signage throughout the campus. Contractor must coordinate its work with a scheduled power shut-down, as well as ongoing day-to-day operations of an active school site.

2 Submittal of Bid Proposals. All Bid Proposals shall be submitted on forms furnished by the District and are contained herein. Bid Proposals must conform with, and be responsive to, the Bid and Contract Documents, copies of which may be obtained from the District as set forth above. Only 'sealed' Bid Proposals with the Bid # G2010.0127 on the outside of the envelope, submitted to the District at or prior to the date and time set forth above for the public opening and reading of Bid Proposals shall be considered.

3 Bid and Contract Documents. Electronic versions of the Bid and Contract Documents are available at the location stated above. The Bid and Contract Documents can also be viewed at most Bay Area Builders Exchanges. The Contractor shall be solely responsible for any printing and reproduction costs of the Bid and Contract Documents.

4 Documents Accompanying Bid Proposal. Each Bid Proposal shall be accompanied by: (a) the required Bid Security; (b) Proposed Subcontractors Form; (c) Non-Collusion Declaration; (d) the “Agreement to be Bound” and the “Agreement of Contractors”; and (e) Small/ Disadvantaged Business Utilization Form. All information or responses of a Bidder in its Bid Proposal and other documents accompanying the Bid Proposal shall be complete, accurate and true. Incomplete, inaccurate or untrue responses or information provided therein by a Bidder shall be grounds for the District to reject such Bidder’s Bid Proposal for non-responsiveness.
5 **Prevailing Wage Rates.** Pursuant to California Labor Code §§1770-1782, the Director of the Department of Industrial Relations (DIR) of the State of California has determined the generally prevailing rates of wages in the locality in which the Work is to be performed. Copies of these determinations, entitled “PREVAILING WAGE SCALE”, are maintained at the District’s Offices located at 40 South Market St., San Jose, California 95113, and are available to any interested party upon request. The Contractor awarded the Contract for the Work shall post a copy of all applicable prevailing wage rates for the Work at conspicuous locations at the Site of the Work. The Contractor and all Subcontractors performing any portion of the Work shall pay not less than the applicable prevailing wage rate for the classification of labor provided by their respective workers in prosecution and execution of the Work.

6 **Contractors License Classification.** In accordance with the provisions of California Public Contract Code §3300, the District requires that Bidders possess the following classification(s) of California Contractors License at the time that the Contract for the Work is awarded: **License Classification D42 or C45.** Any Bidder not so duly and properly licensed shall be subject to all penalties imposed by law. No payment shall be made for work, labor, materials or services provided under the Contract for the Work unless and until the Registrar of Contractors verifies to the District that the Bidder awarded the Contract is properly and duly licensed to perform the Work.

7 **Contractors Registration.** Each Bidder submitting a proposal to complete the work, labor, materials, and/or services (“Work”) subject to this procurement must be a Department of Industrial Relations registered contractor pursuant to Labor Code §1725.5 (“DIR Registered Contractor”). A Bidder who is not a DIR Registered Contractor when submitting a proposal for the Work is deemed not qualified and the proposal of such a Bidder will be rejected for non-responsiveness. Pursuant to Labor Code §1725.5 all Subcontractors identified in a Bidder’s Subcontractors’ List shall be DIR Registered Contractors. If awarded the Contract for the Work, at all times during performance of the Work, the Bidder and all Subcontractors, of any tier, shall be DIR Registered Contractors.

8 **Bonds.** The successful bidder will be required to furnish a Performance Bond and a Payment Bond, each in the amount of 100% of the Contract Price. The costs associated with providing these bonds should be included in the total amount of the bid as submitted by the Contractor.

9 **Contract Time.** Substantial Completion of the Work shall be achieved by **80 calendar days** after the date for commencement of the Work as set forth in the Notice to Proceed issued by the District. Failure to achieve Substantial Completion within the Contract Time will result in the assessment of Liquidated Damages as detailed in Document 00 73 10 Special Conditions.

10 **Bid Security.** Each Bid Proposal shall be accompanied by Bid Security in an amount not less than **ten percent (10%)** of the maximum amount of the Bid Proposal. Failure of any Bid Proposal to be accompanied by Bid Security in the form and in the amount required shall render such Bid Proposal to be non-responsive and rejected by the District.

