

SJECDD DISTRICT COUNCIL MEETING MINUTES

**February 23, 2017
3:00—4:30 p.m.
EVC Mishra Room**

Attendees:

D. Budd (Chancellor), D. Smith (Vice Chancellor), K. Garcia (Vice Chancellor)
M. Dickerson (for SJCC President), A. Alexander (for EVC President)
P. Fong (AFT 6157), B. Hanfling (AFT 6157), J. Covarrubias (SJCC Academic Senate President),
M. Newton (EVC Academic Senate), F. Gonzalez (District Academic Senate)
D. Hawkins, J. LeDee, A. Lopez, F. Villa (CSEA 363)
E. Canoy, A. Tanon, L. McKee (MSCC)

Other Attendees:

R. Brown, P. Fitzsimmons, L. Owen, (District Services)

Recorder:

J. Pace

1) Review of the Agenda

Agenda Item 5 Board Policies and Administrative Procedures was moved to the beginning of the agenda. No items were added.

2) Board Policies and Administrative Procedures

Vice Chancellor Garcia stated that the review of board policies and related administrative procedures are based on the cyclical review outlined in board procedure. This year, Chapters 1-3 will be reviewed. We still have some policies being reviewed by the Academic Senate and we'll continue to review updates provided by the CCLC, but now we are going back through the chapters. It may not be necessary to change any of the policies, especially since last year was devoted to review of all the policies.

Dr. Owen distributed a review sheet listing for Chapters 1 & 2 as well as for those policies/policies/procedures still under review by the Academic Senate. She also distributed copies of the current BP for Chapters 1 & 2. Chapter 3 will be distributed at the next DC meeting. Dr. Owen will send link to DC members for access to the policies so that they could distribute to their constituents for review and comments.

3) Approval of January 26, 2017, Meeting Minutes

Mr. Narveson moved to approve the minutes, Mr. Hawkins seconded the motion, and the minutes were approved as submitted. Dr. Gonzalez abstained as he was not at the meeting.

4) Committee Reports

District Budget Committee – Mr. Fitzsimmons reported the DBC reviewed the 2nd quarter budget report, which will be presented to the Board at the February 28 meeting. The DBC also reviewed the 2017-18 budget development calendar dates and milestones, which will keep the committee on track in advance of the September board meeting where the 2017-18 adopted budget will be presented to the Board for approval.

District Technology Planning Group – Chancellor Budd reported the group has been reviewing the draft technology plans, and the consultant has been working with the technology committees at both colleges.

College Councils – Dr. Budd discussed the need to have representatives from both colleges attending the DC meetings to ensure the colleges' work is integrated at the district level. Ms. Dickerson reported that at the last SJCC College Council meeting, the accreditation report was reviewed. Ms. Lopez reported that the EVC College Council also discussed accreditation as well as construction and wayfinding issues at the campus.

5) Review of Board Budget Principles and how we ensure planning drives our resource allocation

Vice Chancellor Smith distributed and reviewed a draft of the Board Budget Study Session to be presented at the February 28 board meeting. The action the Board would be asked to take is to approve the budget principles. Mr. Smith reviewed the changes he is proposing on the current budget principles. Mr. Smith did a brief review of the current financial picture, major assumptions, major grants and categorical programs, Bay 10 and Basic Aid districts' general fund balances, property tax historical overview and the development of the resource allocation model.

After that overview, Mr. Smith discussed each of the proposed budget principles. He stated there were 16 in total, and his recommended changes were highlighted in yellow. Ms. Hanfling stated her concerns about not keeping with the agreement for the DBC to review and discuss any budget reports before they would be presented to the Board. Mr. Narveson inquired why in Principle No. 12, enrollment experience was changed to enrollment trends. Dr. Budd answered that this change would allow us to do a three-year average. She stated this conversation is one that should be held in the Resource Allocation Model (RAM) meeting. Mr. Covarrubias stated it may be a good idea to include a slide on what we have seen in terms of cost of living for the past five years in the Silicon Valley. Mr. Newton expressed concern about how we would validate the "student-centered" approach outlined in Principle No. 2. He recommended making this a wish instead of a principle. Dr. Budd answered that the student-centered approach is indicated in our current strategic priorities and Board ends policies, and we are measuring it based on what we are doing at our colleges. She is hopeful that the San Jose Promise would help those cohorts become college level within a year. Mr. Covarrubias inquired how we justify Principle No. 6 Seek efficiencies and revenue opportunities when we compare with our commitment to social justice and equity. Dr. Gonzalez agreed and stated the categorical funds included in the presentation are not coming in to supplant what we are supposed to be doing for our students. Our job is to provide above and beyond what our specific students need. Dr. Budd answered that to continue receiving SSSP and equity funds requires us to continue to perform. She inquired if the colleges are looking at the data and having these conversations. She recommended having those conversations at the College Councils and then bringing it to the District Council.

Ms. Hanfling discussed how we should not compare our district to West Valley Mission as they have their retiree liability included in their general fund balance. She also expressed concern that putting \$500K into a stabilization fund when the general fund balance finishes above 10% and

capping this at \$5 million is too high. She requested a cap of \$2.5 million. She also inquired how the cost of living minimum is determined. It would be good to show what is available and also let the Board see what the cost of living is like in this area, including housing costs. Dr. Gonzalez stated the Silicon Valley is 40% above the rest of the nation, and housing is at 148%. He also recommended putting an asterisk on the categorical programs to show which populations we are serving, such as DSPS, EOPS, CalWorks, TRIO, Equity, etc.

Mr. Smith thanked DC members for the robust discussion and input into the draft presentation.

6) San Jose Promise

Chancellor Budd reported that along with our great accreditation news, we also have more good news to report as we have received a Promise grant. She thanked the colleges for working hard to develop the workplan and Executive Director Ledesma for her leadership and commitment in making this happen.

Executive Director Ledesma stated it was truly a team effort. They have been working on the San Jose Promise grant since last summer. She stated this grant will provide a pathway for students to address remediation issues in high school so that they are college ready. It will provide for two years of college costs free to those who receive the grant funds. We are working with the Mayor's Office and San Jose Unified School District as well as some business partners in the Silicon Valley. It's great that we have a number of partners. The plan is to launch the program on Wednesday, March 8 at SJCC.

7) Review of Strategic Planning Materials for March DC meeting

Chancellor Budd introduced the topic of strategic planning and stated this would be a major discussion item at the March 16 DC meeting. She provided an overview of the Grossmont/Cuyamaca Community College District's strategic planning document, which shows the colleges' strategic plans and its relationship to the district plans, the Board's strategic priorities and the indicators, and the strategic planning process. This document is an excellent example of how to show the tie in of all the plans at the college and district levels. One of the accreditation recommendations is to ensure our strategic planning documents show how they tie in to one another. This topic is what will be discussed at the next DC meeting.

8) Other Items

No other items were discussed.

The meeting adjourned at 4:35 p.m.