

AGENDA  
DISTRICT COUNCIL MEETING  
San Jose City College – T-112  
May 17, 2018  
3:00 p.m. – 5:00 p.m.

TOPIC	PRESENTER/S	TIME
1. Review of the Agenda	All	2 min
2. Approval of the April 19, 2018 District Council Meeting Minutes	All	3 min
3. College Highlights: a. Guided Pathways b. San Jose Promise c. Strategic Planning	Presidents	15 min
4. Assembly Bills: a. AB 19 – Requirements b. AB 705 – Summer Plans	All	20 min
5. May Revise	Smith	15 min
6. Board Policies & Administrative Procedures	Owen	20 min
7. District Council Survey	Budd/van Ommeren/ All	5 min
8. District Technology Planning Group a. Review of Charter Statement – Committee b. Vote	All	10 min
9. RAM Highlights	Smith/Narveson	10 min
10. Committee Reports a. District Budget Committee b. District Technology Planning Group c. Institutional Effectiveness Committee d. College Councils	Smith Seaberry van Ommeren Presidents	10 min
11. Other Items	All	10 min

*This agenda is designed to contain reports and discussion items pertinent to the Governing Board's Ends Policies and Strategic Priorities:*

**Ends Policies: Global Ends Statement:**

*The San José-Evergreen Community College District exists to ensure all students, especially those with educational and/or socioeconomic challenges, will have the skills and capabilities to be successful in the next stage of their life, sufficient to justify the use of available resources.*

**Student Success:**

*The San José-Evergreen Community College District will improve student success through enhanced educational services and programs and strengthened community engagement.*

*Included in Student Success:*

- **Transferability** (All students, especially under-prepared students, will achieve academic success sufficient to transfer to a four-year post-secondary institution.)
- **College Readiness** (Students will develop the language skills to succeed in college, the ability to analyze, synthesize, and evaluate information, and will be able to effectively communicate with others and successfully work collaboratively in culturally diverse settings.)
- **College Experience** (Enrichment opportunities will exist to enhance the learning environment and support student success.)
- **Degree and Certificate Completion** (Students will complete degrees and certificates to enter the workforce.)

**Community Impact:**

*As a leader in the Silicon Valley, The San José-Evergreen Community College District will be an active partner with civic and other community leaders to create a strong economy and foster social-economic equity and social justice.*

*Included in Community Impact:*

- **Career Development** (Students will acquire skills sufficient to get, keep and progress in jobs with local employers, particularly in high wage/high growth areas, for all students, especially for: under-prepared students; older displaced students; and young people at the start of their careers.)
- **Community, business, industry and trades partnerships/collaborations** (The District will collaborate with business, industry, and the trades for high employment in quality jobs through job placement, internships, mentorships and philanthropic development.)

**Strategic Priorities (2018-2025):**

1. **Student Success:** *The San José – Evergreen Community College District will improve student success through a culture of evidence by providing structured educational pathways and continuous support services that align with their educational and career goals and promote responsible global citizenship and civic engagement.*
2. **Workforce and Economic Development.** *The San José – Evergreen Community College District will respond to the workforce needs of the Silicon Valley region, while supporting economic mobility of our diverse community.*
3. **Organizational Effectiveness and Sustainability.** *The San José – Evergreen Community College District will develop and utilize systems that promote institutional effectiveness, fiscal sustainability, and accountability.*
4. **Technology.** *The San José – Evergreen Community College District will invest in secure information and instructional technology solutions that enhance learning and working environments and support institutional effectiveness and student success.*
5. **Communication.** *The San José-Evergreen Community College District will engage in effective communication with internal and external audiences to improve stakeholder satisfaction.*
6. **Total Work Environment:** *The San José – Evergreen Community College District will promote a total work environment that contributes to the success and development of its students and employees.*

---

**District Council - Membership (26):**

Chair: Chancellor

**Debbie Budd**

7 Faculty (2 appointments by each Academic Senate [of which one will be the Academic Senate President and an additional Academic Senate member]; District Academic Senate President and 2 appointed by AFT 6157)

**Jennifer Bills, Jesus Covarrubias, Paul Fong, Fabio Gonzalez, Eric Narveson, Steven Graham**

6 Classified staff appointed by CSEA, Chapter 363

**Stacey Alvarez, Dan Hawkins, Andrea Lopez, Julinda LeDee, Sarai Minjares, Faustino Villa**

2 Students from student government body (1 per campus)

**No appointments yet**

2 MSC Representatives

**Antoinette Herrera, Alma Tanon**

2 Representatives from College Council (1 per campus)

**Lamel Harris, D. Micetich**

1 Workforce Institute Representative

**William Watson**

College Presidents

**Keith Aytch, Byron Clift Breland**

Vice Chancellor, Administrative Services

**Doug Smith**

Vice Chancellor, Human Resources

**Kim Garcia**

Vice Chancellor, Information Technology and Institutional Effectiveness

**Ben Seaberry**

---

#### **District Council Charge:**

The District Council is the primary participatory governance advisory committee to provide the Chancellor with input and advice in addressing the strategic priorities and Board ends policies. It is distinguished as a council to reflect its overall responsibility for coordinating district-wide planning, including coordination, input and review of district policies and procedures and district-wide committees. The council must have direct representation from the other district advisory committees in order to ensure appropriate linkages with the other planning processes within the district. Members of the Council will be responsible for bringing information back to their constituent groups. This permits a constant flow of information between the colleges and the district office, and across all planning activities of the various entities and constituency groups.

#### **The duties of the council shall include the following:**

- Articulate a vision of the future for the district, reflective of its mission.
- Develop a set of long-range goals for the district through a collaborative process involving all segments of the district
- Collect, analyze, maintain, and disseminate institutional planning data.
- Develop planning assumptions and priorities to advance the strategic priorities and Board ends policies.
- Coordinate implementation of district planning priorities through district-wide committees.
- Coordinate the review of all proposals for district policies and administrative procedures changes to ensure that all appropriate constituencies have had adequate opportunity to review and comment on the proposed changes.
- Provide recommendations and information that reflects the views of their respective college councils and constituent groups.
- Accept responsibility for taking information back to the colleges and their respective groups for discussion, revision and input.
- Create standing committees and task forces when needed.