

Last Revised
May 24, 2016
Last Reviewed
May 24, 2016

BP 7400 TRAVEL

Reference:

Education Code Section 87032

The District Chancellor is authorized to attend conferences, meetings, and other activities that are appropriate to the functions of the District.

The District Chancellor shall establish procedures regarding the attendance of other employees at conferences, meetings, or activities unless already included in the respective collective bargaining agreement or employee procedures handbook. The procedures shall include authorized expenses, advance of funds, and reimbursement.

All travel outside the United States must be approved in advance by the Board of Trustees.