11 **No Withdrawal of Bid Proposals.** Bid Proposals shall not be withdrawn by any Bidder for a period of **ninety (90) days** after the opening of Bid Proposals. During this time, all Bidders shall guarantee prices quoted in their respected Bid Proposals.
12 **Job-Walk.** The District will conduct a mandatory Job-Walk for all contractors to perform the Work. The Job-Walk will be conducted beginning at:

**10:00 AM on Tuesday, April 4, 2017**

Bidders are to meet at the Gilbane Office located on the San Jose’ City College Campus at 2001 Moorpark Avenue- Bldg K, San Jose, CA (located next door to 787 Mansfield Dr) at the above date and time for the Job Walk. It is the Bidder’s responsibility to place their name on the sign-in sheet at proof of attendance. Late arrivals may be prevented from attending at the sole discretion of the District. All attendees should park in the Gilbane parking off Mansfield Dr. or bring quarters to buy a parking permit for other Lots.

13 **Process and deadline for Bid Questions:** All questions must be emailed to the District’s Purchasing Agent, Priscilla Louangrath at Priscilla.louangrath@sjeccd.edu with a copy email to Program Manager, Sandy Lott at slott@gilbaneco.com. The deadline to submit questions is **5:00 PM on Tuesday, April 11, 2017**. A question form is included herein, see Bid Document, 00 31 07. If you do not use the question form, you must still include the same details in your question that are requested by the form. The District will issue written response(s) to the bid questions as Amendments to the bid documents. Do not direct questions to any other person associated with this project; such action will only slow the District’s ability to respond to your inquiry.

14 **Substitute Security.** In accordance with the provisions of California Public Contract Code §22300, substitution of eligible and equivalent securities for any monies withheld by the District to ensure the Contractor’s performance under the Contract will be permitted at the request and expense of the Contractor and in conformity with California Public Contract Code §22300. The foregoing notwithstanding, the Bidder to whom the Contract is awarded shall have **ten (10) days** following action by the District’s Board of Trustees to award the Contract to such Bidder to its written request to the District to permit the substitution of securities for retention under California Public Contract Code §22300. The failure of such Bidder to make such written request to the District within said ten (10) day period shall be deemed a waiver of the Bidder’s rights under California Public Contract Code §22300.

15 **Waiver of Irregularities.** The District reserves the right to reject any and all Bid Proposals or to waive any irregularities or informalities in any Bid Proposal or in the bidding procedure.

16 **Award of Contract.** The Contract for the Work, if awarded, will be by action of the District’s Board of Trustees to the responsible Bidder submitting the lowest responsive Bid Proposal. If the Bid Proposal requires Bidders to propose prices for Alternate Bid Items, the District’s selection of Alternate Bid Items, if any, for determination of the lowest priced Bid Proposal and for inclusion in the scope of the Contract to be awarded shall be in accordance with the Instructions for Bidders. The District reserves the right to reject any and all Bid Proposals or to waive any irregularities or informalities in any Bid Proposal or in the bidding procedure.

17 **Construction Estimate (Base Bid only):** Approximately $723,000 Addendum #1

18 **Construction Careers Agreement.** General Contractors submitting bids must provide evidence of acceptance of the terms and conditions of the Construction Careers Agreement (PSA) between San Jose / Evergreen Community College District and the Santa Clara & San Benito Counties Building and Construction Trades Council at the time of bid. Therefore, contractors must submit the completed and signed “Agreement to Be Bound” and the completed and signed “Agreement of Contractors” with their bid. Additionally, all contractors and subcontractors of any tier on this project will be subject to, and will also be required to be bound by the PSA. The PSA can be found at:
Small and Disadvantaged Business Enterprises. The District has set a goal of 15% combined utilization of small and disadvantaged contractors & suppliers on all projects unless otherwise noted.

A. The District recognizes small and disadvantaged Contractor and Supplier certifications granted to firms by any of the following agencies:

- Department of General Services Bureau of Minority & Women Business Opportunities (DGS BMWBO)
- Federal Department of Transportation
- National Minority Development Council (NMSDC) or its affiliates
- Women Business Enterprise National Counsel (WBENC)
- National Women Business Owners Corporation (NWBOC)
- Minority Business Enterprise Council (MBEC)
- State of California
- San Francisco Human Rights Commission
- City of Oakland
- City of San Jose
- County of Santa Clara
- County of Alameda
- County of San Mateo

The District reserves the right to revise this list at its own discretion

B. The Small and Disadvantaged Contractor/Supplier Utilization Form, Section 00 42 13, is required to be submitted with each bid.

