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AP 6740 CITIZENS' BOND OVERSIGHT COMMITTEE

References:

Education Code Sections 15278, 15280 and 15282

A Citizens' Bond Oversight Committee (CBOC) is established pursuant to the approval of a Proposition 39 General Obligation Bond Measure and shall automatically terminate and disband following the date when all bond proceeds are spent, the final financial and performance audits are reviewed and the final Annual Report is submitted to and accepted by the Board of Trustees.

The CBOC shall confine itself specifically to bond proceeds generated under the ballot measure as identified in the Committee's bylaws. To carry out its stated purposes, the CBOC shall perform only the following duties:

- The CBOC shall inform the public concerning the District's expenditure of bond proceeds.
- The CBOC may review quarterly expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in the ballot; and (b) no bond proceeds are used for any teacher or administrative salaries or other operating expenses, except those directly supporting the bond measure.
- The CBOC shall present to the Board of Trustees, in public session, an annual written report which shall include the following:

- A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 12(b)(3) of the California Constitution.
- A summary of the CBOC's proceedings and activities for the preceding year.
- The CBOC shall have no jurisdiction over the following types of activities: approval of construction contracts; approval of construction change orders; expenditure of construction funds; handling of all legal matters; approval of construction plans and schedules; approval of all deferred maintenance plans; and approval of the sale of bonds.

In order to perform the CBOC's duties, it may engage in the following authorized activities:

- Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.
- Inspect College facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District Chancellor.
- Review copies of deferred maintenance proposal or plans developed by the District.
- Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

The CBOC shall consist of a minimum of seven (7) members appointed by the Board of Trustees from a list of candidates, based on the following criteria:

- One student enrolled and active in a community college support group, such as student government.
- One member active in a business organization representing the business community located in the District.
- One member active in a senior citizens' organization.
- One member active in a bona-fide taxpayers association.
- One member active in a support organization for either one of the two Colleges, such as a foundation.
- Two members of the community at-large.

The CBOC may not include any employee, official of the District, or any vendor, contractor or consultant of the District. Each member shall serve a term of two years, and no member may serve more than three consecutive terms. The members shall not be compensated for their services.

The CBOC is required to meet at least once each year but may meet more often as the CBOC shall determine.

Assistance

The District shall provide the committee with any necessary technical or administrative assistance, as well as other resources, to publicize its conclusions.

Public Meetings

Meetings shall be open to the public and notice provided in accordance with the provisions of open meetings laws.

Reports

At least once a year, the committee shall issue a report on the results of its activities. Minutes from its proceedings, all documents received, and reports issued as

a matter of public record shall be made available on an internet website maintained by the District.