

Adopted  
January 10, 2006  
Last Revised  
April 12, 2016

## **BP 2220      COMMITTEES OF THE BOARD**

### **Reference:**

Government Code Section 54952  
BP 2210 Officers  
Board Governance Principle: Board Committee Structure

The Board of Trustees may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Appointments to committees will be made consistent with BP 2210. Any committee established by Board action shall comply with the requirements of the Brown Act and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to post a public notice pursuant to Government Code Section 54952.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

The Board of Trustees has established the following standing committee(s):

### **Audit Committee:**

**Committee Charge:** The committee meets twice a year; once in the Spring to meet with district's external auditors and management staff to discuss upcoming audit engagement and to provide an opportunity for the Board to provide direction to the auditors with regards to any areas of emphasis. The second meeting in the Fall is to review the preliminary audit results and financial statements prior to the finalization of the reports and presentation to the full Board.

### **Legislative Committee:**

**Committee Charge:** To recommend principles to guide the development of the Board's Strategic Legislative Agenda and Priorities for the Year, including the establishment of a process to:

- Identify and monitor legislative issues that impact the district's strategic goals and secure Board approval of these specific legislative issues as the Committee's strategic focus for the year
- Meet periodically with federal and state elected officials to advocate for Board-approved legislative issues
- Make recommendations to the Board, as needed, regarding a potential Board position/action on Board-approved legislative issues.
- Collaborates with state and local organizations, both professional/educational and community-based, to advocate for Board-approved legislative issues, according to all federal, state and local laws as well as Board policy. Consults attorneys as needed.

### Self-Evaluation Committee

Committee Charge: To work with the Chancellor and his/her executive team to develop and recommend a process and criterion for evaluation of the Board. Responsibilities of this committee include the following: Develop and recommend a process of self-evaluation, analysis, reporting and presentations. The Committee will make one or more public reports to the Board concerning progress on achieving Board goals as described in the Board's Ends Policy and make presentations at professional conferences and other venues to share this best practice.