



SJECCD CDC's (Child Development Centers) PROJECT  **5.12.09**

GOAL: To provide our students' children with culturally and linguistically responsive child care AND to provide a quality laboratory environment for our Early Childhood Education (ECE) program under sound fiscal practices

CDC SUMMARY

- A.** Sourced and incorporated input from the following key stakeholders: CDC Director, SJECCD Administrators (*SJCC President, VP's of Student Affairs at both SJCC and EVC, VP of Academic Affairs at SJCC*), Early Childhood Education (ECE) parent and non-parent students, community members, ECE faculty, CDC content experts and fiscal experts
- B.** Conducted external scan of community CDC's
- C.** Gained an overview of programs offered by SJECCD CDC's; program evaluation revealed underutilization of child-care services and uncontrolled operational costs

Comprehensive process involved the following 3 stages;

1. STUDENT INPUT

- 1. Gathered customer feedback via focus groups with ECE students and student parents
- 2. Surveyed SJECCD students, most of whom are not using our CDC's
- 3. Conducted meetings with and tours of local community Child Care facilities that serve low-income children
- 4. Reviewed academic records of current student-parent CDC users
- 5. Analyzed 3-year historical use of CDC's by user groups

2. DISTRICT/COMMUNITY INPUT

- 1. Reviewed 2003 Board agenda and mandates for CDC's
- 2. Presented preliminary findings of Exec. Assistant to Executive Team for feedback
- 3. Received input on cost-cutting ideas from CDC Director and SJCC VP of Student Affairs at Executive Team meeting
- 4. Received input from CDC Director and SJCC VP of Student Affairs via SJCC President
- 5. Met with community representatives, ECE faculty, and administrators to receive feedback about information unearthed

3. FISCAL INPUT

- 1. Reviewed 10-year historical data (revenues and expenditures)
- 2. Examined closely the '09-'10 CDC budget to ascertain hidden costs that might save money
- 3. Conducted financial research and preliminary analyses to maximize revenues while decreasing costs of CDC's