

Governing Board Meeting Minutes (Tuesday, February 14, 2017)

A. CALL MEETING TO ORDER

Information: 1. 4:30 p.m. - The Meeting will be called to order at the District Board Room, 40 South Market Street, San Jose, CA 95113

The meeting was called to order at 4:30 p.m.

Board Members Present:

Ms. Mayra Cruz
Ms. Wendy Ho
Dr. Jeffrey Lease
Mr. Craig Mann
Ms. Huong Nguyen
Mr. Scott Pham

Board Member Absent:

Mr. Rudy Nasol

Information: 2. Information provided on Public Comments and Disability Access

Information was provided on Public Comments and Disability Access in the board agenda packet.

B. APPROVAL OF CLOSED SESSION

Action: 1. Adoption of Closed Session Agenda

M/S/C (Huong/Ho) to adopt the Closed Session agenda as submitted.

C. PUBLIC COMMENTS ON CLOSED SESSION AGENDA

Information: 1. Public Comments on the Closed Session Agenda

There were no public comments.

D. CLOSED SESSION ITEMS FOR DISCUSSION

Information: 1. The Board will recess to Closed Session at 4:30 p.m. to consider the following items:

The Board recessed to Closed Session at 4:30 p.m. to consider the following items:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957 (b))

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(Government Code Section 54957 (b))

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Government Code Section 54956.9 (c))

CONFERENCE WITH LABOR NEGOTIATORS

(Government Code Section 54957.6)

District's Negotiator(s): Kim Garcia

Employee Organization: CSEA

CONFERENCE WITH LABOR NEGOTIATORS

(Government Code Section 54957.6)

District's Negotiator(s): Kim Garcia

Employee Organization: AFT 6157

CONFERENCE WITH LABOR NEGOTIATORS

(Government Code Section 54957.6)

District's Negotiator(s): Kim Garcia

Unrepresented Employees: M/S/C

E. RECONVENE INTO OPEN SESSION

Procedural: 1. 6:00 P.M. - Pledge of Allegiance

Student Trustees Bethel Kim and Marcelo Lopez joined the meeting.

Mr. Lopez led the Board and members of the audience into the Pledge of Allegiance to the Flag at 6:19 p.m.

Action: 2. Adoption of the Agenda

M/S/C (Cruz/Lease) to adopt the agenda as submitted.

Board vote was as follows:

Trustees Cruz, Ho, Lease, Mann, Nguyen, and Pham voted yes.

Advisory vote was as follows:

Student Trustees Kim and Lopez voted yes.

Information: 3. Announcement of Reportable Action Taken in Closed Session

There were no reportable actions.

Information: 4. Public Comments on Matters not on the Agenda

Ms. Gloria Arevalo addressed the Board about the notice she received of the District's intent not to renew her contract. She stated this was the first time she received any indication that there were issues with her performance of duties and responsibilities. She stated the issues were untrue and unsubstantiated, and she was never given the opportunity to respond to these issues or even given the opportunity to go through an employment evaluation. In the time that she's been here, less than three months, she's been commended by the work she was able to do in a short time. Ms. Arevalo stated that her absences were signed off and approved. The absences were due to the time she took off to relocate from Los Angeles to take the job. When the job was first offered to her, she indicated would need some time to relocate. Ms. Arevalo requested that the

Board would not approve the action to terminate her contract.

Action, Minutes: 5. January 24, 2017, Governing Board Meeting Minutes

M/S/C (Lease/Ho) to approve the above listed minutes.

Board vote was as follows:

Trustees Cruz, Ho, Lease, Mann, and Nguyen voted yes.
Trustee Pham abstained.

Advisory vote was as follows:

Student Trustees Kim and Lopez voted yes.

F. CONSENT AGENDA

Action (Consent): 1. Adoption of the Consent Agenda

Hearing no requests to pull any items, President Mann stated the Consent Agenda was approved by general consent.

Action (Consent): 2. Management Personnel Actions

The Board approved the Management personnel actions as submitted.

Action (Consent): 3. Supervisory-Confidential Personnel Actions

The Board approved the Supervisory-Confidential Personnel Actions as submitted.

Action (Consent): 4. Faculty Personnel Actions - Regular

The Board approved the Faculty personnel actions as submitted.

