



SJECED DISTRICT COUNCIL MEETING MINUTES

May 16, 2019

3:00—5:00 p.m.

Evergreen Valley College, Library, Mishra Rm.

Member Attendees:

Alex Lopez (SJCC Academic Senate President)
Andrea Lopez (Classified Senate)
B. Breland (Chancellor)
B. Chaidez (Associate Vice Chancellor, HR)
D. Hawkins (CSEA 363)
E. Ayala-Austin (MSCC)
E. Narveson (District Academic Senate President)
E. Pratt (SJCC College Council Representative)
F. Espinoza (EVC Academic Senate Member)
J. Escobar (Interim Vice Chancellor District Admin Services)
J. Lugo (CSEA 363)
K. Aytch (EVC President)
P. Crawford (SJCC Academic Senate)
P. Fong (AFT 6157)
R. Montemayor (Acting, SJCC President)
R. Pratt (EVC Academic Senate)
S. Alvarez (CSEA 363)
W. Watson (CEM)

Other Attendees:

J. Pace
R. Brown
S. Brusseau
S. Oklander

Absent:

A. Herrera (MSCC)
B. Seaberry (Vice Chancellor)
D. Micetich (EVC College Council)
J. Bills (AFT 6157)
J. LeDee (Classified Senate)
S. Minjares (CSEA 363)
SJCC and EVC Student Government

1. Review of the Agenda:

- a. B. Breland reviewed the agenda with the District Council and moved the Board Policies & Administrative Procedures up to item #3.

2. Approval of the April 25, 2019, Meeting Minutes:

- a. M/S/P; Ayes – 18, Opposed – 0, Abstentions – 0, Absent – 8
 - i. Motion made by F. Espinoza; Seconded E. Narveson. The 04/25/2019 meeting minutes were approved as submitted.

3. College Highlights:

- a. EVC – President Aytch:
 - i. Guided Pathways: We continue to move forward integrating AB 705 with focus on career exploration and meta-majors.
 - ii. Strategic Planning: We have completed the update which will be presented to the Chancellor in a couple of weeks.
 - iii. AB 705 Update: We had great updates at the recent Board meeting. We continue to work towards better early alert methods.
 - iv. Vision for Success: Completed and presented to the Board.
- b. SJCC – Acting President Montemayor
 - i. Guided Pathways: We held a retreat on April 26th with participation from leadership. We will continue this work in June.
 - ii. San Jose Promise: We currently have 125 students enrolled and are looking at ways we can find additional funds.
 - iii. Vision for Success: This was recently presented to the Board. We continue to work towards cross-walking these efforts with others.
- c. District – Chancellor Breland
 - i. Vision for Success: We are currently in the process of submitting to the State.
 - ii. AB 705 Update: We are in the process of being certified by the State. Dr. van Ommeren will work with the campuses to coordinate on the required questions.
 - iii. Student Equity Plan: Dr. van Ommeren reminded the group that this is due at the end of June with a presentation to the Board on June 11th.

4. Accreditation Update:

- a. EVC:
 - i. President Aytch reported that EVC will hold a steering committee meeting next week that will focus on the planning of the mid-term report writing.
- b. SJCC:
 - i. Acting President Montemayor reported that the SJCC team recently met with Gohar from ACCJC. ACCJC has a particular interest in SLO progress and new programs.

5. Board Policy & Administrative Procedures:

- a. J. Pace reminded that packet A, B and D were previously distributed at the October and November 2018 District Council meetings, however they had not yet been reviewed by the Policy Committee.
- b. J. Pace asked for clarification around the edits the Policy Committee made to the AP 7360 and AP 7365.

- i. Andrea Lopez clarified that the Committee decided that this is not an area that should be covered by Administrative Procedures as this is an area that the Unions negotiate with the District.
 - 1. B. Chaidez confirmed that this is correct.
- c. M/S/P; Ayes – 18, Opposed – 0, Abstentions – 0, Absent – 8
 - i. Motion made by E. Narveson; seconded by Andrea Lopez to approve packets A, B, and D.
- d. J. Pace discussed moving forward with Packet C, provided at a previous District Council Meeting.
 - i. The Committee discussed and agreed to bring Packet C back to the September 2019 District Council meeting.
- e. J. Pace submitted AP 3725 Information and Communications Technology Accessibility & Acceptable Use for a first reading and asked that the group review and notify her of any recommended changes.
- f. Alex Lopez asked for clarification on which Faculty members were on the 508 District Taskforce
 - i. J. Pace listed the following members as: Silvia Min, Leslie Williams, Susan Hines, Melody Barta, Susana Machado, Ryan Brown, Ben Seaberry, and Joy Pace.
 - ii. Alex Lopez stated in an effort to ensure inclusion in the process, the Faculty would like to appoint individuals.

6. Resource Allocation Model Update –Performance Audit Update:

- a. Chancellor Breland reminded the group of the Board’s desire to have this done quite some time ago. The model presented at the May 14th meeting was just the flow chart, however the Board noted a need for additional narratives.
- b. Interim VC Escobar reminded the committee of the fortunate basic aid position we are in right now. We have great opportunity right now as we continue to develop the resource allocation model while finding an equitable fair median.
- c. Chancellor Breland noted that next steps would include the formation of a workgroup to begin the simulation implementation alongside the existing budget. All groups will have the opportunity to participate, along with the safety of three years of a hold-harmless agreement.
- d. Interim VC Escobar noted that we will require highly technical and visionary thinkers along with clearly defined milestones to get the model to the next level, and reminded the group that final decisions will need to be made by December 2019 in order to implement this model into the 2020-21 budget.

7. Latest IT Developments:

- a. Sergio Oklander provided an in-depth tour of the Financial Aid Self-Service tool.

8. Committee Reports:

a. District Budget Committee - VC Escobar:

- i. Interim VC Escobar reported that the DBC met on April 24th where it reviewed the Q3 report. The memo located in the report provides highlights in terms of Q3 expenses, property tax data points, and the projected ending fund balance.

b. Institutional Effectiveness Committee – E. D. van Ommeren:

- i. A. van Ommeren reported that next fall the committee has decided to hold their regular meetings on the first Tuesday of the month.
 - c. **EVC College Council – President Aytch:**
 - i. EVC held their last meeting of the Academic year on Monday, May 13th where we reviewed our student equity data, and took action in support of student health fees.
 - d. **SJCC College Council – Acting President Pratt:**
 - i. SJCC's last meeting of the Academic year will be this Friday, May 17th where we will receive reports on Student Success and Equity, professional development and the FaST Committee.
- 9. 2019-20 district Council Meeting Schedule:**
 - a. The group reviewed and agreed to the dates presented.
- 10. Other Items:**
 - a. **District Council Self-evaluation Survey:**
 - i. A. van Ommeren reminded that she would be sending out this year's District Council survey.
 - b. **RBOA Update:**
 - i. D. Hawkins reported that the RBOA held their second meeting on April 25th where they took action to update the investment policy that will be shared at a future Board meeting. We are doing very well and as of our last audit we are 134% funded.
 - c. **Alice Van Ommeren:**
 - i. Chancellor Breland thanked Executive Director Alice van Ommeren for all of her work with the District and wished her luck on her future endeavors.
- 11. Adjournment:**
 - a. The meeting adjourned at 4:16 p.m.