



SJECCD Board of Trustees 2016 Self-Evaluation Summative Report

BOARD SELF-EVALUATION COMMITTEE
PRESENTED APRIL 2017

Agenda

What will the presentation cover?

1

Introduction

2

Self-evaluation Survey

3

Ends Policy Metrics

4

Board Meeting Evaluation

5

Summary and Recommendations



The Goal of Self-Evaluation

ACCJC Requires the Board to have a documented and transparent method of evaluating itself.

The goal of this self-evaluation is to holistically evaluate the Board's effectiveness in meeting its Ends Policies.

The Summative Report should be the foundation for determining Board recommendations for the next fiscal year.



Triangulated Methodology

Board Survey

- Governance Institute for Student Success (GISS) Survey Items
 - Accreditation Items
 - Open-ended Items

Ends Policies Metrics

- Based on Monitoring Reports
- How we measure up compared to targets

Board Meeting Evaluation

- Review of minutes
- How well the meeting aligns with Board Ends Policies

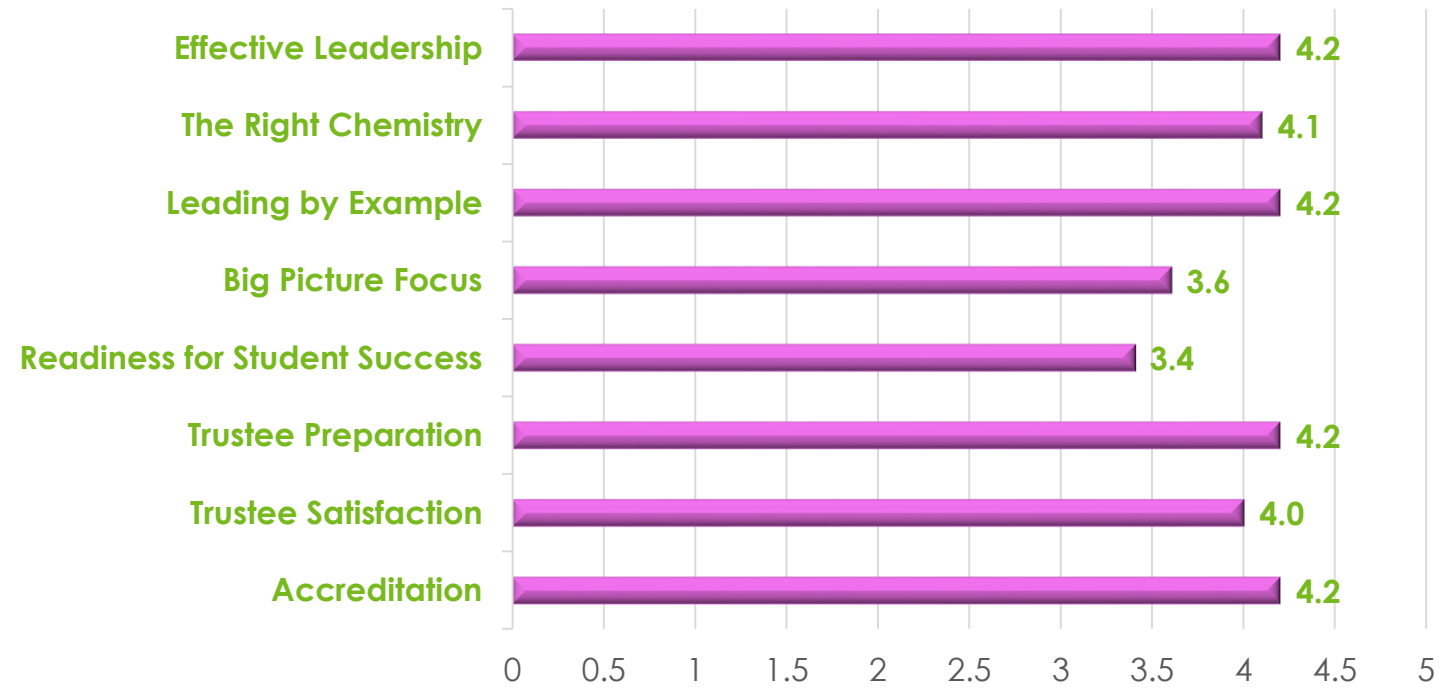


Self-Evaluation Survey

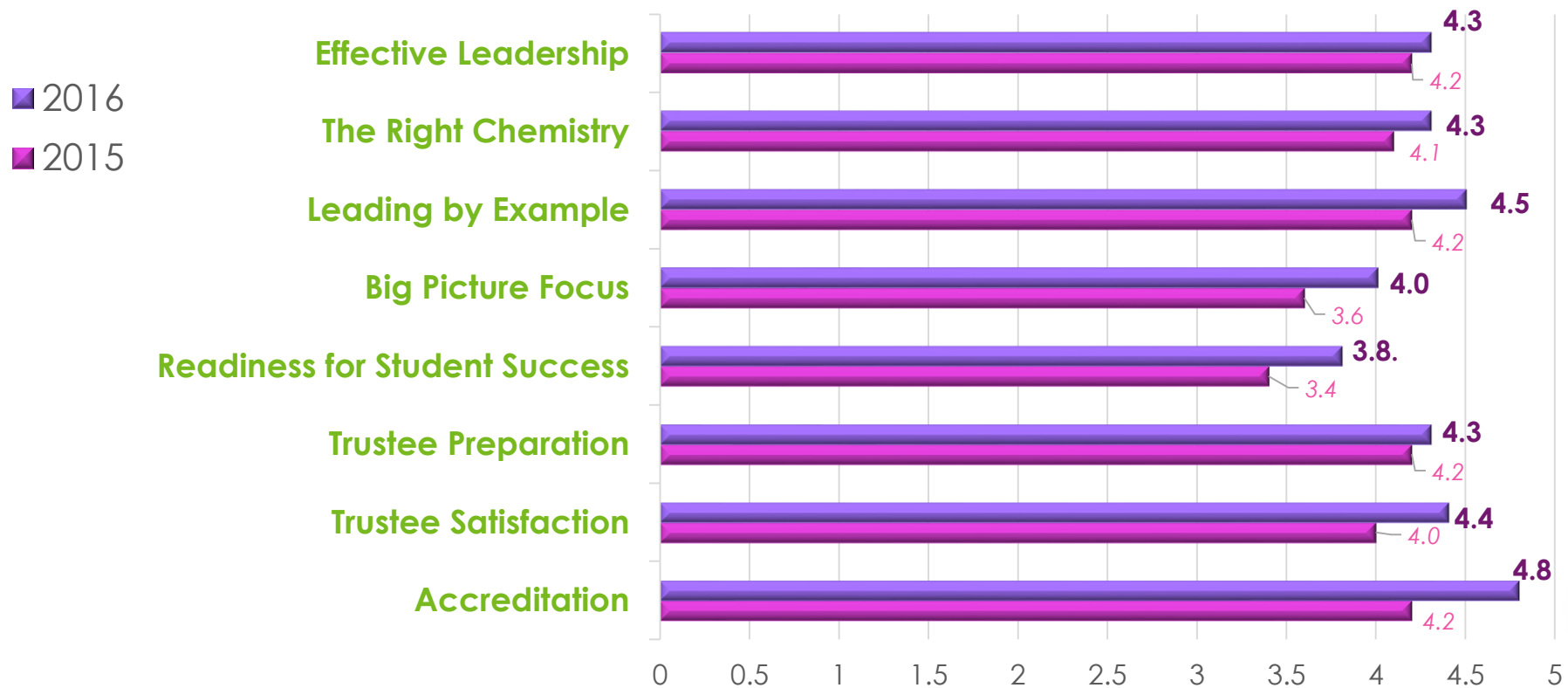
Mayra Cruz, Committee Chair



2015 Survey Results



2016 AND 2015 Survey Results Comparison



Open-Ended Responses: Major Accomplishments

Topic/Theme	Number of Individual Responses
Bond Measure	5
Hiring New Chancellor	4
27 Acres Rezoning Approval	4
Increased Graduation Rates	3
Milpitas Extension	2
Accreditation Self Studies and Process	2
Admin Transition, Ends Policies, SJ Promise, Data-Driven Decision-Making/Culture of Inquiry, Legislative Committee Work, Equity Work, Protection of Human Rights, Student Equity and Success Rates, Full Time Staff Hires, Managing Costs	1 for each topic/theme listed



Highlights of Open-Ended Responses: Additional Comments/Questions

Things are moving in a positive direction... and the foundation has been set for extraordinary growth in the near future...

The opportunity to help so many students exceed their educational goals, as well as open up their understanding of options and opportunity has never been greater. These colleges can truly impact many in need of a quality education filled with the services to attain success.



