



**RESOURCE ALLOCATION MODEL TASKFORCE
AGENDA**

**March 3, 2017
1:00 p.m. to 4:00 p.m.
EVC, VPA - 115**

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|--|------------|
| 1) Call to Order | |
| 2) Approval of Agenda | ACTION |
| 3) Approval of February 24, 2017 Meeting Minutes | ACTION |
| 4) Simulation #7, College Program/Performance,
Variables/Metrics/Measures | DISCUSSION |
| 5) Total Cost of Ownership | DISCUSSION |
| 6) Allocation model funding Variables/Metrics/Measures other than,
or in addition to, FTES. | DISCUSSION |
| 7) District Services Expenditures | DISCUSSION |
| 8) CTE Program Enrollment/Cost Data Confirmation/Reconciliation | DISCUSSION |
| 9) Differences between Revenue model vs. cost based model | DISCUSSION |
| 10) Build Next Agenda | DISCUSSION |
| 11) Check out | DISCUSSION |
| 12) Adjournment | |

Parking Lot:

- a) 2016 Principles for Budget Development

****NOTE:** Request that students be briefed on RAM efforts through College Governance Process.

	RAM TASKFORCE COMMITTEE MEMBERS	
ADMINISTRATION	ACADEMIC SENATE	CSEA
Doug Smith, Vice Chancellor, Administrative Services - DS	Fabio Gonzalez, Academic Senate - DS	Dan Hawkins - DS
Andrea Alexander, Vice President, Admin. Services - EVC	Eric Narveson, Academic Senate - EVC	Yesenia Ramirez - EVC
Jorge Escobar, Vice President, Admin Services - SJCC	Steven Graham, Academic Senate - EVC	
	Jesus Covarrubias, Academic Senate – SJCC	AFT 6157
MSC	Guillermo Castilla, Academic Senate - SJCC	Barbara Hanfling, Faculty Association - SJCC
Lauren McKee, Administrative Services Supervisor - EVC	Chris Frazier, Academic Senate - SJCC (Alt.)	Mark Newton, Faculty Association - SJCC (Alt.)
Keiko Kimura, Budget Committee Chair - SJCC	Phillip Crawford, Academic Senate - SJCC (Alt.)	Paul Fong, Faculty Association - EVC (Alt.)
Peter Fitzsimmons, Executive Director Fiscal Services, DS		
Eugenio Canoy, Budget Committee Chair – EVC (Alt.)		

Resource Allocation Model Taskforce

Meeting Minutes

February 24, 2017 – SJCC, T-112

Present: Doug Smith, Andrea Alexander, Jorge Escobar, Peter Fitzsimmons, Eric Narveson, Danny Hawkins, Yesenia Ramirez, Eugenio Canoy, Chris Frazier, Mark Newton, Guillermo Castilla, Lauren McKee, Fabio Gonzalez, Steven Graham, Jesus Covarrubias, Paul Fong

Absent: Keiko Kimura, Phil Crawford, Barbara Hanfling

Also Present: Carol Anderson, Jonathan Camacho, Kathy Tran,

1) Call to Order – 1:03 p.m.

2) Approval of Agenda –

- a. Chris Frazier asked to add the following item to the agenda: Review Comparative DW/DS District Budget Expenditures.

M/S/P; Ayes- 12, Opposed-0, Abstentions-0, Absent-3, a Motion to approve the amended agenda was made by Eric Narveson; Seconded by Paul Fong. The amended agenda was approved.

3) Approval of 02/10/17 Minutes:

- a. The following corrections were recommended for the 2/10/17 minutes:

1. Steven Graham should be listed as absent.
2. 5c. should read: Mr. Frazier notes that the **model budget** for the Colleges is **set-fixed**, whereas the **model budget** for the District is not, however if the Colleges require more services **from the District**, they are then required to pay for those services. Mr. Frazier continues that the cost of District Services should be budgeted within the Colleges expenditures.
3. 5c.i. should read: Mr. Stutzman recommends that the **colleges model** establish a specific expenditure percentage.
4. 5f. should read: Mr. Smith poses the question, with **knowing understanding** we **won't don't**-know the final property tax data point until May, do we augment along the way with each new data point, or do we set the final four data points aside, and deal with it in another way?
5. 7a.i. should read: Mr. Stutzman notes that this comparison is difficult **to-compare equally** as every district is organized differently, for example, some are partially District Centralized, and others are not. Secondly, Districts tend to characterize their expenditures in different ways such as utilities being central vs. decentralized.

M/S/P; Ayes- 14, Opposed-0, Abstentions-2, absent-3, A motion to approve the amended minutes was made by Eric Narveson; seconded by Paul Fong. The amended minutes were approved.

4) Simulation #6:

- a) Mr. Stutzman handed out and discussed Simulation #6 which shows apportionment to the two colleges if we were an apportionment district.

5) EVC and SJCC CTE Program Enrollment and Cost

- a. Mr. Stutzman distributed the CTE enrollment and cost reports to the group. The information used to generate the reports came from ITSS. It was noted that ITSS simply creates the reports but the reports are based on data entered at the campus level.
- b. Mr. Fitzsimmons recommends that this group determine a refined list as to what is a CTE program for this committee's purposes.
- c. The committee requested to add a column to the CTE worksheet that shows the number of degrees and certificates completed.
- d. After much discussion, the committee decided to have both VPAS's review their CTE data to be brought back for review at a later date.
- e. The question was asked as to whether variables other than FTES can be used to base the model on?
 1. A list was generated by Eric Narveson and will be distributed to the Taskforce prior to the next meeting.

6) Closing Remarks:

- a) Mr. Fitzsimmons notes to the committee that whatever results from this exercise, we must remember to not be so complicated as to create an undue burden on those that develop the budget, not to complicate it so much that it loses transparency, and not to complicate it so that only a few people understand the model. Additionally, Mr. Fitzsimmons notes that the Taskforce is tasked with developing a revenue allocation model; however, we seem to be currently reviewing a cost allocation model which is must different.
 - i) Based on Mr. Fitzsimmons comments above the committee agreed to add item d. below to the 03/03/17 meeting agenda.

7) Build Next Agenda:

- a) Total Cost of Ownership
- b) Discuss Variables
- c) Review Chris Frazier's document
- d) Review the differences between Revenue Model vs. Cost Based Model

Meeting adjourned at 4:05 PM