

Adopted
January 10, 2006
Last Revised
March 8, 2016
Last Reviewed
March 8, 2016

BP 2360 MINUTES

References:

Education Code Section 72121(a);
Government Code Section 54957.5

The District Chancellor shall cause minutes to be taken of all meetings of the Board of Trustees. The minutes shall record all actions taken by the Board. The minutes shall be public records and shall be available to the public. If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

The minutes shall also record the names of Board members and District leadership representatives present, all motions, names of those making and seconding motions, votes, and major discussion points.