Analysis of Survey Results

❖ Strengths

- Board cohesion, understanding and adherence to its roles & responsibilities
- Board meeting management
- Institution-wide commitment & dedication to student success
- Ends Policies and Governance Principles
- Updating facilities through bond measure

❖ Opportunities for Improvement

- Trustee orientation and training
- Understanding, determining “Institutional Readiness for Student Success”
- Relationships among governance principles and institutional strategic directions, goals
- Equalize Board committee workload and devise methods for increasing participation in Board meeting evaluations



Board Ends Policy Metrics

Dr. Jeff Lease, Trustee



2016 Quarterly Monitoring Reports Reviewed

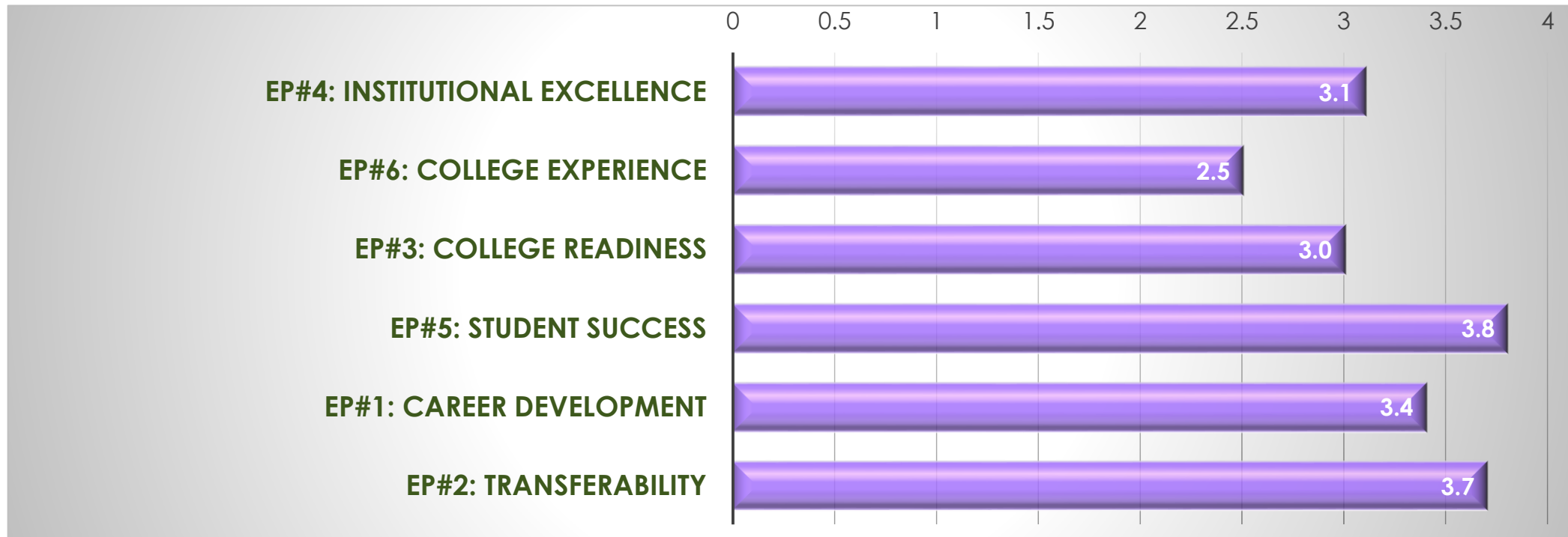
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- ❑ **Institutional Excellence and College Experience (Jan. 12, 2016)**
- ❑ **College Readiness and Student Success (Oct. 11, 2016)**
- ❑ **Career Development and Transferability (Oct. 25, 2016)**