E. If there is no anticipated participation of small and disadvantaged businesses on this project, a justification letter must be submitted with the bid for SJECCD’s review. If the District, in its sole discretion, determines that the Contractor has provided reasonable justification of the contractor’s failure to attain the anticipated level of participation, then the Contractor will not be subject to sanctions including removal from a SJECCD Prequalified Bidder’s List, if applicable.

END OF DOCUMENT
TO:  SAN JOSE / EVERGREEN COMMUNITY COLLEGE DISTRICT, a California Community College District, acting by and through its Board of Trustees ("the District").

FROM: _____________________________________________

(Name of Bidder)

_____________________________________________

(Address)

_____________________________________________

(City, State, Zip Code)

_____________________________________________

(Federal Tax I. D.)

_____________________________________________

(Telephone/Fax)

_____________________________________________

(Contractor’s License Number)

_____________________________________________

(Contractor’s DIR Registration Number)

[Name(s) of Bidder’s Authorized Representative(s)]

1. Bid Proposal

1.1 Acknowledgment of Bid Allowances. The Bidder confirms that the Bid Proposal amount shown in paragraph 1.2 below, incorporates and is inclusive of all Allowances detailed in Section 01 21 00 for added work at District’s request.

| Allowance #1: Unforeseen Ground Conditions and Associated Services Coordination: | 100,000.00 |
| Allowance #2: Furnish and install temporary signage. | 20,000.00 |

Total Schedule of Allowances................................................................. $120,000.00

1.2 Base Bid Proposal Amount. The undersigned Bidder proposes and agrees to perform the Contract including, without limitation, providing and furnishing any and all of the labor, materials, tools, equipment and services necessary to perform the contract & complete the San Jose ` City College – Wayfinding & Signage, project #31328 for the sum of:

$ _____________________________________________ Dollars

The Bidder confirms that it has checked all of the above figures and that the Bid Proposal amount includes the allowances described in Paragraph 1.1 above.
Furthermore, the Bidder understands that neither the District nor any of its agents, employees or representatives shall be responsible for any errors or omissions on the part of the undersigned Bidder in preparing and submitting this Bid Proposal. The Contract Award will be pursuant to Document 00 21 13, Instructions to Bidders, Paragraph 12.3, in accordance with Public Contract Code Section 20103.8(a), the lowest bid shall be the lowest bid price on the base contract without consideration of the prices on the additive or deductive items described in Paragraph 1.3 below.

1.3 **Bid Alternates.** The Bidder’s price proposal for bid alternates is set forth in the Bid Alternates section below. Reference Section 01 23 00 for the description of the Bid Alternates required and enter the calculated amount below.

Bid Alternates shall state the NET AMOUNT to be ADDED TO or DEDUCTED FROM the BASE BID PRICE, as applicable.

The changes described in each Bid Alternate shall only become incorporated into the work if the District elects to proceed with one or more or any combination of the Bid Alternates and amends the District-Contractor Agreement accordingly. The selection of Bid Alternates may occur prior to the Contract Date, or may, by the Agreement, be deferred for possible selection at a subsequent date.

Acceptance or Rejection: Acceptance or rejection of each Bid Alternate is at the discretion of the District. None, any, or all Bid Alternates may be accepted or rejected in any sequence by the District.

Modifications to the work shall require furnishing and installing the selected Bid Alternate materials and labor to the satisfaction of the District’s Representative at no additional cost to the District other than described in the applicable Bid Alternate.

Extent of Bid Alternates: Bidders shall determine the full extent of work affected by each Bid Alternate and shall make full and proper allowance for such extent.

Each Bid Alternate price must include all labor, materials, equipment, facilities, transportation, and services to complete all work related to the Bid Alternate.

No increase in Contract days or extension of Contract completion schedule shall be made for work required by Bid Alternate improvements.

**Bid Alternates:**

**Alternate #1:**

Painted aluminum sign faces in lieu of porcelain enamel.

____________________________________ Dollars, $____________________.
1.4 Acknowledgment of Bid Addenda. The Bidder confirms that this Bid Proposal incorporates, and is inclusive of, all items or other matters contained in Addenda issued by or on behalf of the District.

