



RESOURCE ALLOCATION MODEL TASKFORCE MEETING

Minutes of October 21, 2016 Meeting

Members Present: Fabio Gonzalez (Academic Senate – DS), Eric Narveson (Academic Senate – EVC), Yesenia Ramirez (CSEA – EVC), Steven Graham (Academic Senate – EVC), Eugenio Canoy (MSCC – EVC), Andrea Alexander (Administrator – EVC), Barbara Hanfling (AFT 6157 – SJCC), Paul Fong (Committee Alternate AFT 6157 – SJCC), Mark Newton (Committee Alternate AFT 6157 – EVC), Keiko Kimura (MSCC – SJCC), Jorge Escobar (Administrator – SJCC), Dan Hawkins (CSEA – DS), Jesus Covarrubias (Academic Senate – SJCC), Guillermo Castilla (Academic Senate – SJCC), Peter Fitzsimmons (Staff – DS),

Absent:

Also Present: Roy Stutzman (Consultant), Doug Smith (Ex-officio Chair - DS), Sherri Brusseau (Recorder - DS), Lauren McKee (MSCC – EVC), Kathy Tran (Staff – DS), Jonathan Camacho (Staff – WFI)

- 1) Call to Order: the meeting was called to order at 1:06 p.m.
- 2) Membership List:
 - a) The Committee discussed the recent changes in the RAM Taskforce Membership Appointment List. (See below.):

	RAM Taskforce Members	
<u>ADMINISTRATION</u>	<u>ACADEMIC SENATE</u>	<u>CSEA</u>
Doug Smith, Vice Chancellor, Administrative Services - DS	Fabio Gonzalez, Academic Senate - DS	Dan Hawkins - DS
Andrea Alexander, Vice President, Admin. Services - EVC	Eric Narveson, Academic Senate - EVC	Yesenia Ramirez - EVC
Jorge Escobar, Vice President, Admin Services - SJCC	Steven Graham, Academic Senate - EVC	
	Jesus Covarrubias, Academic Senate – SJCC	<u>AFT 6157</u>
<u>MSCC</u>	Guillermo Castilla, Academic Senate - SJCC	Barbara Hanfling, Faculty Association - SJCC
Eugenio Canoy, Budget Committee Chair – EVC	Chris Frazier, Academic Senate - SJCC (Alt.)	Mark Newton, Faculty Association - SJCC (Alt.)
Keiko Kimura, Budget Committee Chair - SJCC	Phillip Crawford, Academic Senate - SJCC (Alt.)	
Lauren McKee, Administrative Services Supervisor - EVC		

- i) Ms. McKee noted disagreement with MSCC's lack of involvement in the decision making process behind the membership list. Mr. Smith informed the committee of a discussion between Mr. Smith and MSCC President, Mark Gonzalez, regarding MSCC appointments to the RAM Taskforce with a suggestion to appoint Eugenio Canoy, EVC Budget Committee Chair, Keiko Kimura, SJCC Budget Committee Chair, and Peter Fitzsimmons DS Executive Director of Fiscal Services as the MSCC members. Mr. Gonzalez noted to Mr. Smith that MSCC would be appointing official members soon.
- 3) Call for desired outcomes and/or agenda items:
- a) Progress while gaining common understanding of the concepts presented.
 - b) Revisit the four models that were previously presented to the Committee on 09/30/2016, and discuss the considerations around those four models and how will they be dealt with.
 - c) Review of the 2008 & 2011 Budget Principles and how do those fit in with the current Mission and Vision of the District.
 - d) Reaffirm that the District Models this Committee is reviewing are in fact, other Basic Aid Models, and review how they are ascertaining the allocations to the campuses.
 - e) Have a clear process as we review these models and move forward to develop our own.
 - f) Establish clear guiding principles.
 - g) Develop a Charter Statement and/or a Statement of Purpose to clarify the Committee's final outcome.
 - h) Develop a process of discovery and data finding, determine the tools that will be used, and clarify the next steps in terms of the Shared Governance process. (Essentially – Process, Framework, Guidelines).
 - i) What did the process look like from other Community College Districts?
 - j) Reminder to the Committee that the requirement of this Committee is to develop a District Resource Allocation Model, and the Colleges requirement have a conversation as to how those allocations are dispersed.
- 4) Key Issue Statements:
- a) The Committee agreed that there are many issues with the current model that need to be discussed first, before next steps can be made. (List attached.)
- 5) Action Items:
- a) Roy Stutzman will provide the CTE document electronically to the Committee for review prior to the 10/28/2016 Meeting
 - b) Per the Committee's agreement, the 10/28/2016 Meeting will run from 2:00 p.m. to 5:00 p.m.
 - c) Roy Stutzman will review the 2008 and 2011 Budget Principles with the 2016 RAM Taskforce comments and create a combined 2016 Budget Principles document for review at the 10/28/2016 Meeting.
 - d) The Committee agrees to review the Key Issues Document, the CTE Document, and the Allocation Model Handouts provided at the 10/21/2016 meeting in preparation for the 10/28/2016 Meeting.
- 6) Possible Future Action Items:
- a) Creation of a Matrix displaying the common fundamental elements of each of the Resource Allocation Model examples provided by Consultant, Roy Stutzman.
- 7) Successes from 10/21/2016 RAM Taskforce Meeting:
- a) An honest identification of issues from each Constituency Group.
 - b) Thorough review of the 2008 and 2011 Budget Principles, identifying edits needed.

The meeting was adjourned at 4:13 p.m.