

Minutes of the Governing Board Study Group Meeting July 18, 2009



San José/Evergreen
Community College District

A. **CALL MEETING TO ORDER**

Trustee Okamura called the Study Group Meeting of the Governing Board of the San José/Evergreen Community College District to order on Saturday, July 18, 2009, at 9:00 a.m., in the District Board Room, 4750 San Felipe Road, San José, CA, 95135.

Board Members Present:

Mr. Balbir Dhillon
Mr. Richard Hobbs
Mr. Ron Lind
Mr. Randy Okamura
Mr. Richard Tanaka

Board Members Excused:

Ms. Mayra Cruz
Ms. Maria Fuentes

B. **CHANCELLOR'S PRESENTATIONS**

Chancellor Pérez made introductory remarks and the Board heard reports from the district administration.

Vice-Chancellor, Jeanine Hawk, presented an update on the state and district budget. The expected reductions for the unrestricted general fund exceed \$2 million for both 08-09 and 09-10. In addition categorical program funding is also reduced by 32-62% adding up to over 3\$ million in restricted general fund reductions. In light of these reductions and to ensure that the district's fund balance exceeds 5% for 2009-2010, the district is looking at expenditure reductions of over \$9 million which represents almost 11% of the total general fund budget. These reductions will be accomplished by each college reducing about \$2 million each and the balance reduced in district office and overhead categories. The budget process will be focused on consultation as the adopted budget is developed. The adopted budget hearing will be held at the September 2009 Board of Trustees meeting.

Presidents Burke and Coon gave presentations on the status of the budgeting process at San José City College and Evergreen Valley College.

Chancellor Pérez discussed the approaches being considered by the District on serving students in light of the reductions in categorical programs, including initial planning and consultation; consultation processes and timelines regarding budget information; and the

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importance of documenting how district processes are linked to institutional assessment in accountability as mandated in accreditation standards.

C. **BOARD DISCUSSION**

President Okamura stated that the staff is under some challenges, and they want to make sure they get guidance from the trustees. Administration also wants to fulfill its obligations of meeting with the stakeholders so that when it becomes time to make for the Board to make decisions on staff recommendations, no one would be surprised by the outcome. He said the Board needs to meet regularly and often so they can be informed of the issues and challenges affecting the district.

The Board discussed the importance of communication and consultation at every level in the district. Trustee Lind asked about the consultation processes in place at each college. President Burke answered that budget discussions and related decisions are reviewed at SJCC's College Council and Finance Committee meetings. President Coon answered that EVC also has a College Council, and he would be making his budget recommendations at the July 30 meeting.

The Board also discussed the impact of cuts to categorical programs, and since the status of the state budget is currently unknown, including categorical programs, the impact to the district is yet unknown.

President Okamura charged the Chancellor to become more involved in the legislative process so that the District's priorities, as provided by the Board, would become well-known to our legislators.

D. **ADJOURNMENT**

The meeting adjourned at 12:10 p.m.

Rosa G. Pérez, Secretary
Board of Trustees