



## **District Budget Committee**

### **2017 Meeting Agendas**

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February 2, 2017

April 27, 2017

May 25, 2017

August 31, 2017

October 26, 2017

November 16, 2017



**DISTRICT BUDGET COMMITTEE  
MEETING AGENDA**

**February 2, 2017  
3:30 p.m. to 5:00 p.m.  
SJCC Tech Center – Rm. T-112**

- |    |                                                        |                   |
|----|--------------------------------------------------------|-------------------|
| 1) | Call to Order                                          | ACTION            |
| 2) | Approval of Agenda                                     | ACTION            |
| 3) | Approval of December 8, 2016 Meeting Minutes           | ACTION            |
| 4) | New Business                                           | DISCUSSION        |
|    | a) FY 2017-18 Budget Calendar                          | Peter Fitzsimmons |
|    | b) 2 <sup>nd</sup> Quarter Budget Report               | Peter Fitzsimmons |
|    | c) Governor’s Budget for California Community Colleges | Peter Fitzsimmons |
| 5) | Adjournment                                            |                   |

**DISTRICT BUDGET COMMITTEE MEMBERS**

**ADMINISTRATION**

Doug Smith, Vice Chancellor, Administrative Services - DS  
 Peter Fitzsimmons, Executive Director of Fiscal Services – DS  
 Linda Wilczewski, Controller-DS  
 Kathy Tran, Budget Analyst – DS  
 Andrea Alexander, Vice President, Administrative Services - EVC  
 Jorge Escobar, Vice President, Administrative Services – SJCC  
 Jonathan Camacho, Business Services Supervisor, WI

**MSC**

Eugenio Canoy, Supervisor, CTSS - EVC  
 Lauren McKee, Administrative Services Supervisor - EVC

**FACULTY**

Barbara Hanfling - AFT6157  
 Mark Newton - AFT6157  
 Robert Brown, Academic Senate - EVC  
 Eric Narveson, Academic Senate - EVC  
 Jesus Covarrubias, Academic Senate - SJCC  
 Fabio Gonzalez, Academic Senate – SJCC/District  
 Phil Crawford – Academic Senate - SJCC

**STUDENTS**

Vacant - EVC  
 Vacant - SJCC

**CSEA**

Dan Hawkins - DS  
 Carlos Marques - DS  
 Arthur Azevedo - EVC  
 Yesenia Ramirez - EVC  
 Vacant - SJCC  
 Faustino Villa-SJCC/District



**DISTRICT BUDGET COMMITTEE  
MEETING AGENDA**

**April 27, 2017  
3:00 p.m. to 5:00 p.m.  
EVC – Library – Mishra Room**

- |    |                                                                |                   |
|----|----------------------------------------------------------------|-------------------|
| 1) | Call to Order                                                  | SMITH             |
| 2) | Approval of Agenda                                             | ACTION            |
| 3) | Approval of February 2, 2017 Meeting Minutes                   | ACTION            |
| 4) | Membership vacancies                                           | SMITH             |
| 5) | New Business                                                   | DISCUSSION        |
|    | a) 3 <sup>rd</sup> Quarter Budget Report                       | Peter Fitzsimmons |
|    | b) Parking Fees                                                |                   |
|    | c) Potential Formatting Revision to Quarterly Report (Fund 17) |                   |
| 6) | Adjournment                                                    |                   |

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**ADMINISTRATION**

Doug Smith, Vice Chancellor, Administrative Services - DS  
 Peter Fitzsimmons, Executive Director of Fiscal Services – DS  
 Linda Wilczewski, Controller-DS  
 Kathy Tran, Budget Analyst – DS  
 Andrea Alexander, Vice President, Administrative Services - EVC  
 Jorge Escobar, Vice President, Administrative Services – SJCC  
 Jonathan Camacho, Business Services Supervisor, WI

**MSC**

Eugenio Canoy, Supervisor, CTSS - EVC  
 Lauren McKee, Administrative Services Supervisor - EVC

**FACULTY**

Barbara Hanfling - AFT6157  
 Mark Newton - AFT6157  
 Robert Brown, Academic Senate - EVC  
 Eric Narveson, Academic Senate - EVC  
 Jesus Covarrubias, Academic Senate - SJCC  
 Fabio Gonzalez, Academic Senate – SJCC/District

**STUDENTS**

Vacant - EVC  
 Vacant - SJCC

**CSEA**

Dan Hawkins - DS  
 Carlos Marques - DS  
 Arthur Azevedo - EVC  
 Yesenia Ramirez - EVC  
 Vacant - SJCC  
 Faustino Villa-SJCC/District