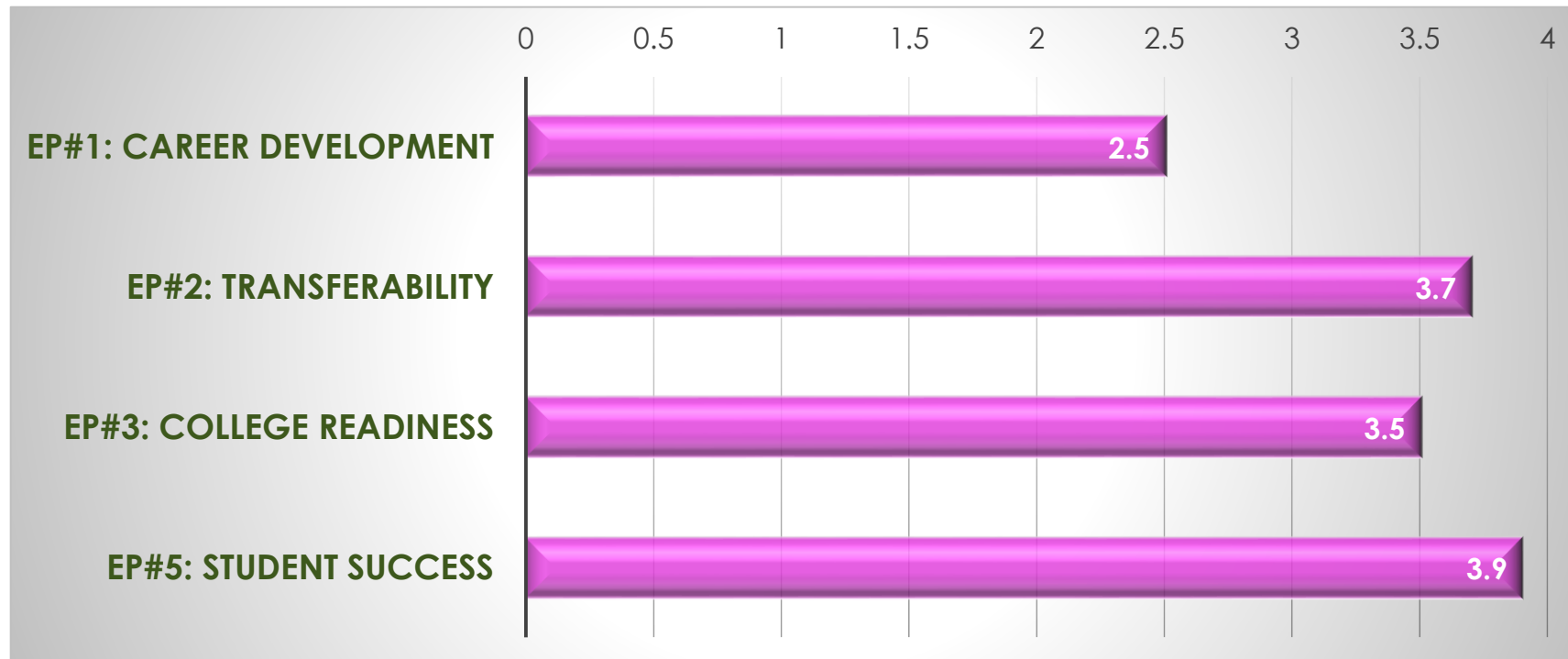
Board Ends Policies Dashboard Results 2016

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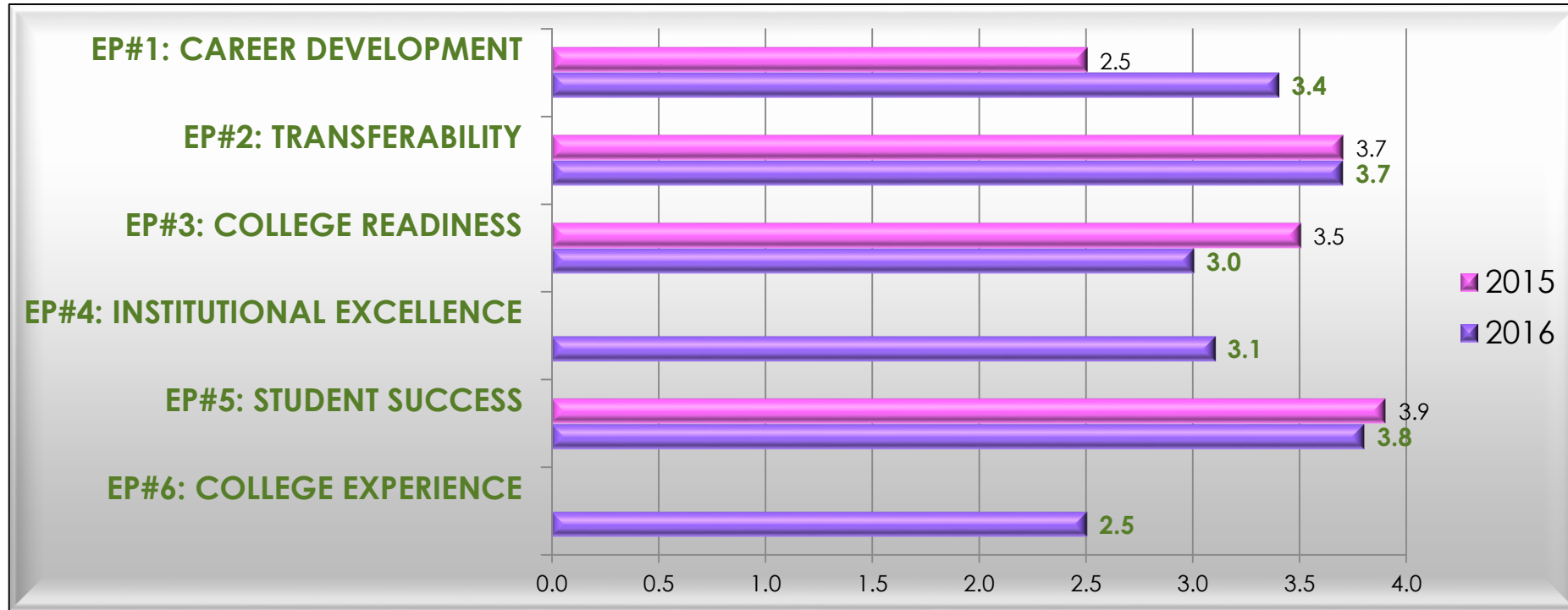


