Adopted
December 11, 2007
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July 12, 2016
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July 12, 2016

BP 4225 COURSE REPETITION

References:
Title 5 Sections 55040, 55041, 55042, 55044, and 58161

Students may repeat courses in which substandard grades (less than "C," and including "FW") were earned. The highest grade is used for grade point average calculation.

The Board of Trustees has determined reasonable limitations on course repetition as described in AP 4225 titled Course Repetition.

When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

Under special circumstances, students may repeat courses in which a C or better grade was earned. The special circumstances are defined in administrative procedures.

The District grants course repetition in the following ways:

1. Students may repeat any course, one time, in which they have received a (less than "C," and including "FW," "NP," or "NC") grade at this or another institution.
2. A student may repeat a course for credit if a significant lapse of time has occurred since the student previously had taken the course. (See BP 4228 and AP 4228 titled Course Repetition – Significant Lapse of Time)
3. The District finds that the student's previous grade is, at least in part, the result of extenuating circumstances. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student. (See AP 4225 titled Course Repetition)

No student may repeat a course in which a final grade of "C" or better or "CR" has been received unless the catalog entry with the course title indicates that credit may be earned more than once.

A student is not limited to the number of times he/ or she can take a course if it is a "legally mandated training requirement as a condition of continued paid or volunteer employment."

Students' transcripts shall show the grades for all courses taken.

A course in which a W notation has been received will not be counted for repeat purposes.