DISTRICT BUDGET COMMITTEE  
MEETING AGENDA

**May 25, 2017**  
**1:00 p.m. to 2:30 p.m.**  
**EVC – Library – Mishra Room**

- |                                               |             |
|-----------------------------------------------|-------------|
| 1) Call to Order                              | SMITH       |
| 2) Approval of Agenda                         | ACTION      |
| 3) Approval of April 27, 2017 Meeting Minutes | ACTION      |
| 4) Proposed DBC FY17-18 Meeting Schedule      | DISCUSSION  |
| 5) RAM Update                                 | SMITH       |
| 6) 2017-2018 May Revision                     | FITZSIMMONS |
| 7) Student Participation Compensation         | DISCUSSION  |
| 8) Tentative Budget                           | FITZSIMMONS |
| 9) Adjournment                                |             |

**DISTRICT BUDGET COMMITTEE MEMBERS**

**ADMINISTRATION**

Doug Smith, Vice Chancellor, Administrative Services - DS  
 Peter Fitzsimmons, Executive Director of Fiscal Services – DS  
 Linda Wilczewski, Controller-DS  
 Kathy Tran, Budget Analyst – DS  
 Andrea Alexander, Vice President, Administrative Services - EVC  
 Jorge Escobar, Vice President, Administrative Services – SJCC  
 Jonathan Camacho, Business Services Supervisor, WI

**MSC**

Eugenio Canoy, Supervisor, CTSS - EVC  
 Lauren McKee, Administrative Services Supervisor - EVC

**FACULTY**

Barbara Hanfling - AFT6157  
 Mark Newton - AFT6157 (Term ends 6/30/17)  
 Robert Brown, Academic Senate - EVC  
 Eric Narveson, Academic Senate - EVC  
 Jesus Covarrubias, Academic Senate - SJCC  
 Fabio Gonzalez, Academic Senate – SJCC/District

**STUDENTS**

Vacant - EVC  
 Vacant - SJCC

**CSEA**

Dan Hawkins - DS  
 Carlos Marques - DS  
 Vacant - EVC  
 Yesenia Ramirez - EVC  
 Vacant - SJCC  
 Faustino Villa-SJCC/District



DISTRICT BUDGET COMMITTEE  
MEETING AGENDA

**August 31, 2017**  
**3:30 pm – 5:00 pm**  
**SJCC, T-112**

- |                                             |             |
|---------------------------------------------|-------------|
| 1) Call to Order                            | SMITH       |
| 2) Approval of Agenda                       | ACTION      |
| 3) Approval of May 25, 2017 Meeting Minutes | ACTION      |
| 4) Review Stabilization Fund Criteria       | SMITH       |
| 5) Review RAM Consultant Recommendation     | SMITH       |
| 6) Adopted Budget Presentation              | SMITH       |
| 7) Adopted Budget Detail                    | FITZSIMMONS |
| 8) Adjournment                              |             |

**DISTRICT BUDGET COMMITTEE MEMBERS**

**ADMINISTRATION**

Doug Smith, Vice Chancellor, Administrative Services - DS  
 Peter Fitzsimmons, Executive Director of Fiscal Services – DS  
 Linda Wilczewski, Controller-DS  
 Kathy Tran, Budget Analyst – DS  
 Andrea Alexander, Vice President, Administrative Services - EVC  
 Jorge Escobar, Vice President, Administrative Services – SJCC  
 Jonathan Camacho, Business Services Supervisor, WI

**MSC**

Eugenio Canoy, Supervisor, CTSS - EVC  
 Lauren McKee, Administrative Services Supervisor - EVC

**FACULTY**

Barbara Hanfling - AFT6157  
 Randy Pratt - AFT6157  
 Vacant, Academic Senate - EVC  
 Eric Narveson, Academic Senate - EVC  
 Jesus Covarrubias, Academic Senate - SJCC  
 Fabio Gonzalez, Academic Senate – SJCC/District

**STUDENTS**

Vacant - EVC  
 Vacant - SJCC

**CSEA**

Dan Hawkins - DS  
 Carlos Marques - DS  
 Yesenia Ramirez - EVC  
 Vacant - EVC  
 Vacant - SJCC  
 Faustino Villa-SJCC/District



