

Approved
January 27, 2009
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July 15, 2016
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July 15, 2016

AP 6350 CONTRACTS – CONSTRUCTION

References:

Education Code Section 81800;
Public Contract Code Sections 20650-20662 and 22000-22003

The Chief Business Officer or designee shall be responsible for the planning and programming of new construction, alterations, and repairs of existing facilities, and leasing of facilities that require State and/or Board of Trustees approval. This includes the planning and programming of college-initiated new construction, additions to existing facilities, and major alterations and repairs of buildings and grounds.

The Chief Business Officer or designee shall be responsible for the preparation of drawings and specifications for new buildings, leased facilities, additions, major alterations, and improvements of buildings and grounds together with estimates of costs.

The preliminary (schematic design) drawings, which shall clearly describe all proposed facilities and construction cost estimates, shall be submitted to the Board for approval and authorization to proceed with the working drawings and specifications. Upon completion, the working drawings, specifications and revised cost estimates, if any, shall be submitted for approval to the California Community Colleges Chancellor's Office, the State Department of General Services' Division of State Architect as required by statute, and all other agencies having jurisdiction (e.g., fire marshal, State Water Control Board, etc.) in the name of the Board of Trustees.

The final working drawings and specifications, approved by the State Department of General Services' Division of State Architect and the California Community Colleges Chancellor's Office, together with revised estimates, if any, shall then be submitted to the Board of Trustees for adoption.

The letting of contracts for construction shall comply with procedures of the District regarding contracts that exceed the statutory minimums for competitive bidding. (See AP 6340 titled Bids and Contracts as well as AP 6600 titled Capital Construction)