

SAN JOSE/EVERGREEN COMMUNITY COLLEGE DISTRICT

FY 2018-19 Budget Calendar

January 2018	DS staff evaluates impact of Governor's proposed budget and estimates Districtwide revenues
January 17, 2018	State Chancellor's Budget Workshop
January 19, 2018	RAM Taskforce Meeting (EVC)
February 2018	Validate position control and set preliminary salary and benefit assumptions
February 1, 2018	2 <sup>nd</sup> Quarter Budget Report to District Budget Committee (EVC)
February 2, 2018	RAM Taskforce Meeting (SJCC)
February 13, 2018	Board Budget Study Session (DS)
February 14, 2018	Receive 3 <sup>rd</sup> updated FY 2017-18 Property Tax information from County
February 23, 2018	RAM Taskforce Meeting (EVC)
March 2018	DS staff allocates base budgets
March 2, 2018	RAM Taskforce Meeting (SJCC)
March 9, 2018	RAM Taskforce Meeting (EVC)
March / April 2018	Campuses/DS evaluate base budgets and begin to submit budget change requests in support of strategic plans and Board/Chancellor priorities
April 6, 2018	RAM Taskforce Meeting (EVC)
April 26, 2018	3 <sup>rd</sup> Quarter Budget Report to District Budget Committee (EVC)
April 27, 2018	RAM Taskforce Meeting (SJCC)
April 30, 2018	Budget data final review by campuses and last day to submit budget change requests to DS for Proposed Tentative Budget
May 2018	Receive 4 <sup>th</sup> updated FY 2017-18 Property Tax information from County
May 4, 2018	RAM Taskforce Meeting (EVC)
May 11, 2018	RAM Taskforce Meeting (SJCC)
May 18, 2018	DS staff finalizes Proposed Tentative Budget
May 21, 2018	Proposed Tentative Budget (draft) printed for Budget Committee

May 24, 2018	Proposed Tentative Budget (draft) presented to Budget Committee (EVC)
May 31, 2018	DS staff updates Proposed Tentative Budget to incorporate Budget Committee recommendations from May 24 <sup>th</sup> accepted by Chancellor  Last day for DS staff to re-evaluate Districtwide revenues based upon Governor's May Revise
June 8, 2018	Proposed Tentative Budget available for public inspection  Proposed Tentative Budget document sent to printer
June 12, 2018	Board of Trustees approves Tentative Budget (DS)
June 29, 2018	Tentative Budget uploaded to Colleague
June / July 2018	Campuses / DS evaluate base budgets based upon Governor's May revise, if necessary, and begin to submit budget change requests for inclusion in the Proposed Adopted Budget  Salary and benefit assumptions updated, as appropriate  Receive 5 <sup>th</sup> (and final) updated FY 2017-18 Property Tax information from County
July 31, 2018	Budget data final review by campuses and last day to submit budget change requests to DS for Proposed Adopted Budget
August 2018	Receive 1 <sup>st</sup> updated FY 2018-19 Property Tax information from County
August 17, 2018	DS staff finalizes Proposed Adopted Budget (including testing to meet 50% law)  Advertisement sent to San Jose Mercury News to announce public hearing date
August 27, 2018	Proposed Adopted Budget (draft) printed for Budget Committee
August 30, 2018	Proposed Adopted Budget (draft) presented to Budget Committee (TBD)
September 3, 2018	DS staff to update Proposed Adopted Budget to incorporate Budget Committee recommendations from August 30 <sup>th</sup> accepted by Chancellor
September 7, 2018	Proposed Adopted Budget sent to Board of Trustees  Proposed Adopted Budget available for public inspection (DS)  Proposed Adopted Budget document sent to printer

September 11, 2018	Board of Trustees conducts public hearing and approves Adopted Budget (DS)
September 21, 2018	Adopted Budget uploaded to Colleague
October 2018	Adopted Budget forwarded to State Chancellor's Office