DISTRICT BUDGET COMMITTEE  
MEETING AGENDA

**October 26, 2017**  
**3:00 pm – 5:00 pm**  
**EVC, Library – Mishra Rm.**

- |                                                                           |             |
|---------------------------------------------------------------------------|-------------|
| 1) Call to Order                                                          | SMITH       |
| 2) Approval of Agenda                                                     | ACTION      |
| 3) Approval of 08-31-2017 Meeting Minutes                                 | ACTION      |
| 4) Strategic Priorities - Organizational Effectiveness and Sustainability | SMITH       |
| 5) Draft FY 17/18 1 <sup>st</sup> Quarter Budget Report                   | FITZSIMMONS |
| 6) Adjournment                                                            |             |

**DISTRICT BUDGET COMMITTEE MEMBERS**

**ADMINISTRATION**

Doug Smith, Vice Chancellor, Administrative Services - DS  
 Peter Fitzsimmons, Executive Director of Fiscal Services – DS  
 Linda Wilczewski, Controller-DS  
 Kathy Tran, Budget Analyst – DS  
 Andrea Alexander, Vice President, Administrative Services - EVC  
 Jorge Escobar, Vice President, Administrative Services – SJCC  
 Jonathan Camacho, Business Services Supervisor, WI

**MSC**

Eugenio Canoy, Supervisor, CTSS - EVC  
 Lauren McKee, Administrative Services Supervisor - EVC

**FACULTY**

Barbara Hanfling - AFT6157  
 Randy Pratt - AFT6157  
 Vacant, Academic Senate - EVC  
 Eric Narveson, Academic Senate - EVC  
 Jesus Covarrubias, Academic Senate - SJCC  
 Fabio Gonzalez, Academic Senate – SJCC/District

**STUDENTS**

Vacant - EVC  
 Vacant - SJCC

**CSEA**

Dan Hawkins - DS  
 Carlos Marques - DS  
 Yesenia Ramirez - EVC  
 Vacant - EVC  
 Vacant - SJCC  
 Faustino Villa-SJCC/District



DISTRICT BUDGET COMMITTEE  
MEETING AGENDA

**November 16, 2017**  
**3:00 pm – 5:00 pm**  
**EVC, Library – Mishra Rm.**

- |                                               |                                    |        |
|-----------------------------------------------|------------------------------------|--------|
| 1) Call to Order                              |                                    | SMITH  |
| 2) Approval of Agenda                         |                                    | ACTION |
| 3) Approval of 10-26-17 Meeting Minutes       |                                    | ACTION |
| 4) Stabilization Fund                         |                                    | SMITH  |
| 5) 50% Law                                    | SMITH/FITZSIMMONS/WILCZEWSKI       |        |
| 6) Parking Fee                                | FITZSIMMONS/MORALES/DZIUBA/LETCHER |        |
| 7) Transportation Fee/VTA                     | SMITH/FITZSIMMONS                  |        |
| 8) Bond Program Update – Measure X Allocation | SMITH/LETCHER                      |        |
| 9) 2 <sup>nd</sup> Property Tax Data Point    | FITZSIMMONS                        |        |
| 10) 5-Year Capital Outlay Plan                | LETCHER                            |        |
| 11) Adjournment                               |                                    |        |

**DISTRICT BUDGET COMMITTEE MEMBERS**

**Administration**

Doug Smith, VC Admin Services – DS  
Peter Fitzsimmons, Executive Director, Fiscal Services – DS  
Andrea Alexander, VP Administrative Services – EVC  
Jorge Escobar, VP Administrative Services – SJCC  
Jonathan Camacho, Business Services Supervisor – WFI

**MSC**

Eugenio Canoy, Supervisor, CTSS – EVC  
Vacant

**Staff Resources\***

Linda Wilczewski, Controller – DS  
Jennifer Le, Interim Budget Analyst – DS  
Marilyn Morikang, Director of College Fiscal Services – SJCC  
Kathy Tran, Interim Director of College Fiscal Services – EVC

**Faculty**

Barbara Hanfling - AFT 6157  
Paul Fong – AFT 6157  
Eric Narveson, Academic Senate – EVC  
Vacant, Academic Senate – EVC  
Jesus Covarrubias, Academic Senate – SJCC  
Fabio Gonzalez, Academic Senate – SJCC/District

**Students**

Bhargavi Bhatt, ASB Senator – EVC  
Vacant – SJCC

**CSEA**

Dan Hawkins – DS  
Carlos Marques – DS  
Yesenia Ramirez – EVC  
Sandra Gonzalez – SJCC  
Maria Avalos – SJCC  
Faustino Villa – SJCC/District

\* Non-voting members