

Approved
9/29/2016

AP 3520 LOCAL LAW ENFORCEMENT

References:

Education Code Sections 67381 and 67381.1;
34 Code of Federal Regulations Part 668.46

The District, on behalf of each campus, has a written agreement with local law enforcement agencies. The agreement clarifies operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each location.

The written agreement designates which law enforcement agency has operational responsibility for violent crimes and delineates the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The written agreements required by the Board policy are public records and are made available for inspection by members of the public upon request to the District Police Department.

The District, on behalf of each campus or center, has a written agreement with local law enforcement agencies. The agreement clarifies operational responsibilities for investigations of: Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault; sexual assaults, including, but not limited to rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of any of these; and hate crimes as defined by law, occurring at each location.

The written agreement designates which law enforcement agency has operational responsibility for violent crimes, sexual assaults, and hate crimes, and delineates the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The written agreements required by the board policy are public records and are made available for inspection by members of the public upon request to the District Police Department. Written agreements shall be reviewed and updated if necessary every five years.

The District Police Department maintains a close working relationship with the San Jose Police Department. The District Police Department occasionally works with other law enforcement agencies. Meetings may be held between the leaders of these agencies on both a formal and informal basis. The District Police Department and San Jose Police Department communicate regularly on the scene of incidents that occur in and around the campus area. When incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, the District Police Department will work closely with the assisting agency. There is a written memorandum

of understanding between the District Police Department and San Jose Police Department.

In response to a call, the District Police Department will take the required action, dispatching an officer or asking the victim to file an incident report. The District Police Department may investigate a report when it is deemed appropriate.

Crimes should be reported to the District Police Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the District Police Department in a timely manner. To report a crime or an emergency on campus, call the District Police Department at (408) 270-6468. To report a non-emergency security or public safety related matter, call the District Police Department at (408) 270-6468.

The District Police have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If minor offenses involving District rules and regulations are committed by a student, the campus police may also refer the individual to the Vice President of Student Affairs. Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the local law enforcement and the District Police Department and local law enforcement work together to solve these serious felony crimes. District Police personnel work closely with local, state, and federal police agencies. The District Police Department is also a part of the local 911 Emergency System. Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus locations of student organizations, is monitored and recorded. This information is provided to the Vice President of Student Affairs for any action or follow-up that may be required.

Campus Security Officers have the authority to ask persons for identification and to determine whether individuals have lawful business at the District. Safety and Traffic officers do not possess arrest power. Criminal incidents are referred to the District Sworn Police Officers or local law enforcement officers who have jurisdiction on the campus. The District maintains a highly professional working relationship with the local law enforcement agencies. All crime victims and witnesses are strongly encouraged to immediately report the crime to the District Police Department. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

Campus "Professional Counselors," when acting as such, are not considered to be a campus security officers and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

A Professional Counselor is an employee of a District whose official responsibilities include providing psychological counseling to members of the District's community and who is functioning within the scope of his/her license or certification.