

BUSINESS ENTERPRISE CERTIFICATION

San Jose/Evergreen Community College District, in compliance with California Code of Regulations Section 59500 et.seq., requests your response to the following questionnaire, which is for informational use only. Using the following guidelines, please determine the classification under which your business qualifies.

SBE - SMALL BUSINESS ENTERPRISE

Generally, your firm is considered by the State of California to be a Small Business Enterprise if it has (a) 100 or fewer employees and (b) average annual gross receipts of \$15 million or less over last three tax years.

SB-PW - SMALL BUSINESS for the purpose of PUBLIC WORKS

Generally, your firm is considered by the State of California to be a Small Business for the purpose of Public Works if it has (a) 200 or fewer employees and (b) average annual gross receipts of \$36 million or less over last three tax years. "Public Works" is defined as "the erection, construction, alteration, repair, or improvement of any public structure, building, road, or other public improvement of any kind."

MBE - MINORITY BUSINESS ENTERPRISE

A Minority Business Enterprise is a business concern which is at least 51% owned by one or more minorities (Native American, African American, Asian/Pacific American or Hispanic American). A publicly owned corporation qualifies if at least 51% of the stock is owned by one or more minorities. Management and daily business operations must be controlled by one or more such individuals. The firm must have its home office located in the United States and it must not be a branch or subsidiary of a foreign corporation, firm or other business.

WBE - WOMEN OWNED BUSINESS ENTERPRISE

A Women Owned Business Enterprise is a business concern which is at least 51% owned by women. A publicly owned corporation qualifies if at least 51% of the stock is owned by women. Management and daily business operations must be controlled by one or more such individuals. The firm must have its home office located in the United States and it must not be a branch or subsidiary of a foreign corporation, firm or other business.

DVBE - DISABLED VETERANS BUSINESS ENTERPRISE

A Disabled Veterans Business Enterprise is a business concern which is at least 51% owned by disabled veterans. A publicly owned corporation qualifies if at least 51% of the stock is owned by disabled veterans. Management and daily business operations must be controlled by one or more such individuals. The firm must have its home office located in the United States and it must not be a branch or subsidiary of a foreign corporation, firm or other business. The State of California's Department of General Services, Office of Small Business and Disabled Veteran Business Enterprise Services defines "disabled veteran" as a veteran of the military, naval or air service of the United States with a service-connected disability of at least 10% or more and who is a resident of the State of California.

DSE - DISABLED BUSINESS ENTERPRISE

A Disabled Business Enterprise is a business concern which is at least 51% owned by disabled persons. A publicly owned corporation qualifies if at least 51% of the stock is owned by disabled persons. Management and daily business operations must be controlled by one or more such individuals. The firm must have its home office located in the United States and it must not be a branch or subsidiary of a foreign corporation, firm or other business. The ADA defines a person with a disability as a person who has a physical or mental impairment that substantially limits one or more major life activity.

VTE - VETERANS BUSINESS ENTERPRISE

A Veterans Business Enterprise is a business concern which is at least 51% owned by veterans. A publicly owned corporation qualifies if at least 51% of the stock is owned by veterans. Management and daily business operations must be controlled by one or more such individuals. The firm must have its home office located in the

United States and it must not be a branch or subsidiary of a foreign corporation, firm or other business. The Veterans' Administration defines a veteran as a person who served in the active military, naval, or air service and who was discharged or released under conditions other than dishonorable.

LOC -- LOCAL BUSINESS ENTERPRISE (INTRA-DISTRICT OR SANTA CLARA COUNTY OR WITHIN 200 MI RADIUS)

A Local business is a business concern which maintains a permanently-staffed office available to provide services to the District within one of the following proximities:

1. Intra-District – the address is within the service area for the San Jose Evergreen Community College District; or
2. Santa Clara County – the address is within the boundaries of Santa Clara County; or
3. 200 Mile Radius – the address is within a 200 mile radius of the District offices at 40 South Market St., San Jose, CA 95113. You may use the following Santa Clara County address look up to verify whether an address is in the San Jose Evergreen Community College District boundaries: <https://eservices.sccgov.org/rov?tab=dt#>

PLEASE CHECK AS MANY AS APPLY IN EACH LISTING:

BUSINESS CATEGORY - CHECK ALL THAT APPLY

<input type="checkbox"/>	Small Business Enterprise (SBE)	<input type="checkbox"/>	Disabled Owned Business Enterprise (DSE)
<input type="checkbox"/>	Small Business for the purpose of Public Works (SPW)	<input type="checkbox"/>	Veteran Owned Business Enterprise (VTE)
<input type="checkbox"/>	Minority Owned Business Enterprise (MBE)	<input type="checkbox"/>	Government Agency/Institution (NA)
<input type="checkbox"/>	Women Owned Business Enterprise (WBE)	<input type="checkbox"/>	None of the Above (OTH)
<input type="checkbox"/>	Disabled Veteran Owned Business Enterprise (DVE)	<input type="checkbox"/>	

MINORITY BUSINESS ENTERPRISE - SPECIFY % OWNED AND MANAGED BY PERSONS WHO ARE:

<input type="checkbox"/>	% Hispanic American (MBH)	<input type="checkbox"/>	% African American (MBA)
<input type="checkbox"/>	% Asian/Pacific American (MBP)	<input type="checkbox"/>	
<input type="checkbox"/>	% Native American (Native Americans include: American Indians, Eskimos, Aleuts and Native Hawaiians) (MBN)	<input type="checkbox"/>	% Other (Please Specify) (MBE) _____

PLEASE PROVIDE THE ADDRESS OF OFFICE WHICH WILL PROVIDE SERVICES TO SJECCD:

Name of Company:	
Street Address:	
City, State, Zip:	

LOCAL BUSINESS ENTERPRISE - CHECK ONLY ONE:

<input type="checkbox"/>	IND - Intra-District (within boundaries of SJECCD)*
<input type="checkbox"/>	SCC - Santa Clara County (within boundaries of Santa Clara County)
<input type="checkbox"/>	RAD - 200 mi radius of 40 S. Market St., San Jose.
<input type="checkbox"/>	None of the Above

I AM AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THIS BUSINESS ENTERPRISE:

Name of Company:	
Signature & Date:	
Name:	
Title:	

For Internal Use Only:

Audit Purpose	Alternate Procedures Code:
Name of Company:	
Signature & Date:	
Title:	