RESOURCE ALLOCATION MODEL TASKFORCE MEETING

Minutes of September 30, 2016 Meeting
Evergreen Valley College, Library – Mishra Room

Present: Michael Berke, Lauren McKee, Henry Yong, Guillermo Castilla, Eric Narveson, Steve Graham, Jorge Escobar, Chris Frasier, Bruce Greer, Dan Hawkins, Kathy Tran, Peter Fitzsimmons, Lan Bui, Marilyn Morikang, Jonathan Camacho, Keiko Kimura, Eugenio Canoy, Barbara Hanfling, Mark Newton, Yesenia Ramirez, Sherri Brusseau, Roy Stutzman, Doug Smith, Kim Garcia

1) Call to Order; the meeting was called to order at 1:09 p.m.

2) Agenda Review and Ground Rules:

   a) Mr. Stutzman reviewed the agenda and ground rules with the Committee. No additions to the agenda were received.
   b) A request to add "don't take things personally" to the Ground Rules document was made.

3) Member Appointment:

   a) The question as to whether or not the Academic Senate had been consulted regarding member appointment was raised.
      i) Mr. Smith noted to the group that this would be an internal conversation with the Academic Senate group as this RAM Taskforce is considered to be an open meeting to hear different perspectives.

4) Current Allocation Model Flow-Chart:
   a) Mr. Fitzsimmons reviewed the current Allocation Model Flow-Chart with the group, noting that this is an Expenditure Allocation Model, not a Revenue Allocation Model.
   b) There was consensus among the group that there is a need to have a discussion around why the District continues to budget at 3.5% after we receive actual data points that indicate a different number.
   c) Mr. Yong questions where to MA (Medical) money is located in the current model.
      i) Mr. Fitzsimmons clarifies that the MA money is received by the District and then redirected to augment the college budget.
   d) Mr. Stutzman reminds the group that it is the District's responsibility to assure the integrity of the District-wide budget.

5) Budget Principles:
   a) It was brought to the group's attention that there are currently two sets of Budget Principles both from 2008 and 2011. There was question among the group as to which of these documents supersedes the other. It was agreed that these documents would be brought back to the group for further review at the next meeting.

6) Presentation:
   a) Mr. Stutzman reviewed the Power Point Presentation with the group, describing the different models available and currently in use at other Districts.
   b) There were comments to the group that CTE courses are much more expensive than standard programs, questioning how that is taken into consideration in the model.
      i) Mr. Stutzman responded that in theory, the college will manage its program offerings by off-setting higher cost programs with lower cost programs.
      ii) The group discusses that there are two factors to consider:
         (1) FTES and General Education vs. CTE
   c) Ms. Kimura asked if it was possible for this group to obtain data related to these different programs in order to make an informed decision moving forward.
      i) Mr. Smith notes that this is an item staff can work on obtaining.

7) Simulations:
   a) Mr. Stutzman reviews the simulations provided to the group.
      i) There was a recommendation to use the model that the State (SB361) runs and apply it to our situation.
      ii) The question as to how to maintain the Mission and Vision of the District if another recession happens.

      iii)   Comments were made that the need to understand the success rates of certain programs before cutting them in order to ensure investment in successful programs.

8)   <u>Action Items:</u>
    a)   Change meeting time to begin at 1:00 p.m. and end at 4:00 p.m.
    b)   Participants to review the Multi-College Basic Aid District documents provided by Consultant, Roy Stutzman, in the binders. Specifically, these should include South Orange CCD, San Mateo CCD, and West Valley Mission CCD.
    c)   Conduct a multi-college district use program costing analysis (i.e. CTE costs).

9)   <u>Future Action Items:</u>
    a)   Develop steps to the process; Create a plan/framework for the RAM Taskforce process.

The meeting was adjourned at 4:30 p.m.