

DISTRICT BUDGET COMMITTEE
Meeting Minutes
May 25, 2017 – EVC, Mishra Room

Members Present: Peter Fitzsimmons, Andrea Alexander, Jorge Escobar, Jonathan Camacho, Dan Hawkins, Kathy Tran, Eugenio Canoy, Doug Smith, Carlos Marques, Faustino Villa; Linda Wilczewski, Barbara Hanfling, Mark Newton

Members Absent: Robert Brown, Eric Narveson, Jesus Covarrubias, Fabio Gonzalez; Yesenia Ramirez; Lauren McKee

Also Present: Jennifer Le, Carol Anderson (Recorder), Paul Fong,

- 1) Call to Order: – the meeting was called to order at 1:17 p.m.
- 2) Approval of Agenda: – M/S/P; Ayes – 13, Opposed –0, Abstentions – 0, Absent –7, Motion made by Eugenio Canoy; Seconded by Dan Hawkins.
- 3) Approval of 04-27-17 Meeting Minutes: M/S/P; Ayes – 13, Opposed –0, Abstentions – 0, Absent –7, Motion made by Dan Hawkins; Seconded by Jonathan Camacho.
- 4) Proposed DBC FY17-18 Meeting Schedule: The following proposed DBC Calendar was approved with the noted changes:

| <u>Date</u> | <u>Location</u> | <u>Time</u> |
|-----------------------------|--|-------------------|
| 8/31/17 | SJCC – Tech Center T-112 | 3:30 pm - 5:00 pm |
| 9/21/17 | EVC Library, Mishra Room | 3:00 pm – 5:00 pm |
| *10/26/17 | SJCC – Tech Center T-112 EVC Library, Mishra Room | 3:00 pm – 5:00 pm |
| 11/9/17 11/16/17 | EVC Library, Mishra Room | 3:00 pm – 5:00 pm |
| 12/7/17 | SJCC, Tech Center T-112 | 3:00 pm – 5:00 pm |
| *2/1/18 | EVC Library, Mishra Room | 3:00 pm – 5:00 pm |
| 3/22/18 3/15/18 | SJCC, Tech Center T-112 | 3:00 pm – 5:00 pm |
| *4/26/18 | EVC Library, Mishra Room | 3:00 pm – 5:00 pm |
| *5/31/18 5/24/18 | SJCC Tech Center, T-112 | 1:00 pm – 2:30 pm |

The changes noted in red above are the approved changes for the DBC FY17/18 schedule

- 5) RAM Update: Mr. Smith gave an update on the progress being made by the Resource Allocation Model Taskforce. Mr. Stutzman has completed his work with the Taskforce and we are currently waiting for his final report. Once the final report is received we will meet as a group to discuss.

Mr. John Morton from the University of Hawaii, Community College System, will be meeting with the RAM Taskforce on June 6th and all members of DBC are welcome to attend as well. Mr. Morton will be discussing his Performance and Innovation funding model.

- 6) 2017-2018 May Revision: The May revision was distributed and reviewed. There aren't many changes that affect SJECCD with the exception of Scheduled Maintenance and Instructional Equipment, which will impact this fund 17 categorically favorably.
- 7) Student Participation Compensation: Mr. Fitzsimmons surveyed other Community College Districts to see what they do to increase student participation. While most agreed that this is a significant challenge, of those surveyed none offer monetary compensation, with the exception of Contra Costa, who offer a small stipend that is paid by the ASB.

It was noted that we may want to consider offering Federal Work Study credit.

- 8) Tentative Budget: Mr. Fitzsimmons reviewed the tentative budget and noted the following:
 - a. The Adopted Budget will show where we finished FY16/17 at and will also include the first data point that is tentatively scheduled to be released on August 30th for FY17/18.
 - b. The base allocation increased from 1.09% to 2.84%. While this does not drive any dollars for us, it represents how far into basic aid we are. Mr. Smith noted that while the base allocation is new money coming in, it coincides with STRS and PERS increasing rates. It is intended to offset those increasing costs.
 - c. The format for the Tentative Budget changes from the quarterly report template. The first few pages show where we think we are ending for FY16/17 and what is the budget for next year and the variance between the two.
 - d. We had to recognize the Measure X bond election expense of \$626,341 this year as the funds were taken in February. Because we didn't sell bonds this year this expense pulls down the Fund 10 balance. When the bonds are sold, the expense will be moved to the Measure X bond fund which will pull the Fund 10 balance back up.
 - e. Board election costs are spread throughout the County, regardless of how many positions are open.
 - f. The Stabilization fund (Fund 12) has a balance of \$500K that was transferred in FY15/16. Mr. Smith noted that the general rule is when it's above 10% we have the option to transfer anywhere from \$0 to \$500K to this fund. Mr. Smith is not intending to make a recommendation to the Board but rather include the Board in dialogue and have the discussion be more interactive.
 - g. Fund 45 is the Measure X fund. Once bonds are sold, the money has to be spent within 3 years. You don't want to sell all your bonds at once, you have to plan and know what you will be able to spend in the 3 year time frame.
- 9) Meeting adjourned at 3:03 PM