



## **District Budget Committee**

### **2016 Meeting Agendas**

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January 29, 2016

February 11, 2016

April 7, 2016

April 28, 2016

May 19, 2016

August 25, 2016

September 22, 2016

October 27, 2016

November 10, 2016

December 8, 2016



DISTRICT BUDGET COMMITTEE  
MEETING AGENDA

**January 29, 2016**  
**3:30 p.m. to 5:00 p.m.**  
**EVC Library, Mishra Room**

- |  |                      |
|--|----------------------|
| 1) Call to Order   |                      |
| 2) Approval of Agenda  | ACTION               |
| 3) Approval of December 10, 2015 Minutes                           | ACTION               |
| 4) FY2015-16 2 <sup>nd</sup> Quarter Budget Report                 | INFORMATION          |
| 5) FY2016-17 Proposed Budget Calendar                              | INFORMATION          |
| 6) FY2016-17 Governor's Budget Summary ( <i>various handouts</i> ) | INFORMATION          |
| 7) Rental Funds Allocation   | CONTINUED DISCUSSION |
| 8) Budget Allocation Model   | INFORMATIO           |
| 9) Reschedule February 25 <sup>th</sup> Meeting Date               | DISCUSSION           |
| 10) Adjournment  |                      |

**DISTRICT BUDGET COMMITTEE MEMBERS**

**ADMINISTRATION**

Doug Smith, Vice Chancellor, Administrative Services - DO  
Peter Fitzsimmons, Executive Director, Fiscal Services - DO  
Linda Wilczewski, Interim Vice President, Administrative Services - EVC  
Jorge Escobar, Vice President, Administrative Services - SJCC  
Fareha Bakre, Interim Business Services Supervisor - WI

**MSC**

Mark Gonzales, Interim Vice President, Student Affairs - EVC  
Lauren McKee, Administrative Services Supervisor - EVC

**FACULTY**

Barbara Hanfling - AFT6157  
Mark Newton - AFT6157  
Robert Brown, Academic Senate - EVC  
Eric Narveson, Academic Senate - EVC  
Jesus Covarrubias, Academic Senate - SJCC  
Fabio Gonzalez, Academic Senate - SJCC

**STUDENTS**

Vacant - EVC  
Vacant - SJCC

**CSEA**

Dan Hawkins - DO  
Carlos Marques - DO  
Arthur Azevedo - EVC  
Yesenia Ramirez - EVC  
Bruce Geer - SJCC  
Vacant - SJCC



DISTRICT BUDGET COMMITTEE

MEETING AGENDA

**February 11, 2016**

**3:00 p.m. to 5:00 p.m.**

**SJCC Technology Center, Room T-112**

- |   |                            |
|---|----------------------------|
| 1) Call to Order  | ACTION                     |
| 2) Approval of Agenda   | ACTION                     |
| 3) Approval of January 29, 2016 Minutes   | ACTION                     |
| 4) Review PowerPoint Presentation for Board<br>Budget Study Session Scheduled 2/23/16 | INFORMATION/<br>DISCUSSION |
| 5) Adjournment  | ACTION                     |

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**STUDENTS**

Vacant - EVC  
 Vacant - SJCC

**CSEA**

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 Carlos Marques - DO  
 Arthur Azevedo - EVC  
 Yesenia Ramirez - EVC  
 Bruce Geer - SJCC  
 Vacant - SJCC



