



san josé·evergreen
COMMUNITY COLLEGE DISTRICT

District Budget Committee

2012 Agendas

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**DISTRICT BUDGET COMMITTEE
MEETING AGENDA**

**February 2, 2012
3:00 p.m. to 5:00 p.m.
District Office Conference Room**

- | | | |
|----|---------------------------------------|-------------|
| 1) | Call to Order | |
| 2) | Approval of Agenda | ACTION |
| 3) | Approval of December 8, 2011 Minutes | ACTION |
| 4) | Basic Aid | INFORMATION |
| 5) | 2011/2012 Draft Second Quarter Report | INFORMATION |
| | a) Budget Planning Assumptions | ACTION |
| 6) | Adjournment | |

DISTRICT BUDGET COMMITTEE MEMBERS

ADMINISTRATION

Doug Smith, Vice Chancellor, Administrative Services - DO
 Peter Fitzsimmons, Director of Fiscal Services - DO
 Henry Gee, Vice President, Administrative Services - EVC
 Greg Nelson, Vice President, Administrative Services - SJCC

MSC

Romero Jalomo, Dean of Special Programs - SJCC
 Lauren McKee, Administrative Services Supervisor - EVC

FACULTY

Eric Narveson, Academic Senate - EVC
 Doug Threet, Academic Senate - EVC
 Charles Heimler, Academic Senate - SJCC
 David Yancey, Academic Senate - SJCC
 Barbara Hanfling, Faculty Association - SJCC
 Mark Newton, Faculty Association - SJCC

CSEA

Dan Hawkins - DO
 Carlos Marques - DO
 Marjorie Rico - EVC
 Jan Tomisaka - EVC
 Deanna Herrera - SJCC
 Roi Ann Thompson-SJCC



**DISTRICT BUDGET COMMITTEE
MEETING AGENDA**

**February 23, 2012
3:00 p.m. to 5:00 p.m.
T-112, Technology Center, San Jose City College**

- | | |
|---|-------------|
| 1) Call to Order | |
| 2) Approval of Agenda | ACTION |
| 3) Approval of February 2, 2012 Minutes | ACTION |
| 4) Redevelopment Agency Update | INFORMATION |
| 5) Review of State Budget | INFORMATION |
| 6) P-1 Document Review | INFORMATION |
| 7) Apportionment Summary Updates | INFORMATION |
| 8) Preview of FY2012-13 Budget Principles, Assumptions, and Possible Re-balancing Strategies | INFORMATION |
| 9) Millionaires Tax Proposal | INFORMATION |
| 10) Adjournment | |

DISTRICT BUDGET COMMITTEE MEMBERS

ADMINISTRATION

Doug Smith, Vice Chancellor, Administrative Services - DO
 Peter Fitzsimmons, Director of Fiscal Services - DO
 Henry Gee, Vice President, Administrative Services - EVC
 Greg Nelson, Vice President, Administrative Services - SJCC

MSC

Romero Jalomo, Dean of Special Programs - SJCC
 Lauren McKee, Administrative Services Supervisor - EVC

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 Jan Tomisaka - EVC
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 Roi Ann Thompson-SJCC



DISTRICT BUDGET COMMITTEE
MEETING AGENDA

March 8, 2012
1:00 p.m. to 3:00 p.m.
District Office Conference Room

- | | |
|--|-------------|
| 1) Call to Order | |
| 2) Approval of Agenda | ACTION |
| 3) FY2012-13 Budget Principles, Assumptions, and Possible Re-balancing Strategies | INFORMATION |
| 4) Time Sensitive Items | |
| a) Summer School | DISCUSSION |
| b) Parking Fee | DISCUSSION |
| 5) Comparison of Three Tax Initiatives | INFORMATION |
| 6) Calendar – Additional Meetings | ACTION |
| 7) Adjournment | |

DISTRICT BUDGET COMMITTEE MEMBERS

ADMINISTRATION

Doug Smith, Vice Chancellor, Administrative Services - DO
Peter Fitzsimmons, Director of Fiscal Services - DO
Henry Gee, Vice President, Administrative Services - EVC
Greg Nelson, Vice President, Administrative Services - SJCC

MSC

Romero Jalomo, Dean of Special Programs - SJCC
Lauren McKee, Administrative Services Supervisor - EVC

FACULTY

Eric Narveson, Academic Senate - EVC
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Mark Newton, Faculty Association - SJCC

CSEA

Dan Hawkins - DO
Carlos Marques - DO
Marjorie Rico - EVC
Jan Tomisaka - EVC
Deanna Herrera - SJCC
Roi Ann Thompson-SJCC