Action (Consent): 5. Faculty Personnel-Adjunct/EVC

The Board approved the faculty personnel- Adjunct/EVC actions as submitted.

Action (Consent): 6. Classified Personnel Actions

The Board approved the Classified Personnel Actions as submitted.

Action (Consent): 7. Hourly, Student Work & Volunteer Personnel Actions

The Board approved the Short-Term Hourly, Substitute, Professional Expert & Athletic Support Services, Student Assistant and Volunteer personnel actions as submitted.

Action (Consent): 8. Ratification of Contracts, Purchase Orders and Contract Revisions

The Board ratified the contracts, purchase orders and contract revisions for the period of December 10, 2016 through January 9, 2017 as noted in the attached documents.

Action (Consent): 9. Board Policy BP 6335 for Approval

The Board approved Board Policy 6335 Debt Issuance & Management.

Action (Consent): 10. Curriculum Recommendations for Evergreen Valley College

The Board approved the curriculum recommendations for new courses and programs submitted by Evergreen Valley College.

Action (Consent): 11. MOU with City of Morgan Hill for the Evergreen Valley College Nursing Program's Community Health Curriculum

The Board approved the Memorandum of Understanding between City of Morgan Hill and San Jose Evergreen Community College District for the Nursing Program's Community Health Curriculum at Evergreen Valley College.

Action (Consent): 12. SJCC Acceptance of Grant Funds from Rancho Santiago Community College District

The Board accepted and appropriated sub-grant funds of \$50,000 from the Rancho Santiago Community College District for the CTE Data Unlocked Initiative.

Action (Consent): 13. Amendment to the Memorandum of Understanding (MOU) between San Jose City College and the International Association of Bridge, Structural, Ornamental, and Reinforcing Ironworkers Local 377 (Ironworkers) Joint Apprenticeship and Training Committee (JATC)

The Board approved the First Amendment to the Memorandum of Understanding between San Jose City College and the Ironworkers Local 377 JATC.

Action (Consent): 14. Santa Clara County Pilot Subsidy Project Participation Agreement with San Jose City College

The Board approved the San Jose City College Participation Agreement with Santa Clara County Child Care Subsidy Project.

Action (Consent): 15. Workforce Institute – Award of Contract to Provide Marketing and Branding Services for South Bay Consortium for Adult Education (SBCAE) and Approve Independent Contract Agreement (ICA) with Full Capacity Marketing, Inc.

The Board approved and awarded the contract for Marketing and Branding Services for SBCAE (Administered by Workforce Institute) to Full Capacity Marketing, Inc., and approved the ICA to initiate the services.

Action (Consent): 16. Memorandum of Agreement between SJCC and Overseas Educational Agencies

The Board approved the Memorandum of Agreement (MOA) between San Jose Evergreen Community College (on behalf of SJCC) and Overseas Educational Agency Mighty Grace Co., Ltd.

G. GENERAL OBLIGATION BOND PROGRAMS CONSENT AGENDA

Action (Consent): 1. Adoption of the General Obligation Bond Programs Consent Agenda

Hearing no requests to pull any items, President Mann stated the General Obligation Bond Program Consent Agenda was approved by general consent.

Action (Consent): 2. Measure G-2010 Bond Program: Evergreen Valley College Information Technology (IT) Infrastructure Improvements EVC-2016 Network Upgrades Project #32702 – Cupertino Electric, Inc. Final Change Order No. 003

The Board approved Final Change Order No. 003 in the amount of \$100,482.00 to Cupertino Electric, Inc. for the Information Technology (IT) Infrastructure Improvements EVC-2016 Network Upgrades Project #32702 at Evergreen Valley College.

Action (Consent): 3. Measure G – 2010 Bond Program: Evergreen Valley College IT Infrastructure Improvements: Network Upgrades #32702 – Cupertino Electric, Inc. Notice of Completion (NOC)

The Board approved the Notice of Completion (NOC) of the contract by Cupertino Electric, Inc. for the IT Infrastructure Improvements: Network Upgrades Project #32702 at Evergreen Valley College.

Action (Consent): 4. Measure G-2010 Bond Program: Evergreen Valley College Signage & Wayfinding Project #32121 – A Good Sign and Graphics Co. Change Order No. 001

The Board approved Change Order No. 001 in the amount of \$4,310.00 to A Good Sign and Graphics Co. for the Signage & Wayfinding Project #32121 at Evergreen Valley College.

