



**SAN JOSE/EVERGREEN COMMUNITY COLLEGE DISTRICT  
M.S.C. PROFESSIONAL GROWTH AWARD**

**(PLEASE SUBMIT ONE APPLICATION FORM PER COURSE)**

**In order for your application to be considered complete the following must be attached:**

- 1. A copy of the course description**
- 2. Original transcripts**

**(NOTE: EMPLOYEES MUST HAVE COMPLETED 12 MONTHS OF EMPLOYMENT)**

Name: \_\_\_\_\_

Employee ID: \_\_\_\_\_ Location: \_\_\_\_\_ Ext \_\_\_\_\_

Department: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Work Schedule: Sun \_\_\_\_\_ Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_

Thurs \_\_\_\_\_ Fri \_\_\_\_\_ Sat \_\_\_\_\_

Have you completed the 12-month employment? \_\_\_\_\_

**COURSE INFORMATION:**

Type: ( ) College Course - Semester \_\_\_\_\_

( ) Other: \_\_\_\_\_

Location: \_\_\_\_\_ Dept. & Course # \_\_\_\_\_

Course Title: \_\_\_\_\_ Instructor Name: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Days: \_\_\_\_\_ Time: \_\_\_\_\_

Units Earned: \_\_\_\_\_ (OR) Hrs. of Credit: \_\_\_\_\_ Final Grade: \_\_\_\_\_

**EXPLANATION OF COURSE BENEFIT: (Attach a separate sheet if necessary)**

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\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date