

Adopted
November 12, 2013
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July 12, 2016
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BP 6600 CAPITAL CONSTRUCTION

References:

Education Code Sections 81005 and 81820;
Title 5, Sections 57150 et seq.

The District Chancellor is responsible for planning and administrative management of the District's capital outlay and construction program.

District construction projects shall be supervised by the District Chancellor who will designate the **Chief Business Officer** to monitor the progress of all construction work including inspection of workmanship, completion of work to meet specifications, and the suitability of proposed changes to the scope and original design of the work. The *Chief Business Officer* shall assure compliance with laws related to use of State funds to acquire and convert existing buildings.

The Board of Trustees shall approve and submit to the Board of Governors a five year capital construction plan as required by law. The District Chancellor shall annually update the plan and present it to the Board for approval. The plan shall address, but is not limited to, the criteria contained in law.

The District Chancellor shall establish administrative procedures that articulates a protocol for the dissemination of information related to capital projects and that encourages early and frequent communication, including multilingual communication as needed, between the District and the community.