

DISTRICT BUDGET COMMITTEE
Meeting Minutes
August 30, 2018
3:30—5:00 p.m.
EVC, Mishra Room

Members Present: Doug Smith, Peter Fitzsimmons, Jonathan Camacho, Faustino Villa, Andrea Alexander, Dan Hawkins, Jorge Escobar, Paul Fong, Eric Narveson, Randy Pratt, Robert Gutierrez, Carlos Marques

Members Absent: Maria Avalos, Sandra Gonzalez, Eugenio Canoy

Also Present: Jennifer (Diep) Le, Linda Wilczewski, Carol Anderson (Recorder), Kathy Tran, Saloshni Chand, Marilyn Morikang, Frank Espinoza, Chris Frazier, Guillermo Castilla

- 1) Call to Order: – the meeting was called to order at 3:33 p.m.
- 2) Approval of Agenda: – M/S/P; Ayes – 12, Opposed –0, Abstentions – 0, Absent – 3, Motion was made by Jonathan Camacho; seconded by Faustino Villa. Motion carries. Agenda was approved as presented
- 3) Approval of April 26, 2018 meeting minutes: M/S/P; Ayes – 12, Opposed –0, Abstentions – 0, Absent –3, Motion was made by Faustino Villa; seconded by Paul Fong. Motion carries. The minutes were approved as presented.
- 4) Approval of May 25, 2018 meeting minutes: M/S/P; Ayes – 11, Opposed –0, Abstentions – 1, Absent –3, Motion was made by Eric Narveson; seconded by Dan Hawkins. Motion carries. The minutes were approved with the following change:
 - #5 – Strike “and noted that the senate rejected the idea of an online community college (115th Community College)”.
- 5) FY 18-19 Meeting Calendar: M/S/P; Ayes – 12, Opposed –0, Abstentions – 0, Absent –3, Motion was made by Eric Narveson; seconded by Dan Hawkins to approve the proposed FY18-19 meeting schedule. Motion carries. The calendar is approved as presented.
- 6) Membership Appointments: Mr. Smith reviewed the membership appointments. Mr. Smith noted that he spoke with Mr. Villa and Mr. Villa stated that he is having difficulties getting representatives from all locations. Mr. Smith approved for CSEA to allow representatives regardless of location while CSEA addresses the issue.

AFT – Mr. Fong believes that Ms. Bills will be the other AFT representative but will need confirmation from AFT 6157’s Executive Team.

SJCC Academic Senate – Appointments will be made at their Academic Senate meeting on September 4, 2018.

EVC Academic Senate – Randy Pratt and Eric Narveson will represent the EVC Academic Senate.

7) Adopted Budget Review: Mr. Fitzsimmons reviewed the Adopted Budget report noting that the report is not absolutely complete at this time. Fund 17 is not complete and the data contained in this report will likely change before it goes to the Board for approval at the September 11th Board meeting.

a) The following FY 18-19 assumptions have changed since the Tentative Budget Report:

Revenue:

- i. Growth changed from 1.00% to 4.99%
- ii. The District received its first property tax data point of 4.39%. The Adopted Budget is based on this first data point. The Tentative Budget was based on 3.5%. The District will receive its next data point in November, 2018.
- iii. Unrestricted lottery income changed from \$146 per FTES to \$151 per FTES.

Expenditures:

- iv. Full time faculty vacant positions changed from \$77,454 (Column III, Step 4) at Tentative to \$88,031 (Column III, Step 6) at Adopted
- v. Part-time faculty vacant positions changed from \$59,128 to \$62,674 (Column IV, Step 7)
- vi. Health and Welfare Premiums: The District received its dental, vision and EAP rates from SISC since the Tentative Budget with the following changes:
 - Dental went from 5.00% to 0.60%
 - Vision went from 3.00% to 48.50%
 - EAP went from 0.00% to -100.00% (No cost to the District)
- vii. Workers' Compensation changed from 1.35% to 1.48%.
- viii. The discount factor was 1.65% at tentative and is now 1.76%

b) Fund 10

- i. Pages 2-5 illustrate the Fund 10 big picture. The actuals are the FY 17-18 actuals and do not include a discount factor. The discount factor is a way of estimating in the future what will actually be spent in a fiscal year because the District knows that it won't spend its entire budget.
- ii. DW revenues include a one-time state increase for part-time faculty office hours and one-time funds from the RDA asset liquidation from the expected January 2019 sale of the property located near SAP.
- iii. The District has to recognize what the State pays to STRS on the District's behalf. The District has to budget it as an expense per GASB but also has to budget the revenue, it is basically a pass through.

c) Fund 11

- i. Fund 11 is the Parking Fund and had a fund balance of \$12,800 in FY17-18 associated with the Eco Pass. A transfer of \$579K was made from Fund 10 to balance Fund 11.
- ii. The parking fund generally runs a deficit. The ECO pass is now running at a deficit as well.

d) Fund 17

- i. Fund 17 provides information for every grant and categorical. Mr. Fitzsimmons did not review this fund as it is not complete yet.
- ii. For FY 18-19 the State has consolidated the "Student Success and Support", "Student Equity" and "Basic Skills" programs into Student Equity and Achievement."

e) Other Funds

- i. Mr. Fitzsimmons highlighted the other funds.

8) Adjournment: M/S/P; Ayes – 12, Opposed – 0, Abstentions – 0, Absent – 3, Motion was made by Randy Pratt; seconded by Paul Fong. Motion carries. Meeting adjourned at 5:12 pm.