Action (Consent): 5. Measure G – 2010 Bond Program: San Jose City College (SJCC) Building Interior Finishes Flooring Upgrades Project #31331 - ICC General Contractors, Inc. Final Deductive Change Order No. 001

The Board approved Final Deductive Change Order No. 001 in the amount of (\$30,000) to ICC General Contractors, Inc., for the Building Interior Finishes Flooring Upgrades Project #31331 at San Jose City College.

Action (Consent): 6. Measure G – 2010 Bond Program: San Jose City College (SJCC) Building Interior Finishes Flooring Upgrades Project #31331 – ICC General Contractors, Inc. Notice of Completion (NOC)

The Board approved the Notice of Completion (NOC) to ICC General Contractors, Inc., for the Building Interior Finishes Flooring Upgrades Project #31331 at San Jose City College.

Action (Consent): 7. Measure G - 2010 Bond Program: San Jose City College (SJCC) Wayfinding, Signage and Site Fencing Project #31328 - Ross Luthin Creative Independent Contractor Agreement (ICA)

The Board approved an Independent Contractor Agreement (ICA) in the amount of \$147,540 to Ross Luthin Creative, for Design Services, Wayfinding, Signage, and Site Fencing, Project #31328 at San Jose Community College (SJCC).

Action (Consent): 8. Measure G - 2010 Bond Program: San Jose City College (SJCC) Physical Education (PE) Building Project #31125 - Lloyd F. McKinney Associates, Inc. Audio Visual (AV) Construction Agreement

The Board approved the award of a contract in the amount of \$414,309.00 to Lloyd F. McKinney Associates, Inc. for the PE Bldg. & Wellness Center Audio Visual (AV) System Project #31125 at San Jose City College.

Action (Consent): 9. Measure G - 2010 Bond Program: San Jose City College (SJCC) Roofing Repairs (Phase II) Project #31325 - Stronger Building Services Agreement

The Board awarded an Agreement in the amount of \$496,000 to Stronger Building Services for the Roofing Repairs (Phase II) Project #31325 at San Jose City College (SJCC).

H. ACTION AGENDA

Action: 1. Resolution Number 021417-01 Approving District Budget Transfers and Revisions

M/S/C (Lease/Ho) to approve the resolution authorizing the budget transfers and revisions of funds within expenditure accounts, and authorizing the appropriation of the receipt of unanticipated revenues in certain programs.

Board vote was as follows:

Trustees Cruz, Ho, Lease, Mann, Nguyen and Pham voted yes.

Advisory vote was as follows:

Student Trustees Kim and Lopez voted yes.

Action: 2. Resolution No. 021417-2 In Support Of Deferred Action For Childhood Arrivals (DACA) And Other Vulnerable Students

Chancellor Budd thanked the Board Legislative Committee and Executive Director Rosalie Ledesma for the work they had done in writing this resolution.

Trustee Ho thanked the AFT and Academic Senate for their review and input into the resolution being submitted tonight for the Board's approval. This resolution shows our support of our most vulnerable students.

Ms. Barbara Hanfling recognized Rosalie Ledesma for working with the AFT on the wording of the resolution. She likes how the resolution has now reflected clearly the deep concern for DACA students and other targeted students. In the Berkeley School District, they came up with an administrative procedure, which is a fabulous thing. Even though this resolution will be distributed, we might want to consider having an administrative procedure as well. SJCC Academic Senate President Jesus Covarrubias reported that his senate was not able to see the final language in time for the senate meeting so we will bring it forward to a future meeting. Posting this resolution is one of many things we could do. Students see this is an affirmation for them to know our schools are welcoming to all students.

M/S/C (Ho/Cruz) to approve Resolution No. 021417-2 in support of Deferred Action for Childhood Arrivals (DACA) and Other Vulnerable Students.

Board vote was as follows:

Trustees Cruz, Ho, Lease, Mann and Nguyen voted yes.

Trustee Pham abstained.

Advisory vote was as follows:

Student Trustees Kim and Lopez voted yes.

Action: 3. Resolution No. 021417-3 in Support of February 2017 as Black/African American History Month

M/S/C (Pham/Cruz) to approve Resolution No. 021417-3 in support of February 2017 as Black/African American History Month.

