



San Jose/Evergreen
Community College District

HUMAN RESOURCES SERVICE GROUP

4750 San Felipe Rd ▪ San José, CA 95135
Ph: ▪ 408-274-7924 (fax) 408-270-6406

EMERGENCY CONTACT INFORMATION

In case of accident or serious illness, you may want your division/department supervisor or other key staff members to contact a relative, neighbor or friend that you designate below:

Your Name: _____ Title: _____

Campus or District Office: _____ Div/Dept.: _____

Hire Date: _____ Your Signature: _____ Today's Date: _____

Emergency Contact #1 (print name): _____

Relationship to you: _____ **Day Phone:** (____) _____

Alternate Phone: (____) _____

Emergency Contact #2 (print name): _____

Relationship to you: _____ **Day Phone:** (____) _____

Alternate Phone: (____) _____

Emergency Contact #3 (print name): _____

Relationship to you: _____ **Day Phone:** (____) _____

Alternate Phone: (____) _____

Emergency Contact #4 (print name): _____

Relationship to you: _____ **Day Phone:** (____) _____

Alternate Phone: (____) _____

Distribution: Original to division/department supervisor; copy to personnel file