This is an example of a Certificate of Insurance (COI). Below is an explanation of the different components and coverage requirements.

**Vendor name and address**

**General Liability Policy Number.** This number must be referenced on the endorsement pages.

**Types of required insurance coverages:**
- General Liability
- Automobile Liability
- Worker’s Compensation
- Professional Liability - applicable to PSA contracts only.

Refer to Insurance Requirements

**Expiration date of policy.** Ensure that the COI is current and not expired.

**Required verbiage for Description of Operations box.** Must read exactly as shown. Include name of project if applicable.

**Certificate Holder must be the District and District Office address**

**Coverage limits for each type of insurance**

---

**Certificate of Liability Insurance**

<table>
<thead>
<tr>
<th>Date (MM/DD/YYYY)</th>
<th>9/21/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRODUCER</td>
<td>HUB International Midwes Limited</td>
</tr>
<tr>
<td>Address</td>
<td>1411 Opus Place, Suite 600 Downtowner Grove IL 60515</td>
</tr>
<tr>
<td>INSURER A</td>
<td>Liberty Mutual Fire Insurance Company</td>
</tr>
<tr>
<td>INSURER B</td>
<td>Navigators Specialty Insurance Company</td>
</tr>
<tr>
<td>INSURER C</td>
<td>American Guarantee &amp; Liability Insurance Company</td>
</tr>
<tr>
<td>INSURER D</td>
<td>LM Insurance Corporation</td>
</tr>
<tr>
<td>INSURER E</td>
<td>Starr Indemnity and Liberty</td>
</tr>
<tr>
<td>INSURER F</td>
<td>Liberty Insurance Corporation</td>
</tr>
<tr>
<td>INSURER G</td>
<td>Liberty Insurance Corporation</td>
</tr>
</tbody>
</table>

**COVERAGES**

- **COVERAGE**
  - **COMERCIAL GENERAL LIABILITY**
    - CLAIM MADE | X OCCUR
  - **AUTO LIABILITY**
    - ANY OWNER-OPERATED AUTO ONLY
  - **UMBRELLA LIABILITY**
    - DOCS 3/1/2022
  - **WORKERS’ COMPENSATION**
    - CLAIM MADE | X OCCUR
  - **PROFESSIONAL LIABILITY**
    - CLAIM MADE | X OCCUR

**CERTIFICATE NUMBER:** 90703000

**RAYER NUMBER:**

**DESCRIPTION OF OPERATIONS:**

San Jose Evergreen Community College District, its trustees, officers, agents, employees, and volunteers, individually and collectively are included as insureds under General Liability, on a primary and non-contributory basis, when acting in a written contract, subject to policy terms, conditions and exclusions.

**CERTIFICATE HOLDER:**

San Jose Evergreen Community College District
40 South Market St.
San Jose CA 95113

**CANCELLATION:**

**Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provision.**

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**San José Evergreen Community College District**

**Purchasing COI Reference Guide September 2021**
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Name Of Additional Insured Person(s) Or Organization(s)</th>
<th>Location(s) Of Covered Operations</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Any person or organization for whom you have agreed</td>
<td>All locations where required by</td>
</tr>
<tr>
<td></td>
<td>in a written contract or agreement prior to loss.</td>
<td>written contract or agreement</td>
</tr>
</tbody>
</table>

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for “bodily injury,” “property damage” or “personal and advertising injury” caused, in whole or in part, by:
   1. Your acts or omissions;
   2. The acts or omissions of those acting on your behalf,
in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:
   1. The insurance afforded to such additional insured only applies to the extent permitted by law, and
   2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:
   This insurance does not apply to “bodily injury” or “property damage” occurring after:
   1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
   2. That portion of “your work” out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.