Board vote was as follows:

Trustees Cruz, Ho, Lease, Mann, Nguyen and Pham voted yes.

Advisory vote was as follows:

Student Trustees Kim and Lopez voted yes.

Action: 4. Measure G-2004 Bond Program: Bond List Revision

Vice Chancellor Smith reported this is a standard report of Measure G-2004 program and how the funds are allocated and moved to the various projects.

M/S/C (Lease/Pham) to approve the revisions to the Measure G - 2004 bond list, as presented.

Board vote was as follows:

Trustees Cruz, Ho, Lease, Mann, Nguyen and Pham voted yes.

Advisory vote was as follows:

Student Trustees Lopez and Kim voted yes.

Action: 5. Measure G-2010 Bond Program: Bond List Revision No. 29

M/S/C (Lease/Ho) to approve the revisions to the Measure G - 2010 bond list, as presented.

Board vote was as follows:

Trustees Cruz, Ho, Lease, Mann, Nguyen and Pham voted yes.

Advisory vote was as follows:

Student Trustees Lopez and Kim voted yes.

I. INFORMATION AGENDA - PRESENTATIONS, DISCUSSION ITEMS AND DOCUMENTS PROVIDED

Information: 1. Accreditation Update

President Yong reported EVC received a letter from the ACCJC informing us that we have reaffirmation and will need to do a follow up report. The visiting team came and gave us 7 commendations and 8 recommendations. Three of those recommendations merited compliance issues. He and Chancellor Budd appeared before the commissioners last month; and we clearly expressed our disagreement with two of the compliance issues and we prevailed. They are now down graded to improvements. We still have 8 recommendations and only 1 for compliance. When we look at February 11, 2016, when we were put on warning, we can see great progress. The commission recognized the work we have done with our self-evaluation report, and they also commented EVC for submitting the best QFE in the state, which is now being used as a model. We need to complete our report in 18 months, and we have roughly about 12 months to get it done.

President Breland reported that SJCC has very similar results. We are excited about it; it was a lot of team effort. He thanked the Academic Senate, Dr. Joyce Lui, Vice President Jorge Escobar, Academic Senate member Fabio Gonzalez and the district team. It is his honor and privilege to work with everyone. The report contained 9 compliance issues, and one compliance changed to improvement. He thanked Chancellor Budd for the work she did over this past year. We feel great as a District that both colleges are fully reaffirmed. SJCC has already done a lot of work in addressing the compliance recommendations. We are preparing that response, which is due next March. We feel positive about our response moving forward. We will be continuing to provide more reports on accreditation. He thanked the Board and the Board Accreditation Committee, which received updates from the presidents, for their commitment to the colleges.

Information: 2. Board Study Session on Enrollment Management

Chancellor Budd reported that this is the first of several planned study sessions on enrollment management. Vice President Seaberry introduced Mr. John Mullen, consultant.

Mr. Mullen provided a review of how to calculate FTES, funding based on FTES, how to determine clock hours compared to class hours, and term length multiplier. He also discussed how to measure efficiency and productivity. He focused on the need for everyone to work together by developing class schedules, building sections, and the importance of the Student Services departments in admissions and registration and the attendance reporting by faculty.

Trustee Cruz stated this was a great introduction to help them the Board understand enrollment management. In the future, as we talk about it, she wants to know more about what the colleges feel are the challenges we are facing, including the strengths and opportunities. It would be good to hear about short and long term strategies. Trustee Ho said she finally understands how FTES is calculated. She thanked Mr. Mullen for providing clarity, which she did not have before. She inquired about efficiency and productivity, especially regarding the lecture classes versus lab. Mr. Mullen answered it is a collective bargaining arrangement. Trustee Lease thanked Mr. Mullen for the instruction, and he looks forward to learning more.

Mr. Covarubbias thanked Trustee Cruz for asking her questions about how we move forward. We have to think about the fact that this is one version of looking at efficiency; how do juxtapose this with our vision of social justice and offering wide-ranging liberal arts courses. When we offer CTE classes, they are often smaller and more expensive. SJCC has more CTE courses than EVC. How do we expand our definition of what is efficient? AFT Executive Director Barbara Hanfling stated that it is true that this is a good way for getting the basics for understanding. We are very fortunate to have great vision. We have very unique students, and we do want to add more intangibles into this formula. There is a broad spectrum of what our faculty teach.

