

Resource Allocation Model Taskforce

Meeting Minutes

October 28, 2016 – San Jose City College – Rm. T-112

Present: Danny Hawkins, Lauren McKee, Yesenia Ramirez, Eugenio Canoy, Mark Newton, Chris Frazier (Alternate), Jorge Escobar, Eric Narveson, Andrea Alexander, Steven Graham, Guillermo Castilla, Barbara Hanfling, Jesus Covarrubias

Absent: Keiko Kimura, Fabio Gonzalez, Paul Fong (Alternate), Phillip Crawford (Alternate)

Also Present: Sherri Brusseau, Peter Fitzsimmons, Doug Smith, Roy Stutzman

- 1) Call to Order – the meeting was called to order at 2:06 p.m.
- 2) Approval of Agenda – M/S/P; Ayes-all, Opposed-0, Abstentions-0, Absent-0, a Motion to approve was made by Jorge Escobar; Seconded by Yesenia Ramirez. The agenda was approved as submitted.
- 3) Approval of 09/30/2016 Minutes – M/S/P; Ayes- all, Opposed- 0, Abstentions - 1, Absent-0, Motion made by Mark Newton; Seconded by Eugenio Canoy. The 09/30/16 minutes were approved as submitted.
- 4) Approval of 10/21/2016 Minutes – M/S/P; Ayes-all, Opposed-0, Abstentions-1, Absent-0, Motion to approve made by Eric Narveson; Seconded by Mark Newton. The 10/21/16 minutes were approved with corrections noted by Lauren McKee below.
 - a) Page 1: Taskforce Members – Ms. McKee notes that the MSCC representation is not accurate – MSCC Membership should include: 1) Eugenio Canoy (EVC), Keiko Kimura (SJCC), and Lauren McKee (EVC).
 - i) Mr. Smith notes that this change will be made on the final meeting minutes.
- 5) Membership Update:
 - a) AFT 6125 reported that their membership will be as follows:
 - i) Barbara Hanfling will serve as AFT 6157’s official member while Mark Newton and Paul Fong will serve as alternates.
 - b) Ms. McKee voices her disagreement with the process by which the membership was determined at the Cabinet level without proper constituency group consultation.
- 6) 2016 Principles for Budget Development:
 - a) Consultant, Roy Stutzman reviews the 2008 and 2011 Principles for Budget Development with the Committee. The Committee held an extensive discussion, making edits to the document (attached). Mr. Stutzman will compile all edits and distribute to the RAM Taskforce Committee.

7) Key Issues Statements:

- a) Mr. Stutzman reviews the Key Issue Statements document with the Committee to ensure that the "29 Elephants" were accurately captured.
- b) Mr. Narveson notes that this should be considered a Formative Diagnostic Tool that should be re-examined at the end of this process to check how well the job was done.
- c) Mr. Escobar shared an excel spreadsheet he created from the list of 29 Key Issue Statements as a tracking tool. Mr. Escobar will send the matrix to Ms. Brusseau for Committee distribution.

8) Ventura Model Sample:

- a) Roy notes that the Ventura Model mentions many items (facilities constraints, program mix, student level of preparedness, similarities/differences in core services, etc..) that could be considered when developing and implementing a Resource Allocation Model. These elements may serve to identify the differences and unique characteristics of their colleges and potentially have a cost impact. It appears that the Ventura District has not developed a means of quantifying these elements therefore further review of the application of their model and confirmation with the district indicates that they are not using these areas of difference or unique characteristics to allocate resources at the present time.

9) Cost Per FTES History Document:

- a) Roy notes that the current perception is that fund balance is increasing at the expense of the college allocations and expenditures. Review of Fund 10 expenditures for the period 2010/11 thru 2014/15 and ending fund balance for this same period does not seem to confirm this notion. This time period covers 2 years prior to the district becoming basic aid and 3 years after. College expenditures per FTES for Fund 10 have increased by a total of 44%, an average of 11% per year over this period and fund balance has increased by a total of 35%, an average of 8.75% per year over the same period. Thus the data does not appear to support the notion that fund balance is increasing at the expense of expenditures in service to students.
- b) Mr. Frazier notes that the perception at the Colleges is that after the economic down-turn in 2010/11, additional adjustments were not made as the economy began its up-turn.
- c) Peter notes to the group, as a reminder, if we were not basic aid we would only be receiving \$5008 per FTES.

Homework: Review San Mateo CCD, West Valley-Mission CCD, South Orange CCD

The meeting was adjourned at 5:15 p.m.