RESOURCE ALLOCATION MODEL TASKFORCE
AGENDA

March 3, 2017
1:00 p.m. to 4:00 p.m.
EVC, VPA - 115

1) Call to Order

2) Approval of Agenda

3) Approval of February 24, 2017 Meeting Minutes

4) Simulation #7, College Program/Performance, Variables/Metrics/Measures

5) Total Cost of Ownership

6) Allocation model funding Variables/Metrics/Measures other than, or in addition to, FTES.

7) District Services Expenditures

8) CTE Program Enrollment/Cost Data Confirmation/Reconciliation

9) Differences between Revenue model vs. cost based model

10) Build Next Agenda

11) Check out

12) Adjournment

Parking Lot:

a) 2016 Principles for Budget Development

**NOTE**: Request that students be briefed on RAM efforts through College Governance Process.

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<tr>
<th>RAM TASKFORCE COMMITTEE MEMBERS</th>
<th>ADMINISTRATION</th>
<th>ACADEMIC SENATE</th>
<th>CSEA</th>
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<tr>
<td>Doug Smith, Vice Chancellor, Administrative Services - DS</td>
<td>Fabio Gonzalez, Academic Senate - DS</td>
<td>Dan Hawkins - DS</td>
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<td>Andrea Alexander, Vice President, Admin. Services - EVC</td>
<td>Eric Narveson, Academic Senate - EVC</td>
<td>Yesenia Ramirez - EVC</td>
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<td>Jorge Escobar, Vice President, Admin Services - SJCC</td>
<td>Steven Graham, Academic Senate - EVC</td>
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<td>Jesus Covarrubias, Academic Senate – SJCC</td>
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<td>Guillermo Castilla, Academic Senate - SJCC</td>
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<td>Barbara Hanflation, Faculty Association - SJCC</td>
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<td>Lauren McKee, Administrative Services Supervisor - EVC</td>
<td>Chris Frazier, Academic Senate - SJCC (Alt.)</td>
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<td>Keiko Kinura, Budget Committee Chair - SJCC</td>
<td>Phillip Crawford, Academic Senate - SJCC (Alt.)</td>
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<td>Peter Fitzsimmons, Executive Director Fiscal Services, DS</td>
<td>Paul Fong, Faculty Association - EVC (Alt.)</td>
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<td>Eugenio Canoy, Budget Committee Chair – EVC (Alt.)</td>
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1) **Call to Order** – 1:03 p.m.

2) **Approval of Agenda** –
   a. Chris Frazier asked to add the following item to the agenda: Review Comparative DW/DS District Budget Expenditures.

   M/S/P; Ayes- 12, Opposed-0, Abstentions-0, Absent-3, a Motion to approve the amended agenda was made by Eric Narveson; Seconded by Paul Fong. The amended agenda was approved.

3) **Approval of 02/10/17 Minutes:**
   a. The following corrections were recommended for the 2/10/17 minutes:
      1. Steven Graham should be listed as absent.
      2. 5c. should read: Mr. Frazier notes that the model budget for the Colleges is set-fixed, whereas the model budget for the District is not, however if the Colleges require more services from the District, they are then required to pay for those services. Mr. Frazier continues that the cost of District Services should be budgeted within the Colleges expenditures.
      3. 5c.i. should read: Mr. Stutzman recommends that the colleges model establish a specific expenditure percentage.
      4. 5f. should read: Mr. Smith poses the question, with knowing understanding we won’t know the final property tax data point until May, do we augment along the way with each new data point, or do we set the final four data points aside, and deal with it in another way?
      5. 7a.i. should read: Mr. Stutzman notes that this comparison is difficult to compare equally as every district is organized differently, for example, some are partially District Centralized, and others are not. Secondly, Districts tend to characterize their expenditures in different ways such as utilities being central vs. decentralized.

   M/S/P; Ayes- 14, Opposed-0, Abstentions-2, absent-3, A motion to approve the amended minutes was made by Eric Narveson; seconded by Paul Fong. The amended minutes were approved.

4) **Simulation #6:**
   a) Mr. Stutzman handed out and discussed Simulation #6 which shows apportionment to the two colleges if we were an apportionment district.
5) **EVC and SJCC CTE Program Enrollment and Cost**
   a. Mr. Stutzman distributed the CTE enrollment and cost reports to the group. The information used to generate the reports came from ITSS. It was noted that ITSS simply creates the reports but the reports are based on data entered at the campus level.
   b. Mr. Fitzsimmons recommends that this group determine a refined list as to what is a CTE program for this committee’s purposes.
   c. The committee requested to add a column to the CTE worksheet that shows the number of degrees and certificates completed.
   d. After much discussion, the committee decided to have both VPAS’s review their CTE data to be brought back for review at a later date.
   e. The question was asked as to whether variables other than FTES can be used to base the model on?
      1. A list was generated by Eric Narveson and will be distributed to the Taskforce prior to the next meeting.

6) **Closing Remarks:**
   a) Mr. Fitzsimmons notes to the committee that whatever results from this exercise, we must remember to not be so complicated as to create an undue burden on those that develop the budget, not to complicate it so much that it loses transparency, and not to complicate it so that only a few people understand the model. Additionally, Mr. Fitzsimmons notes that the Taskforce is tasked with developing a revenue allocation model; however, we seem to be currently reviewing a cost allocation model which is must different.
      i) Based on Mr. Fitzsimmons comments above the committee agreed to add item d. below to the 03/03/17 meeting agenda.

7) **Build Next Agenda:**
   a) Total Cost of Ownership
   b) Discuss Variables
   c) Review Chris Frazier’s document
   d) Review the differences between Revenue Model vs. Cost Based Model

Meeting adjourned at 4:05 PM