

## **SJECDD DISTRICT BUDGET COMMITTEE MEETING MINUTES**

**March 14, 2019  
3:00—5:00 p.m.  
EVC Mishra Room**

### Attendees:

Jorge Escobar  
Andrea Alexander  
Jonathan Camacho  
Eugenio Canoy  
Paul Fong  
Dan Hawkins  
Jennifer Le  
Eric Narveson  
Randy Pratt  
Kathy Tran  
Linda Wilczewski

### Absent

Fareha Bakre  
Jose Cabrera  
Justine Cheng  
Chris Frazier  
Robert Gutierrez  
Alejandro Lopez  
Joe Lugo, Jr.  
Carlos Marques

### Recorder:

Joy Pace

### **Call to Order**

Mr. Jorge Escobar, Vice Chancellor, Administrative Services, Interim, welcomed everyone to the meeting. He expressed concern there was no quorum of members present at the meeting.

### **Approval of March 14, 2019, Meeting Agenda**

Since there was no quorum of voting members, no vote was taken.

### **Approval of January 31, 2019, meeting minutes**

Since there was no quorum of voting members, no vote was taken.

### **Date change for April due to DC and holiday**

Mr. Escobar announced that since Chancellor Breland, due to the April 18 and 19 holidays, moved the District Council meeting to the originally scheduled DBC meeting date, we will need to change the date for the April meeting. Two dates were proposed: Tuesday, April 23, 3:30—5:00 p.m. or Wednesday, April 24, anytime in the morning beginning at 9:00 a.m. The meeting location will be the District Office. Ms. Pace will poll all DBC members to find the best date from the two proposed options.

### **Negotiations Update**

Mr. Escobar announced that negotiations with AFT and CSEA have started and the openers have already taken place. He recognized that he and others are going through the full process for the first time. We are moving fast in different ways against the timeline. We are considering our district philosophy and mission and vision. One thing we need to consider is the impact on Classified staff and administrators, such as Payroll staff, who struggle to process the items against a hard deadline. This should be part of our discussions. But we are confident we will continue to do the right thing for everyone.

### **Q3 preparation update/tentative budget**

Ms. Linda Wilczewski, Executive Director, Fiscal Services, Interim, announced she is in the process of developing the FY 2019-20 Budget Calendar. She provided some tentative dates/timelines for upcoming budget activities. March 8 will be the district review for the Q3 budget, and March 29 will be the kick off with the campuses. Our intention is to finalize the tentative budget by April 12. We should receive the property tax information in early May. On May 15-20 we will work on the budget and present the draft to the DBC at the May 23 meeting. The budget document will be presented to the district on June 10 and taken to the Board on June 11.

Mr. Escobar stated that we need to inform the Finance Committee early. By Q3 we should have a clear understanding of any numbers that are not encumbered. If, for example, we have not spent \$100K in Fund 10 we need to have justification.

### **Golden Handshake review**

Mr. Escobar emphasized that the biggest influencers for student success are counselors and faculty in the classrooms. The Golden Handshake took 18 full-time faculty out of the classrooms, and we also had 10 sabbaticals (out of 15 who applied), which also took faculty out of the classrooms. The Academic Senate President at SJCC stated this is not fair, and why don't you look at recovering each of the segments.

STRS calculations were very complicated and sophisticated. There are no issues with the calculations; however, we looked into how we could bring faculty back to the classrooms as quickly as possible. We considered how to pay back the funds for 18 faculty. Faculty who retired were at a very high pay scale. There was a large savings immediately. The hiring process takes about six months. The soonest those positions could be refilled is Fall 2019. We haven't taken money away from anything, but we just made adjustments with the cash flow. Each college received the necessary budget to backfill each position with adjuncts. We will also consider other Golden Handshakes in the future.

Mr. Randy Pratt, EVC Academic President, stated he appreciated the fact that administration did recalculate the funding, worked with faculty and brought this to the table. It's all about students in the end, and that was very clear during the discussions.

### **RAM/Performance Audit Update**

Mr. Escobar stated the performance audit, which was requested by the Academic Senates, will be a helpful exercise. It was commissioned while he was at the college, but he anticipates it will help us all understand how the district is functioning. Accounts payable processes over 20K transactions a month. SJCC processes 20% more than EVC. It must be costing us over \$50 to cut a check. SJCC processes over 4K budget transfers. Campus Police had over 25K calls. It is important for us to find ways to streamline and improve the work done by Classified staff. The only way to do that is to start asking questions. We want to optimize performance. This process is about organizational health. It will be a positive thing, and it will be a lot of work.

We have received clear direction from the Board to get the RAM in place. It has to get done. We'll bring everyone around the table and get the issues resolved. If we were to adopt the RAM as we have it now, how will the colleges manage it? Right now we don't have a system, business rules, implementation or roadmap. It took us two years to come up with percentages. It will take us a long time to get it squared away. The state now has a different funding model, following the vision for success goals. It has a base allocation based on FTES. They are looking at headcount averages, supplemental costs, dual enrollment, non-credit and incentives for degrees, certificates and transfers. Mr. Escobar stated he will look for everyone to have ideas on how to implement the RAM.

Mr. Eugenio, CSEA representative, stated that everyone is looking for the DO RAM committee to provide that guidance.

Mr. Pratt inquired about what keeps the campuses from driving up expenses to fund more programs? Mr. Escobar answered that during program review we find programs that are not performing well. We have to be careful and judicious about the things we do.

### **Other Items**

Mr. Escobar encouraged DBC members to provide feedback regarding how the meetings are being run, the topics covered and if he should talk more or less during the meeting.

### **Adjournment**

The meeting adjourned at 4:00 p.m.