

Approved
September 29, 2016

AP 7236 SUBSTITUTE AND SHORT-TERM EMPLOYEES

Reference:

Education Code Section 88003

"Substitute employee" means any person employed to replace any classified employee who is temporarily absent from duty. In addition, one or more substitute employees may be hired for not more than 60 consecutive working days if the District is engaged in a procedure to hire a permanent employee to fill a vacancy in any classified position.

"Short-term employee" means any person who is employed to perform a service for the District upon the completion of which the service required or similar services will not be extended or needed on a continuing basis.