President Mann stated that he looks forward to more conversations on enrollment management.

Information: 3. Board Policies for First Reading

Chancellor Budd stated BP 5220 Shower Facilities for Homeless Students, BP 6300 Fiscal Management, and BP 7310 Nepotism are being presented at this meeting for a first reading and will come back to the Board for approval at the next meeting.

Trustee Cruz appreciated the shower facilities for homeless students as this represents our values.

J. ORAL COMMUNICATIONS

Report: 1. Constituency Reports

AFT President Paul Fong reported the January 21 Women's March and stated that 30,000 people, many of whom were teachers and educators, participated. He reported the AFT donated \$1,000 to Somos Mayfair for the book program. We also attended the Lunar Program, which was well attended. San Francisco City College's Measure W is putting money into free tuition and is the first college for providing free tuition. This is a very significant breakthrough for higher education. He thanked faculty for working on accreditation and Presidents Yong and Breland for doing a great job in leading the charge. He reported the Executive Board Retreat was held on February 3, and the academic senate and AFT will be working more closely together. He congratulated Mr. David Yancey, our former AFT President, for the honor he will be receiving at the March 31-April 2, CFT conference.

EVC Academic Senate President Eric Narveson reported the Senate met last Tuesday, and we are choosing screening committee members for faculty, ESL and Enlace. We are in the process of setting the faculty component of those committees. We are trying to come up with a long-term plan for reviewing our educational master plan, and the new programs will change what our facilities desires would be. Faculty would like to be included in the decision making as to where the SOAR funds are spent. He reported the college now has an ADT in Kinesiology. This is yet another the ADT, and we are very proud to have this degree now.

SJCC Academic Senate President Covarrubias stated accreditation is an awesome thing. The team that visited our campus acknowledged the strong relationship between our faculty and administration. He thanked President Breland for working together with faculty. We have been working collaboratively. We have very open communications. SJCC had its first Senate meeting last Tuesday. We are working on approving the alignment with student learning outcome assessment and how that issue is reported.

District Academic Senate President Fabio Gonzalez expressed his pride in working for this district. He thanked the Board for giving us the values in the many initiatives at each college. It takes strong leadership to really understand what needs to be done for the students and community. Our reaffirmation for both colleges was tremendous. We have come a long way; we are asking for transparency and respect and for us to continue working together as a team.

Report: 2. Presidents' Reports

EVC President Yong reported the college is hosting its third Open forum. We are also working with SIREN to assist our students. He reported the automotive repair technology program has lined up additional sponsors.

SJCC President Breland reported that he has recently attended student events as there is a need to introduce our students to leaders. Today was our Student Club Day. He distributed copies of flyers for events at the campus, including those celebrating Black History Month. He reported on the HBCU caravan where three other districts and 7 or 8 other colleges will bring their students. We are putting up a tent in our Student Center for this event. He congratulated the softball team for its 3.37 GPA and their outstanding winning record. California Community College statewide has honored softball coach Debbie Huntzman for her 700th win.

Report: 3. Chancellor's Report

Chancellor Budd reported the great news that we have received the San Jose Promise grant. She thanked the colleges for their work as well as the exceptional work of Rosalie Ledesma in making this happen. She thanked Randy Pratt for bringing his students to the board meeting today as this is a great learning experience for them. She reported that Dr. William Watson will be speaking at the Achieving the Dream conference next week. She will be missing the next board meeting as she will be on an accreditation site visit. Presidents will be attending the CEO conferences. She acknowledged that while we had a presentation on our outreach, we realize there is room for improvement; and we'll be taking action to make progress in that area.

Report: 4. Board of Trustees/Committee Chairs' Reports

Student Trustee Lopez thanked Dr. Gonzalez, Professor Covarrubias and President Breland for helping students with the issues related to DACA and other issues. He worked with Professor Covarrubias and Blake Balajara in addressing the issues of homelessness, and he appreciates the Board policy that was presented for a first reading. Last year we discussed pushing student involvement in these issues. He also discussed his participation in the Women's March and Planned Parenthood.