**DISTRICT BUDGET COMMITTEE
MEETING AGENDA**

**March 22, 2012
3:00 p.m. to 5:00 p.m.
District Office Conference Room**

- | | | |
|----|---------------------------------------|------------------------|
| 1) | Call to Order | |
| 2) | Approval of Agenda | ACTION |
| 3) | Approval of February 23, 2012 Minutes | ACTION |
| 4) | Approval of March 8, 2012 Minutes | ACTION |
| 5) | Status on Strategy Implementation | INFORMATION/DISCUSSION |
| 6) | Consolidated Tax Measures | INFORMATION |
| 7) | Adjournment | |

DISTRICT BUDGET COMMITTEE MEMBERS

ADMINISTRATION

Doug Smith, Vice Chancellor, Administrative Services - DO
 Peter Fitzsimmons, Director of Fiscal Services - DO
 Henry Gee, Vice President, Administrative Services - EVC
 Greg Nelson, Vice President, Administrative Services - SJCC

FACULTY

Eric Narveson, Academic Senate - EVC
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 Marjorie Rico - EVC
 Jan Tomisaka - EVC
 Deanna Herrera - SJCC
 Roi Ann Thompson-SJCC

MSC

Romero Jalomo, Dean of Special Programs - SJCC
 Lauren McKee, Administrative Services Supervisor - EVC

STUDENTS

Michael Casas, SJCC
 Vacant, EVC



DISTRICT BUDGET COMMITTEE
MEETING AGENDA

April 12, 2012
3:00 p.m. to 5:00 p.m.
Room T-112, Technology Center, SJCC

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|--|------------------------|
| 1) Call to Order | |
| 2) Approval of Agenda | ACTION |
| 3) Approval of February 23, 2012 Minutes | ACTION |
| 4) Approval of March 22, 2012 Minutes | ACTION |
| 5) Solar Array Status | INFORMATION |
| 6) Resource Development Update | INFORMATION |
| 7) Health Services Fee Memo from State Chancellor's Office | INFORMATION |
| 8) Status on Budget Strategy Implementation | INFORMATION/DISCUSSION |
| a) Defunding Positions FY2012/2013 | INFORMATION |
| b) Summer School Reductions | INFORMATION |
| c) Categorical Reductions | INFORMATION |
| 9) Adjournment | |

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Jan Tomisaka - EVC
Deanna Herrera - SJCC
Roi Ann Thompson-SJCC

MSC

Romero Jalomo, Dean of Special Programs - SJCC
Lauren McKee, Administrative Services Supervisor - EVC

STUDENTS

Michael Casas, SJCC
Anthony DiSilvestre, EVC



**DISTRICT BUDGET COMMITTEE
MEETING AGENDA**

**April 26, 2012
3:00 p.m. to 5:00 p.m.
Room T-112, Technology Center, SJCC**

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|----|--|-------------|
| 1) | Call to Order | |
| 2) | Approval of Agenda | ACTION |
| 3) | Approval of April 12, 2012 Minutes | ACTION |
| 4) | FY2011/2012 Draft Third Quarter Report | |
| | a) Budget Planning Assumptions | ACTION |
| | b) Summary of Third Quarter | INFORMATION |
| | c) Review of Third Quarter Report Detail | INFORMATION |
| 5) | Adjournment | |

DISTRICT BUDGET COMMITTEE MEMBERS

ADMINISTRATION

Doug Smith, Vice Chancellor, Administrative Services - DO
 Peter Fitzsimmons, Director of Fiscal Services - DO
 Henry Gee, Vice President, Administrative Services - EVC
 Greg Nelson, Vice President, Administrative Services - SJCC

FACULTY

Eric Narveson, Academic Senate - EVC
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 David Yancey, Academic Senate - SJCC
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 Mark Newton, Faculty Association - SJCC

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 Jan Tomisaka - EVC
 Deanna Herrera - SJCC
 Roi Ann Thompson-SJCC

MSC

Romero Jalomo, Dean of Special Programs - SJCC
 Lauren McKee, Administrative Services Supervisor - EVC

STUDENTS

Michael Casas, SJCC
 Anthony DiSilvestre, EVC



**DISTRICT BUDGET COMMITTEE
MEETING AGENDA**

**May 24, 2012
3:00 p.m. to 5:00 p.m.
Room T-112, Technology Center, SJCC**

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|--|-------------|
| 1) Call to Order | |
| 2) Approval of Agenda | ACTION |
| 3) Approval of April 26, 2012 Minutes | ACTION |
| 4) FY2012-13 Proposed Schedule of Meetings | DISCUSSION |
| 5) Comp-time & Vacation Payout Analysis | INFORMATION |
| 6) MSC Personnel Cost Analysis | INFORMATION |
| 7) FY2012/2013 Draft Tentative Budget | |
| a) Budget Planning Assumptions | ACTION |
| b) Summary of Tentative Budget | INFORMATION |
| c) Review of Tentative Budget | INFORMATION |
| 8) Adjournment | |

