



**District Budget Committee
Meeting Minutes
September 22, 2016**

Present: Lauren McKee, Eugenio Canoy, Yesenia Ramirez, Jorge Escobar, Dan Hawkins, Kathy Tran, Fabio Gonzalez, Jesus Covarrubias, Jonathan Camacho, Doug Smith, Andrea Alexander, Peter Fitzsimmons, Art Azevedo, Mark Newton, Carlos Marques, Barbara Hanfling, Eric Narveson,

Absent: Robert Brown, Faustino Villa, Bruce Geer, Linda Wilczewski

Also Present: Carol Anderson, Sherri Brusseau, Keiko Kimura, Phil Crawford, Paul Fong, John Ives, Roy Stutzman, Henry Yong, William Watson, Kim Garcia, Debbie Budd, Guillermo Castilla

1. Called to order: 3:03
2. Approval of Agenda- A motion to approve the agenda was made by Eugenio Canoy, Jorge Escobar seconded the motion. All approved and the motion was carried. The agenda was approved as submitted.
3. Approval of August 25, 2016 Minutes – A motion was made by Dan Hawkins and seconded by Jonathan Camacho to approve the August 25, 2016 minutes as written. All approved and the motion was carried.
4. Establishment of Resource Allocation Model (RAM) Taskforce – The primary focus of today’s meeting is the establishment of a Resource Allocation Model (RAM) Taskforce. The Goal of the RAM Taskforce is to create a model that can then be presented to the District Budget Committee and District Council. From there, the model will be presented to the Chancellor. Roy’s goal is to have a smaller group to work on the new Resource Allocation Model. It is easier to arrange schedules with fewer people.

Roy asked Doug to review the Taskforce matrix. The matrix was created by allotting each representative group with a certain number of spots on the Taskforce. The thought was to start the discussion with an idea instead of a blank piece of paper and take it from there. The ultimate objective is to reach a balance that is representative of the District Budget Committee and leads to a recommendation to the Chancellor. It was stated that the SJCC Academic Senate doesn’t always agree with their representative and may not agree with the recommended model. Taskforce needs to be a small, workable group.

Doug asked President Yong and Vice President Escobar to seek student representation on the Taskforce.

5. RAM Taskforce Goals

- a. The goal of the Taskforce is to come to agreement on an adjustment to the current Allocation Model or create a new model. If no consensus is reached in creating a new model, Roy will make a recommendation to the Chancellor, but he is hoping the process will yield a result that all the constituency groups can agree on. The process should be easily understood by people and the colleges can predict year- to- year what their monies will be and they can better plan.
- b. Members of the Taskforce need to be willing to dedicate time for meetings as well as time to review models from other districts on their own time. The Taskforce needs to be a priority. The question was asked as to what the “fire” is to create a new Resource Allocation Model. We are demonstrating to the Accreditation Team that we are serious about creating a new model and that it is a priority. Doug’s hope is that next year’s budget is built using the new Resource Allocation Model.
- c. The Taskforce will meet bi-monthly through December. The Taskforce needs to meet often so that momentum remains. MSCC would like to see the Taskforce work complete by the 1st week in December.
- d. The following schedule was agreed upon:

9/30/16 @ EVC
10/7/16 @ SJCC
10/21/16 @ SJCC
10/28/16 @ EVC
11/18/16 @ SJCC
12/2/16 @ EVC
12/9/16 @ SJCC

We will re-evaluate the schedule in November and decide on our spring calendar. Anyone planning to participate in the RAM Taskforce needs to review the materials and be ready to discuss concepts at the 1st Taskforce meeting on September 30th.

6. Meeting adjourned at 4:59 P.M.