EVC Student Trustee Kim reported there is a lot of unease and student activity regarding DACA. She stated the college is doing Black History Month events, and the students are participating. ASG is doing an event in celebration of Black History Month on February 27 11:00 a.m. to 12:00 noon. We are also planning to have a Spring Festival on March 2 where high school students and other colleges are coming to join this big event. Student government is getting involved in AB 1995 by providing shampoo and towels.

Trustee Wendy Ho reported on her attendance at the opening of the SparkPoint Center. She commended Dr. Watson for bringing this Center to the Workforce Institute. The space is great and she hopes it allows for collaboration. She also provided the following report of the Board Legislative Committee:

On January 30th, our District held several one-on-one meetings with our local legislators at the State Capitol. Our team (Chancellor Budd, President Breland, Executive Director Ledesma, Interim SJCC PIO Garza and our consultant Manny Diaz) met with Assemblymembers Anna Cabellero, Evan Low, Kansen Chu, Ash Kalra as well as a key staffer from Senator Jim Beall's office to share several key topics including immigration and San Jose Promise. They all expressed strong interest and support for our San Jose Promise program. Additionally, our legislators expressed serious concern about the political climate under the Trump Administration and voiced their immediate and strong support for undocumented residents. Several pieces of legislation have been and will be introduced in the legislature through February 17th, the deadline for bill submission. Former San Jose City Councilmember and newly elected Assemblymember Ash Kalra shared with us his bill that, if passed, will provide undocumented and AB540 students with additional services, including legal services.

Before the Board today, was (is) our resolution in support of undocumented students and other vulnerable students. This resolution represents collective input and work from AFT and Academic Senate, which I would like to thank. Copies of our resolution will be sent to our local legislators and the CCLC.

Several of our Legislative team members, including Chancellor Budd, myself, Trustee Cruz and Exec. Director Ledesma attended the San Jose Mayor's State of the City Address on Saturday at Gunderson High School. A key piece of the Mayor's speech illustrated the contributions and value of immigrant groups and voiced the city's commitment to making San Jose a safe and welcoming place for all residents, regardless of their status. Also, during his speech, Mayor Liccardo recognized Chancellor Budd and President Breland for their important work in helping to inform and launch the city-wide San Jose Promise. Since then, the Mercury News, local television and radio stations have highlighted the announcement of San Jose Promise as we ready teams to prepare for the official launch and accept the first cohort this fall.

Trustee Ho reported the next meeting of the Board Legislative Committee is scheduled for Monday, March 13th, 2017 at 6 pm at the District Office. The focus of this meeting will be to discuss relevant legislation and recommended positions for our District to undertake.

President Mann stated that as a result from listening to the outreach report from the last meeting, he suggested a Board Committee on Outreach. He requested that any Board member interested in being appointed to this committee to let him know. President Mann stated he'll develop a charge for the committee.

K. BOARD MEETING EVALUATION

Discussion: 1. Board of Trustees to Discuss Board Meeting Performance

Trustee Ho stated her appreciation for the enrollment management presentation as it provides the Board with the background information to have long-term and short-term strategies to serve our students and community. Trustee Nguyen thanked Mr. Mullen for the study session to allow her to understand the numbers regarding

enrollment management.

L. CONTINUATION OF CLOSED SESSION (If needed)

The Board returned to Closed Session.

M. RECONVENE TO OPEN SESSION

Information: 1. Announcement of Action Taken in Closed Session

President Mann read out the final action the Board took in closed session:

RESOLVED by the Board of Trustees of the San Jose/Evergreen Community College District, County of Santa Clara, State of California, that:

Employee with employee number 881721 is hereby terminated from employment with the District, effective February 15, 2017. The District Chancellor is directed to provide the employee with notice of this final action by the Board.

Regularly passed and adopted by the Board of Trustees of the San Jose/Evergreen Community College District in San Jose, California, this 14th of February, 2017.

AYES in favor of this resolution:

TRUSTEES: Jeffrey Lease, Craig Mann, Wendy Ho, Mayra Cruz, and Huong Nguyen

NOES against this resolution:

TRUSTEES: Scott Pham

ABSENT TRUSTEES:

TRUSTEES: Rudy Nasol

N. ADJOURNMENT

Information: 1. The meeting will be adjourned.

The meeting adjourned at 9:15 p.m.

Dr. Deborah Budd, Board Secretary