DISTRICT BUDGET COMMITTEE  
MEETING AGENDA

**April 7, 2016**  
**3:00 p.m. to 5:00 p.m.**  
**Workforce Institute Technology Room (T112)**

- |   |                               |
|---|-------------------------------|
| 1) Call to Order  |                               |
| 2) Approval of Agenda   | ACTION                        |
| 3) Approval of February 11, 2016 Minutes                                | ACTION                        |
| 4) Debrief on Board of Trustees Study Session                           |                               |
| a) Board Study Session PowerPoint                                       | INFORMATION                   |
| b) Final Approved Principles  | INFORMATION                   |
| 5) Review of Property Tax Trends— <i>Presented by Peter Fitzsimmons</i> | INFORMATION                   |
| 6) District Budget Allocation Development                               | INFORMATION                   |
| 7) Establish FY16-17 Meeting Schedule                                   | DISCUSSION                    |
| 8) Review Next Significant Budget Events                                | INFORMATION                   |
| a) 3 <sup>rd</sup> Quarter Budget                                       | April 28, 2016 (DBC meeting)  |
| b) May Revise   | Mid May 2016                  |
| c) Tentative Budget   | May 19, 2016 (DBC meeting)    |
| d) State Budget Act   | July 2016                     |
| e) Property Tax Update  | August 2016                   |
| f) Adopted Budget   | August 25, 2016 (DBC meeting) |
| 9) Adjournment  |                               |

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Jorge Escobar, Vice President, Administrative Services - SJCC  
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Fabio Gonzalez, Academic Senate - SJCC

**STUDENTS**

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Vacant - SJCC

**CSEA**

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Carlos Marques - DO  
Arthur Azevedo - EVC  
Yesenia Ramirez - EVC  
Bruce Geer - SJCC  
Vacant - SJCC



DISTRICT BUDGET COMMITTEE  
MEETING AGENDA

**April 28, 2016**  
**3:00 p.m. to 5:00 p.m.**  
**EVC Library, Mishra Room**

- |   |             |
|---|-------------|
| 1) Call to Order                                      | ACTION      |
| 2) Approval of Agenda                                 | ACTION      |
| 3) Approval of April 7, 2016 Minutes                  | ACTION      |
| 4) FY2015-16 3 <sup>rd</sup> Quarter Budget Report    | INFORMATION |
| 5) Establish FY16-17 Meeting Schedule                 | DISCUSSION  |
| 6) Property Tax History Slide—by Kathy Tran (Handout) | INFORMATION |
| 7) Adjournment  |             |

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Fabio Gonzalez, Academic Senate - SJCC

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Vacant - SJCC

**CSEA**

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Yesenia Ramirez - EVC  
Bruce Geer - SJCC  
Vacant - SJCC



DISTRICT BUDGET COMMITTEE  
MEETING AGENDA

**May 19, 2016**  
**2:00 p.m. to 3:30 p.m.**  
**San Jose City College Room T-112**

- |                                       |             |
|---------------------------------------|-------------|
| 1) Call to Order                      |             |
| 2) Approval of Agenda                 | ACTION      |
| 3) Approval of April 28, 2016 Minutes | ACTION      |
| 4) Moody's Credit Rating              | INFORMATION |
| 5) Standard and Poor's Credit Rating  | INFORMATION |
| 6) Property Tax Slide                 | INFORMATION |
| 7) May Revise                         | INFORMATION |
| 8) FY16/17 Draft Tentative Budget     | INFORMATION |
| 9) Roy Stutzman, Consultant           | INFORMATION |
| 10) Adjournment                       | ACTION      |

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Jorge Escobar, Vice President, Administrative Services - SJCC  
Jonathan Camacho, Business Services Supervisor - WI

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Lauren McKee, Administrative Services Supervisor - EVC

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Eric Narveson, Academic Senate - EVC  
Jesus Covarrubias, Academic Senate - SJCC  
Fabio Gonzalez, Academic Senate - SJCC

**STUDENTS**

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Vacant - SJCC

**CSEA**

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Carlos Marques - DO  
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Yesenia Ramirez - EVC  
Bruce Geer - SJCC  
Vacant - SJCC



**DISTRICT BUDGET COMMITTEE  
MEETING AGENDA**

**August 25, 2016  
3:30 p.m. to 5:00 p.m.  
Evergreen Valley College – Library, Mishra Room**

- |    |                                    |             |
|----|------------------------------------|-------------|
| 1) | Call to Order                      | ACTION      |
| 2) | Approval of Agenda                 | ACTION      |
| 3) | Approval of May 19, 2016 Minutes   | ACTION      |
| 4) | FY 16/17 Revised Meeting Schedule  | ACTION      |
| 5) | FY 16/17 Draft Adopted Budget      | INFORMATION |
| 6) | FY 16/17 Final State Budget Update | INFORMATION |
| 7) | Adjournment                        | ACTION      |