Board Ends Policies Monitoring Report Scores 2015

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2016 & 2015 Ends Policies Dashboards Comparison



Board Ends Policy Metrics Summaries

2016 Self-Evaluation Results

- ▶ **Student Success is rated at within 90% of meeting targets**
- ▶ **Some targets may need to be increased**
- ▶ **Some metrics may need to be refined**
- ▶ **Improve College Readiness rating**

2015 Self-Evaluation Results

- ▶ **Student Success is exceeding targets**
- ▶ **Some targets may need to be increased**
- ▶ **Need to improve College Readiness indicators**

Analysis of Ends Policy Metrics in 2016

❖ Strengths

- Student Success rated highest satisfaction
- Transferability

❖ Opportunities for Improvement

- College Readiness Indicators
- Refine and raise target metrics



Board Meeting Evaluation

Wendy Ho, Trustee



Process for Analyzing Board Meeting Evaluations

Step 1

The Board answered two questions at the end of each Board meeting in 2016.

Step 2

Staff reviewed the minutes of each Board meeting and collected the Board's responses.

Step 3

Staff analyzed the Evaluation portion of the minutes looking for key words.

Step 4

A key word analysis was conducted to quantify the Board's responses.

Key Word Analysis

- There were 77 individual comments evaluating the Board's meetings during calendar year 2016.
- 15 themes emerged from the key word analysis.



Themes from Board Meeting Evaluations

Theme	# of Comments	% of Total Comments
Appreciate/support for Staff	15	19.5
Relate to Ends Policies	9	11.7
Effective board	8	10.4
In line with maximizing resources/fiscal management	7	9.1
Support for students/student success	6	7.8
Support for community	6	7.8
Good meeting/management	5	6.5
Working together/one voice	4	5.2
District operations	4	5.2
In line with Civility statement	3	3.9
Good information	3	3.9
Favorable publicity	3	3.9
Adhere to Code of Conduct	2	2.6
Appreciate attendees/contributors	1	1.3
Support for staff or constituency groups	1	1.3
Total number of comments	77	



Top 3 Themes (Meeting Evaluations)

Theme	# of Comments	% of Total Comments
Appreciate/support for Staff	15	19.5
Relate to Ends Policies	9	11.7
Effective board	8	10.4



Analysis of Meeting Evaluations

❖ Strengths

- Board Meeting Management
- Board Cohesiveness and Civility
- Appreciation for Staff and valuing of information Staff presented

❖ Opportunity for Improvement

- Intentions for and purpose of Board meeting evaluations



Summary



Recommendations

- ❑ Revisit Board Ends Policies metrics for alignment with strategic directions, planning, and goal-setting to revise some targets upward for “continuous quality improvement”
- ❑ Determine and address factors that support improving Board assessment of “Readiness for Student Success” (EP#3)
- ❑ Revisit Board Meeting Evaluations purpose and intention for better alignment with desired outcome
- ❑ *[Placeholder for Trustee Cruz recommendation from committee meeting minutes]*