DISTRICT BUDGET COMMITTEE MEMBERS

ADMINISTRATION

Doug Smith, Vice Chancellor, Administrative Services - DO
 Peter Fitzsimmons, Director of Fiscal Services - DO
 Henry Gee, Vice President, Administrative Services - EVC
 Greg Nelson, Vice President, Administrative Services - SJCC

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 Jan Tomisaka - EVC
 Bruce Geer - SJCC
 Roi Ann Thompson-SJCC

MSC

Romero Jalomo, Dean of Special Programs - SJCC
 Lauren McKee, Administrative Services Supervisor - EVC

STUDENTS

Michael Casas, SJCC
 Anthony DiSilvestre, EVC



DISTRICT BUDGET COMMITTEE
MEETING AGENDA

August 30, 2012
3:30 p.m. to 5:00 p.m.
Room T-112, Technology Center, SJCC

- | | |
|--|-------------|
| 1) Call to Order | |
| 2) Approval of Agenda | ACTION |
| 3) Approval of May 24, 2012 Minutes | ACTION |
| 4) Annual Evaluation of District-wide Committees | INFORMATION |
| 5) FY2011/2012 Ending Fund Balance | INFORMATION |
| 6) FY2012/2013 Draft Adopted Budget | |
| a) Budget Planning Assumptions | ACTION |
| b) Summary of Adopted Budget | INFORMATION |
| c) Review of Adopted Budget | INFORMATION |
| 7) Adjournment | |

DISTRICT BUDGET COMMITTEE MEMBERS

ADMINISTRATION

Doug Smith, Vice Chancellor, Administrative Services - DO
Peter Fitzsimmons, Director of Fiscal Services - DO
Henry Gee, Vice President, Administrative Services - EVC
Greg Nelson, Vice President, Administrative Services - SJCC

FACULTY

Eric Narveson, Academic Senate - EVC
Doug Threet, Academic Senate - EVC
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Jan Tomisaka - EVC
Bruce Geer - SJCC
Roi Ann Thompson-SJCC

MSC

Romero Jalomo, Dean of Special Programs - SJCC
Lauren McKee, Administrative Services Supervisor - EVC

STUDENTS

Michael Casas, SJCC
Anthony DiSilvestre, EVC



DISTRICT BUDGET COMMITTEE
MEETING AGENDA

September 27, 2012
3:00 p.m. to 5:00 p.m.
District Office Conference Room

- | | |
|--|------------|
| 1) Call to Order | |
| 2) Approval of Agenda | ACTION |
| 3) Approval of August 30, 2012 Minutes | ACTION |
| 4) Adopted Budget – Financial Outlook | DISCUSSION |
| 5) FY2012/2013 Meeting Schedule | DISCUSSION |
| 6) Adjournment | |

DISTRICT BUDGET COMMITTEE MEMBERS

ADMINISTRATION

Doug Smith, Vice Chancellor, Administrative Services - DO
Peter Fitzsimmons, Director of Fiscal Services - DO
Henry Gee, Vice President, Administrative Services - EVC
Greg Nelson, Vice President, Administrative Services - SJCC

FACULTY

Eric Narveson, Academic Senate - EVC
Doug Threet, Academic Senate - EVC
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Carlos Marques - DO
Marjorie Rico - EVC
Jan Tomisaka - EVC
Bruce Geer - SJCC
Roi Ann Thompson-SJCC

MSC

Romero Jalomo, Dean of Special Programs - SJCC
Lauren McKee, Administrative Services Supervisor - EVC

STUDENTS

Michael Casas, SJCC
Anthony DiSilvestre, EVC



**DISTRICT BUDGET COMMITTEE
MEETING AGENDA**

**October 25, 2012
3:00 p.m. to 5:00 p.m.
T-112, Technology Center, SJCC**

- | | |
|---|------------|
| 1) Call to Order | |
| 2) Approval of Agenda | ACTION |
| 3) Approval of September 27, 2012 Minutes | ACTION |
| 4) Audit Update – New Direction on Accrued Vacation Liability | DISCUSSION |
| 5) Prior Year Carryover Allowance | DISCUSSION |
| 6) State Chancellor’s Office Proposed Cash Deferral Methodology Changes | DISCUSSION |
| 7) Adjournment | |