**DISTRICT BUDGET COMMITTEE MEMBERS**

**ADMINISTRATION**

Doug Smith, Vice Chancellor, Administrative Services - DS  
 Peter Fitzsimmons, Director of Fiscal Services – DS  
 Kathy Tran, Budget Analyst – DS  
 Andrea Alexander, Vice President, Administrative Services - EVC  
 Jorge Escobar, Vice President, Administrative Services – SJCC  
 Jonathan Camacho, Business Services Supervisor, WI

**MSC**

Eugenio Canoy, Supervisor, CTSS - EVC  
 Lauren McKee, Administrative Services Supervisor - EVC

**FACULTY**

Barbara Hanfling - AFT6157  
 Paul Fong - AFT6157  
 Robert Brown, Academic Senate - EVC  
 Eric Narveson, Academic Senate - EVC  
 Jesus Covarrubias, Academic Senate - SJCC  
 Fabio Gonzalez, Academic Senate - SJCC

**STUDENTS**

Vacant - EVC  
 Vacant - SJCC

**CSEA**

Dan Hawkins - DS  
 Carlos Marques - DS  
 Arthur Azevedo - EVC  
 Yesenia Ramirez - EVC  
 Bruce Geer - SJCC  
 Vacant - SJCC



**DISTRICT BUDGET COMMITTEE  
MEETING AGENDA**

**September 22, 2016  
3:30 p.m. to 5:00 p.m.  
San Jose City College-T-112**

- |    |  |            |
|----|--|------------|
| 1) | Call to Order  | ACTION     |
| 2) | Approval of Agenda   | ACTION     |
| 3) | Approval of August 25, 2016 Minutes  | ACTION     |
| 4) | Establishment of Resource Allocation Model (RAM) Taskforce   | DISCUSSION |
|    | <ul style="list-style-type: none"> <li>• Purpose, Role and Function – Consultant Roy Stutzman</li> <li>• RAM Taskforce Membership (Handout)</li> </ul> |            |
| 5) | Vacancy of Student Committee Members   | DISCUSSION |
| 6) | Adjournment  | ACTION     |

**DISTRICT BUDGET COMMITTEE MEMBERS**

**ADMINISTRATION**

Doug Smith, Vice Chancellor, Administrative Services - DS  
 Peter Fitzsimmons, Executive Director of Fiscal Services – DS  
 Linda Wilczewski, Controller-DS  
 Kathy Tran, Budget Analyst – DS  
 Andrea Alexander, Vice President, Administrative Services - EVC  
 Jorge Escobar, Vice President, Administrative Services – SJCC  
 Jonathan Camacho, Business Services Supervisor, WI

**MSC**

Eugenio Canoy, Supervisor, CTSS - EVC  
 Lauren McKee, Administrative Services Supervisor - EVC

**FACULTY**

Barbara Hanfling - AFT6157  
 Mark Newton - AFT6157  
 Robert Brown, Academic Senate - EVC  
 Eric Narveson, Academic Senate - EVC  
 Jesus Covarrubias, Academic Senate - SJCC  
 Fabio Gonzalez, Academic Senate – SJCC/District

**STUDENTS**

Vacant - EVC  
 Vacant - SJCC

**CSEA**

Dan Hawkins - DS  
 Carlos Marques - DS  
 Arthur Azevedo - EVC  
 Yesenia Ramirez - EVC  
 Bruce Geer - SJCC  
 Faustino Villa-SJCC/District





**DISTRICT BUDGET COMMITTEE  
MEETING AGENDA**

**October 27, 2016  
3:00 p.m. to 5:00 p.m.  
San Jose City College-T-112**

- |    |   |             |
|----|---|-------------|
| 1) | Call to Order                                       | ACTION      |
| 2) | Approval of Agenda                                  | ACTION      |
| 3) | Approval of September 22, 2016 Meeting Minutes      | ACTION      |
| 4) | Draft FY16/17 1 <sup>st</sup> Quarter Budget Report | INFORMATION |
| 5) | Adjournment   | ACTION      |

