

Last Reviewed
May 24, 2016

AP 5052 OPEN ENROLLMENT

References:

Title 5 Sections 51006, 58106, and 58108

All courses of the District shall be open to enrollment in accordance with BP 5052 titled Open Enrollment and a priority system consistent with AP 5055 titled Enrollment Priorities. Enrollment may be limited to students meeting properly validated prerequisites and co-requisites (See BP/AP 4260 titled Prerequisites, Co-requisites, and Advisories), or due to other non-evaluative, practical considerations as determined by the Vice President of Academic Affairs.

No student is required to confer or consult with or required to receive permission to enroll in any class offered by the District, except as provided for in AP 5055 titled Enrollment Priorities and San Jose City College's Cosmetology, Dental Assisting, and Medical Assistant Programs as well as Evergreen Valley College's Nursing Programs.

Students are not required to participate in any pre-registration activities not uniformly required, and no registration procedures are used that result in restricting enrollment to a specialized clientele, except as provided for in AP 5055 titled Enrollment Priorities and San Jose City College's Cosmetology, Dental Assisting, and Medical Assistant Programs as well as Evergreen Valley College's Nursing Programs.

A student may challenge an enrollment limitation on any of the following grounds:

- The limitation is unlawfully discriminatory or is being applied in an unlawfully discriminatory manner;
- The District is not following its enrollment procedures;
- The basis for the limitation does not in fact exist.

The student shall bear the burden of showing that grounds exist for the challenge. Challenges shall be handled in a timely manner, and if the challenge is upheld, the District shall waive the enrollment limitation with respect to that student. In the case of a challenge under this procedure, the District shall, upon completion of the challenge procedure, advise the student that he or she may file a formal complaint for unlawful discrimination.