DISTRICT BUDGET COMMITTEE MEMBERS

ADMINISTRATION

Doug Smith, Vice Chancellor, Administrative Services - DO
 Peter Fitzsimmons, Director of Fiscal Services - DO
 Henry Gee, Vice President, Administrative Services - EVC
 Greg Nelson, Vice President, Administrative Services - SJCC

FACULTY

Eric Narveson, Academic Senate - EVC
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 Jan Tomisaka - EVC
 Bruce Geer - SJCC
 Roi Ann Thompson-SJCC

MSC

Romero Jalomo, Dean of Special Programs - SJCC
 Lauren McKee, Administrative Services Supervisor - EVC

STUDENTS

Michael Casas, SJCC
 Anthony DiSilvestre, EVC



DISTRICT BUDGET COMMITTEE
MEETING AGENDA

November 8, 2012
3:00 p.m. to 5:00 p.m.
District Office Conference Room, District Office

- | | |
|---|-------------|
| 1) Call to Order | |
| 2) Approval of Agenda | ACTION |
| 3) Approval of October 25, 2012 Minutes | ACTION |
| 4) FY2012/2013 Draft First Quarter Report | |
| a) Budget Planning Assumptions | ACTION |
| b) Summary of First Quarter | INFORMATION |
| c) Review of First Quarter Report Detail | INFORMATION |
| 5) November 6 th Election Outcome – Proposition 30 | INFORMATION |
| 6) Bookstore Financial Report (continued from 10/25/12) | DISCUSSION |
| 7) District Budget Allocation Model – Next Steps | DISCUSSION |
| 8) Adjournment | |

DISTRICT BUDGET COMMITTEE MEMBERS

ADMINISTRATION

Doug Smith, Vice Chancellor, Administrative Services - DO
Peter Fitzsimmons, Director of Fiscal Services - DO
Henry Gee, Vice President, Administrative Services - EVC
Greg Nelson, Vice President, Administrative Services - SJCC

FACULTY

Jack Baker, Academic Senate - EVC
Steven Graham, Academic Senate - EVC
Charles Heimler, Academic Senate - SJCC
David Yancey, Academic Senate - SJCC
Barbara Hanfling, Faculty Association - SJCC
Mark Newton, Faculty Association - SJCC

CSEA

Dan Hawkins - DO
Carlos Marques - DO
Marjorie Rico - EVC
Jan Tomisaka - EVC
Bruce Geer - SJCC
Roi Ann Thompson-SJCC

MSC

Romero Jalomo, Dean of Special Programs - SJCC
Lauren McKee, Administrative Services Supervisor - EVC

STUDENTS

Michael Casas, SJCC
Anthony DiSilvestre, EVC



**DISTRICT BUDGET COMMITTEE
MEETING AGENDA**

**December 13, 2012
3:00 p.m. to 5:00 p.m.
District Office Conference Room, District Office**

- 1) Call to Order
- 2) Approval of Agenda ACTION
- 3) Approval of October 25, 2012 Minutes ACTION
- 4) Approval of November 8, 2012 Minutes ACTION
- 5) Fiscal News & Information INFORMATION/DISCUSSION
 - a) FY2012-13 Budget Update, Assumptions and Major Variables
 - b) FY2012-13 Apportionment Worksheet
 - c) County Property Tax Meeting Update
 - d) CCLC 11-30-12 Memo – Community College Budget Outlook
 - e) CCLC 11-16-12 Presentation – Annual Convention Budget Update
 - f) ACCCA Update: California on the Rebound?
 - g) County of Santa Clara Letter – Distributions of Milpitas Low & Moderate Income Housing Fund Balance Transfer
- 6) Adjournment

DISTRICT BUDGET COMMITTEE MEMBERS

ADMINISTRATION

Doug Smith, Vice Chancellor, Administrative Services - DO
 Peter Fitzsimmons, Director of Fiscal Services - DO
 Henry Gee, Vice President, Administrative Services - EVC
 Greg Nelson, Vice President, Administrative Services - SJCC

FACULTY

Robert Brown, Academic Senate - EVC
 Steven Graham, Academic Senate - EVC
 Charles Heimler, Academic Senate - SJCC
 David Yancey, Academic Senate - SJCC
 Barbara Hanfling, Faculty Association - SJCC
 Mark Newton, Faculty Association - SJCC

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 Lauren McKee, Administrative Services Supervisor - EVC

STUDENTS

Michael Casas, SJCC
 Anthony DiSilvestre, EVC