**DISTRICT BUDGET COMMITTEE MEMBERS**

**ADMINISTRATION**

Doug Smith, Vice Chancellor, Administrative Services - DS  
 Peter Fitzsimmons, Executive Director of Fiscal Services – DS  
 Linda Wilczewski, Controller-DS  
 Kathy Tran, Budget Analyst – DS  
 Andrea Alexander, Vice President, Administrative Services - EVC  
 Jorge Escobar, Vice President, Administrative Services – SJCC  
 Jonathan Camacho, Business Services Supervisor, WI

**MSC**

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 Lauren McKee, Administrative Services Supervisor - EVC

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 Fabio Gonzalez, Academic Senate – SJCC/District

**STUDENTS**

Vacant - EVC  
 Vacant - SJCC

**CSEA**

Dan Hawkins - DS  
 Carlos Marques - DS  
 Arthur Azevedo - EVC  
 Yesenia Ramirez - EVC  
 Bruce Geer - SJCC  
 Faustino Villa-SJCC/District



**DISTRICT BUDGET COMMITTEE  
MEETING AGENDA**

**November 10, 2016  
3:00 p.m. to 5:00 p.m.  
San Jose City College-T-112**

- |    |  |             |
|----|--|-------------|
| 1) | Call to Order                                | ACTION      |
| 2) | Approval of Agenda                           | ACTION      |
| 3) | Approval of October 27, 2016 Meeting Minutes | ACTION      |
| 4) | Property Tax Update                          | INFORMATION |
| 5) | Resource Allocation Model Update             | INFORMATION |
| 6) | Fund 14 – Student Success Enhancement Fund   | INFORMATION |
| 7) | Adjournment                                  |             |

Attachments:

1. 10-27-2016 Meeting Minutes
2. Property Tax Information
3. Key Issue Statements
4. 2008, 2011, and Draft 2016 Principles for Budget Development
5. 10/28/2016 Resource Allocation Model Taskforce Agenda

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**ADMINISTRATION**

Doug Smith, Vice Chancellor, Administrative Services - DS  
 Peter Fitzsimmons, Executive Director of Fiscal Services – DS  
 Linda Wilczewski, Controller-DS  
 Kathy Tran, Budget Analyst – DS  
 Andrea Alexander, Vice President, Administrative Services - EVC  
 Jorge Escobar, Vice President, Administrative Services – SJCC  
 Jonathan Camacho, Business Services Supervisor, WI

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 Lauren McKee, Administrative Services Supervisor - EVC

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 Mark Newton - AFT6157  
 Robert Brown, Academic Senate - EVC  
 Eric Narveson, Academic Senate - EVC  
 Jesus Covarrubias, Academic Senate - SJCC  
 Fabio Gonzalez, Academic Senate – SJCC/District  
 Phil Crawford - , Academic Senate - SJCC

**STUDENTS**

Vacant - EVC  
 Vacant - SJCC

**CSEA**

Dan Hawkins - DS  
 Carlos Marques - DS  
 Arthur Azevedo - EVC  
 Yesenia Ramirez - EVC  
 Bruce Geer - SJCC  
 Faustino Villa-SJCC/District



DISTRICT BUDGET COMMITTEE  
MEETING AGENDA

**December 8, 2016**  
**3:00 p.m. to 5:00 p.m.**  
**EVC – Library – Mishra Room**

- |    |  |            |
|----|--|------------|
| 1) | Call to Order  | ACTION     |
| 2) | Approval of Agenda   | ACTION     |
| 3) | Approval of November 10, 2016 Meeting Minutes                        | ACTION     |
| 4) | Review of Outstanding Business                                       | DISCUSSION |
|    | a) Fund 10 Discretionary Activity – Kathy Tran and Peter Fitzsimmons | DISCUSSION |
| 5) | New Business   | DISCUSSION |
| 6) | Adjournment  |            |

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