Addenda # ___ to the Bid Documents has been received & acknowledged. _____ (initial)
Addenda # ___ to the Bid Documents has been received & acknowledged. _____ (initial)
Addenda # ___ to the Bid Documents has been received & acknowledged. _____ (initial)
Addenda # ___ to the Bid Documents has been received & acknowledged. _____ (initial)

2. Documents Accompanying Bid. The Bidder has submitted with this Bid Proposal the following: (a) Bid Security; (b) Proposed Subcontractors Form; (c) Non-Collusion Declaration; (d) Construction Careers Agreement To Be Bound and Construction Careers Program Agreement of Contractors and (e) Small and Disadvantaged Contractors/Supplier Utilization Form. The Bidder acknowledges that if this Bid Proposal and the foregoing documents are not fully in compliance with applicable requirements set forth in the Notice to Contractors Calling for Bids, the Instructions to Bidders and in each of the foregoing documents, the Bid Proposal may be rejected as non-responsive.

3. Award of Contract. If the Bidder submitting this Bid Proposal is awarded the Contract, the undersigned will execute and deliver to the District the Agreement in the form attached hereto within five (5) working days after notification of award of the Contract. Concurrently with delivery of the executed Agreement to the District, the Bidder awarded the Contract shall deliver to the District: (a) Certificates of Insurance evidencing all insurance coverages required under the Contract Documents; (b) the Performance Bond; (c) the Labor and Material Payment Bond; (d) the Certificate of Workers' Compensation Insurance; and (e) the Drug-Free Workplace Certificate. Failure of the Bidder awarded the Contract to strictly comply with the preceding may result in the District's rescission of the award of the Contract and forfeiture of the Bidder's Bid Security. In such event, the District may, in its sole and exclusive discretion elect to award the Contract to the responsible Bidder submitting the next lowest Bid Proposal, or to reject all Bid Proposals.

4. Contractor's License. The undersigned Bidder is currently and duly licensed in accordance with the California Contractors License Law, California Business & Professions Code §§7000-7020., under the following classification “D42 or C45” bearing License Number________________, with expiration date of ____________. The Bidder certifies that: (a) it is duly licensed, in the necessary class(es), for performing the Work of the Contract Documents; (b) that such license shall be in full force and effect throughout the duration of the performance of the Work under the Contract Documents; and (c) that all Subcontractors providing or performing any portion of the Work shall be so properly licensed to perform or provide such portion of the Work.

5. Contractor's Registration. Each Bidder submitting a proposal to complete the work, labor, materials and/or services (“Work”) subject to this procurement must be a Department of Industrial Relations registered contractor pursuant to Labor Code §1725.5 (“DIR Registered Contractor”). A Bidder who is not a DIR Registered Contractor, when submitting a proposal for the Work is deemed “not qualified” and the proposal of such a Bidder will be rejected for non-responsiveness. Pursuant to Labor Code §1725.5, all Subcontractors identified in a Bidder's Subcontractors’ List shall be DIR Registered
Contractors. If awarded the Contract for the Work, at all times during performance of the Work, the Bidder and all Subcontractors, of any tier, shall be DIR Registered Contractors.

6. **Designation of Subcontractors: Subcontractors’ List.** Each Bidder shall submit a list of its proposed Subcontractors (with location of businesses and contractors’ license numbers) for the proposed Work as required by Bidletting and Subcontracting Fair Practices Act (California Public Contract Code §§4100 – 4114) on the form published. The failure of any Bid Proposal to include information required by the Subcontractors’ List will result in a rejection of the Bid Proposal for non-responsiveness.

7. **Acknowledgment and Confirmation.** The undersigned Bidder acknowledges its receipt, review and understanding of the Drawings, the Specifications and other Contract Documents pertaining to the proposed Work. The undersigned Bidder certifies that the Contract Documents are, in its opinion, adequate, feasible and complete for providing, performing and constructing the Work in a sound and suitable manner for the use specified and intended by the Contract Documents. The undersigned Bidder certifies that it has, or has available, all necessary equipment, personnel, materials, facilities and technical and financial ability to complete the Work for the amount bid herein within the Contract Time and in accordance with the Contract Documents.

8. **Unit Pricing: N/A**

By: ______________________________________

(Signature)

(Corporate Seal)

(Typed or Printed Name)

Title:

_________________________________________

END OF DOCUMENT