

SAN JOSE/EVERGREEN COMMUNITY COLLEGE DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER 363
Level IV - Chancellor

Instructions: If the grievant is not satisfied with the resolution at Level III, he/she may appeal to the Chancellor or his/her designee within 10 working days of receiving the Level III response. (Reference Article 18.5)

Attach a copy of Level I, Level II, and Level III responses.

Initiation of Level IV Grievance

Grievant: _____ Department: _____

Job Title: _____ Work Location: _____ Phone Ext. _____

Date Level III Vice Chancellor response received: _____

I am not satisfied with the resolution of Level III grievance and I hereby appeal the decision of the Vice Chancellor.

Grievant's Signature: _____ Date: _____

Distribution: Original of Level IV appeal to the Chancellor; one copy each to Union, immediate supervisor, designated administrator, and Vice Chancellor

Level IV - Chancellor Response

Instructions: The Chancellor has 10 working days to investigate the details of the grievance and may meet with the employee in an attempt to resolve the issue. The Union shall be notified and a union representative may be present at the meeting if one is held.

Name of Chancellor

Union representative present at meeting:

yes Name: _____

No

Meeting Date If Held

Grievance Status (10 working days from date of receiving grievance to respond)

- Grievance was resolved at Level IV.
- Grievance cannot be resolved at Level IV based on the following reasons:

Attach additional pages if needed to explain decision.

Vice Chancellor's Signature: _____ Date: _____

Distribution: Original Level IV appeal to grievant; a copy each to Union and immediate supervisor.